



አዲስ አበባ ከተማ አስተዳደር

አዲስ ነጋሪ ጋዜጣ

ADDIS NEGARI GAZETA

OF THE CITY GOVERNMENT OF ADDIS ABABA

አንደኛ ዓመት ቁጥር ፬
አዲስ አበባ ፳፯ ዓ. . ም.

በአዲስ አበባ ከተማ
ምክር ቤት ጠባቂነት የወጣ

1st year no. 4
ADDIS ABABA 2008

ማጠቃለያ

አዋጅ ቁጥር ፬/፪ሺህ

የአዲስ አበባ ከተማ አስተዳደር አስፈጻሚና የማዘጋጃ
ቤት አገልግሎት አካላት ንደገና ማቋቋሚያ አዋጅ
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የአዲስ አበባ ከተማ አስተዳደር አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ንደገና ማቋቋሚያ አዋጅ

የአዲስ አበባ ከተማ ባልተማከለ የሥልጣን ክፍፍል መርህ የሚደራጀብትና የሚሰራበት ሁኔታ በተሻሻለው የከተማው አስተዳደር ቻርተር የተመቻቸ በመሆኑ፣ በዚህም መሠረት በየ ርከኩ የሚካሄዱት ሥራዎች በአስተዳደር ተግባራትና በማዘጋጃ ቤት አገልግሎት ተደራጅተው በመተጋገዝ፣ በአንጻራዊ ነጻነትና በመቀናጀት የሚሰሩ አካላት ከጥር ፲፱፻፺፮ ዓ/ም ጀምሮ ተደራጅተው ሲሰሩ የተገኙትን ጠቃሚ ተሞክሮዎች ግምት ውስጥ በማስገባት የአደረጃጀት ማሻሻያዎችን ማድረግ በማስፈለጉ፣

የከተማው ማ ከል አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ከክፍለ ከተማና ከቀበሌ ተዋረዳዊ አካላት ተለያይተው የተደራጁባቸውን አዋጆች በማሰባሰብ ለአጠቃቀም በሚያመች መልኩ በአንድ አዋጅ ማጠቃለል በማስፈለጉ፣

የአዲስ አበባ ከተማ ምክር ቤት በተሻሻለው የአዲስ አበባ ከተማ አስተዳደር ቻርተር አዋጅ ቁጥር ፫፻፷፩/፲፱፻፺፮ ዓ.ም (ንደተሻሻል) አንቀጽ ፲፬/፩/ሀ/ መሠረት ይህንን አዋጅ አውጥቷል፤

ክፍል አንድ
ጠቅላላ

፩. አጭር ርዕስ

ይህ አዋጅ «የአዲስ አበባ ከተማ አስተዳደር የከተማው ማ ከል፣ የክፍለ ከተማና የቀበሌ አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ንደገና ማቋቋሚያ አዋጅ ቁጥር ፬/፪ሺህ ፡፱.» ተብሎ ሊጠቀስ ይችላል።

አዲስ ነጋሪ ጋዜጣ ፖ.ሣ.ቁ @፬፻፶፮
Addis Negari Gazeta P.O.Box 2445

Proclamation No. 4/2009

Addis Ababa City Government Executive and Municipal Services Organs Re-establishment Proclamation

WHEREAS, it has been facilitated by the Revised Charter of the City Government that the City Government shall be organized and operate in accordance with the principle of decentralized power sharing;

WHEREAS, it is found necessary to make organizational revision by taking into account experiences gained from organs of the state and municipal services organized to undertake the activities to be performed at different levels and has been operating since January 2003 in coordination with one another, in observing their relative autonomy and harmony;

WHEREAS, it has become necessary to compile into one in a way suitable for use the proclamations by which the central executive and municipal services organs of the City Government were separately organized apart from the Sub-City and Kebele structural organs;

NOW, THEREFORE in accordance with Sub-Article (1) (a) of Article 14 of the Addis Ababa City Government Revised Charter Proclamation No. 361 of 2003, the Addis Ababa City Government hereby proclaimed as follows;

PART ONE
General

1. Short Title

This Proclamation may be cited as the “Addis Ababa City Government Centre, Sub-City and Kebele Executives and Municipal Service organs re-establishment Proclamation No 4/2008”

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፪. ትርጓሜ

በዚህ አዋጅ ውስጥ፡-

- ፩/ «ከተማ» ማለት የአዲስ አበባ ከተማ ነው፤
- ፪/ «አስተዳደር» ማለት የአዲስ አበባ ከተማ አስተዳደር ነው፤
- ፫/ «ቻርተር» ማለት የተሻሻለው የአዲስ አበባ ከተማ አስተዳደር ቻርተር አዋጅ ቁጥር ፫፻፷፩/፲፱፻፷፭ ዓ.ም ነው፤
- ፬/ «ከንቲባ» ማለት በቻርተሩ አዋጅ ቁጥር ፫፻፷፩/፲፱፻፷፭ አንቀጽ ፳፩/፫/ ና አንቀጽ ፲/፩/ለ/ የተመለከተው የአስተዳደሩ የስልጣን አካል የሆነና ስልጣንና ተግባሮቹ በቻርተሩ አንቀጽ ፳፩ የተዘረዘሩት አስተዳደሩን የሚመራ ዋና ሥራ አስፈጻሚ ነው፤
- ፭/ «ምክትል ከንቲባ» ማለት በቻርተሩ አንቀጽ ፳፪ የተመለከተው የከተማው አስተዳደር ባለሥልጣን ነው፤
- ፮/ «ቢሮ» ማለት በዚህ አዋጅ አንቀጽ ፱/፩/ የተመለከተ የአስተዳደሩ ቢሮ ነው፤
- ፯/ «የከተማ ሥራ አስኪያጅ» ማለት በቻርተሩ አንቀጽ ፳፱ ሥልጣንና ተግባሮቹ የተዘረዘሩት የማዘጋጃ ቤት አገልግሎቶች አስፈጻሚ ነው፤
- ፰/ «የማዘጋጃ ቤት አገልግሎት» ማለት በቻርተሩ አንቀጽ ፪/፱/ የተመለከተው ነው፤
- ፱/ «ካቢኔ» ማለት በቻርተሩ አንቀጽ ፲/፩/ /ሐ/ የተመለከተውና በቻርተሩ አንቀጽ ፳፫ የተደነገጉት ስልጣንና ተግባሮች ያሉት የአስተዳደሩ የስልጣን አካል ነው።
- ፲/ «የከተማ ምክር ቤት» ማለት በቻርተሩ አንቀጽ ፲/፩/ሀ/ የተመለከተውና ስልጣንና ተግባሮቹ በቻርተሩ አንቀጽ ፲፱ የተዘረዘሩት የአስተዳደሩ የስልጣን አካል ነው፤
- ፲፩/ «አፍላ ከተማ » ማለት በቻርተሩ አንቀጽ ፪(፭) የተመለከተው የከተማው ሁለተኛ ደረጃ የአስተዳደር ርክን ነው።
- ፲፪/ «የቀበሌ አስተዳደር» ማለት በቻርተሩ አንቀጽ ፪(፮) የተመለከተው የክፍለከተማ አካል የሆነ የከተማው ሦስተኛ ደረጃ የአስተዳደር ርክን ነው፤
- ፲፫/ «የክፍለ ከተማ ዋና ሥራ አስፈጻሚ፤ የክፍለ ከተማ ሥራ አስኪያጅና የክፍለ ከተማ ቋሚ ኮሚቴ» ማለት ንደቅደም ተከተላቸው በቻርተሩ አንቀጽ ፵፬ ስክ ፵፯ የተመለከቱት አካላት ናቸው፤

2. Definition

In this Proclamation:-

1. "City" means the Addis Ababa City;
2. "Government" means the Addis Ababa City Government;
3. "Charter" means the Addis Ababa City Government the Revised Charter Proclamation No 361 of 2003;
4. "Mayor" means organ of power stated under Sub-Article (3) of Article 2 and Sub-Article (1) (b) of Article 10 of the Charter Proclamation No. 361 and the Chief Executive Officer of the City Government whose power and duties are stated in Article 21 of the Charter;
5. "Deputy Mayor" means the official of the City Government mentioned in Article 22 of the Charter;
6. "Bureau" means the Bureau of the Government mentioned in Article 4 Sub-Article (1) of this Proclamation;
7. "City Manager" means an executive of municipal service whose functions and duties are mentioned in Article 24 of the Charter;
8. "Municipal Service" shall have the meaning given in Article 2 Sub-Article(4) of the Charter;
9. "Cabinet" means organ of power stated in Article10 Sub-Article (1) (c) of the Charter whose powers and functions are stated in Article 23 of the Charter;
10. "City Council" means organ of power mentioned in Article10 Sub-Article (1) (a) of the Charter whose power and functions are stated in Article14 of the Charter;
11. "Sub-City" means a second administrative stratum of the City mentioned in Article 2 Sub-Article (5) of the Charter;
12. "Kebele Administration" means a third administrative stratum of the City but a unit of a Sub-City mentioned in Article 2 Sub-Article (6) of the Charter;
13. "Chief Executive of a Sub-City, Sub-City Manager, and Standing Committee of a Sub-City" means organs mentioned in Articles 34 to 37 of the Charter respectively

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ክፍል ሁለት
ሰበ ካቢኔ አባላትና ስለ ሌሎች አስፈጻሚ አካላት ምዕራፍ አንድ

የካቢኔ አባላትና የሌሎች አስፈጻሚ አካላት መቋቋምና አደረጃጀት

፫. የካቢኔ አባላት

፩/ የአስተዳደሩ ካቢኔ አባላት የሚከተሉት ናቸው፡-

- ሀ. ከንቲባው፣
- ለ. ምክትል ከንቲባው፣
- ሐ. በዚህ አዋጅ አንቀጽ ፬/፩/ የተቋቋሙትን ቢሮዎች የሚመሩ ላፊዎች፣ ና
- መ. ከንቲባው በአባልነት ንዲሳተፋ የሚመርጣቸው የአስተዳደሩ ሌሎች ባለሥልጣኖች።

፪/ በዚህ አንቀጽ ንዑስ አንቀጽ ፩/ሐ/ የተመለከተው ማንኛውም የቢሮ ላፊ በካቢኔው ስብሰባ ላይ ሊገኝ በማይችልበት ጊዜ ምክትሉ ወይም ከአንድ በላይ ምክትሎች ካሉ፣ በግልጽ ተለይቶ ውክልና የተሰጠው ምክትል በካቢኔው ስብሰባ በምትክ አባልነት ይሳተፋል።

፬. የቢሮዎች መቋቋምና ተጠሪነት፡-

የሚከተሉት ቢሮዎች ለከንቲባው ተጠሪ በመሆን ህጋዊ ሰውነት ተሰጥቷቸው ተቋቋመዋል፡-

- ፩/ የአቅም ግንባ ቢሮ፣
- ፪/ የትምህርት ቢሮ፣
- ፫/ የንግድና ኢንዱስትሪ ልማት ቢሮ፣
- ፬/ የሥራና ከተማ ልማት ቢሮ፣
- ፭/ የፋይናንስና ኢኮኖሚ ልማት ቢሮ፣
- ፮/ የጤና ቢሮ፣
- ፯/ የፍትሕና የሕግ ጉዳዮች ቢሮ፣
- ፰/ የማስ ወቂያ ቢሮ፣
- ፱/ የወጣቶችና ስፖርት ቢሮ፣
- ፲ የሴቶች ጉዳይ ቢሮ፣
- ፲፩/ የባህልና ቱሪዝም ቢሮ።

፭. የሌሎች አስፈጻሚ አካላትና የከፍተኛ ትምህርት ተቋማት ንደገና ማቋቋም

የሚከተሉት የአስተዳደሩ አስፈጻሚ አካላት ሕጋዊ ሰውነት በማግኘት ተቋቋመዋል፡-

- ፩/ የመግሥት ሠራተኞች አስተዳደር ኮሚሽን፣
- ፪/ የከተማ ሥራ አመራር ኢንስቲትዩት፣
- ፫/ የምር ማነት ማሻሻያ ማዕከል፣
- ፬/ የከተቤ መምህራን ትምህርት ኮሌጅ፣
- ፭/ የ ንጦጦ የቴክኒክና ሙያ ትምህርትና ሥልጠና ኮሌጅ፣
- ፮/ ጄንራል ዊንጌት የቴክኒክና ሙያ ትምህርትና ሥልጠና ኮሌጅ፣

14. " Chief Executive of Kebele, Standing Committee of Kebele, Kebele and Manager" means executive organs of Kebele consecutively mentioned in Article 38 Sub-Article (2) of the Charter.

PART TWO

Cabinet Members and Other Executive Organs

CHAPTER ONE

Establishment and Organization of Cabinet Members and Other Executive Organs

3. Cabinet Members:-

1. The cabinet member of the Government are the following:
 - a) the Mayor;
 - b) the Deputy Mayor;
 - c) the Heads of Bureaux established in accordance with Article 4 Sub-Article(1) of this Proclamation; and
 - d) Other officials of the Government selected by the Mayor to be members in the Cabinet.
2. Where the Bureaux head mentioned in Sub-Article (1) (c) of this Article is unable to attend the Cabinet meeting, the deputy or where there are more than one deputies, the deputy designated with a power of attorney to attend the meeting shall attend the Cabinet meeting.

4. Establishment and Accountability of Bureaux:-

The following Bureau that are accountable to the Mayor is established in having legal personality:-

1. Bureau of Capacity Building;
2. Education Bureau;
3. Bureau of Trade and Industry Development;
4. Bureau of Works and Urban Development;
5. Bureau of Finance and Economic Development;
6. Health Bureau;
7. Bureau of Justice and Legal Affairs;
8. Information Bureau;
9. Youth and Sports Bureau;
10. Women Affairs Bureau; and
- 11 Bureau of Culture and Tourism.

5 Re-establishment of Other Executive Organs and Higher Education Institutions:-

The following executive organs of the Government are established as legal persons:

1. Civil Service Commission;
2. Urban Management Institute;
3. Productivity Improvement Centre;
4. Kotobe College of Teachers Education;
5. Entoto Technical and Vocational College;
6. General Winget Technical and Vocational College;

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 - ፰/ ንፋስ ስልክ የቴክኒክና ሙያ ትምህርትና ሥልጠና ኮሌጅ፤
 - ፱/ ምስራቅ አጠቃላይ የቴክኒክና ሙያ ትምህርትና ሥልጠና ኮሌጅ፤
 - ፲/ የኢንቨስትመንት ኤጀንሲ፤
 - ፲፩/ የጥቃቅንና አነስተኛ ተቋማት ልማት ኤጀንሲ፤
 - ፲፪/ የቤቶች ኤጀንሲ፤
 - ፲፫/ የቤቶች ልማት ንግድ አገልግሎት ቤት፤
 - ፲፬/ የመሠረተ ልማትና ግንባታ ስራዎች ጽህፈት ቤት፤
 - ፲፭/ የአካባቢ ልማት ጽህፈት ቤት፤
 - ፲፮/ የገቢዎች ኤጀንሲ፤
 - ፲፯/ የኤች.አይ.ቪ.ኤድስ መከላከያና መቆጣጠሪያ ጽህፈት ቤት፤
 - ፲፰/ የዐቃቤ ሕግ መሥሪያ ቤት፤
 - ፲፱/ የደንበኞች ማስከበር አገልግሎት ጽህፈት ቤት፤
 - ፳ የቀበሌ ማህበራዊ ፍርድ ቤቶች የዳኞች አስተዳደር ጉባኤ ጽህፈት ቤት፤
 - ፳፩/ ማህበራዊና መንግሥት ዋና ድርጅቶች ጉዳይ ጽህፈት ቤት፤
 - ፳፪/ የአሠሪና ሠራተኛ ጉዳይ ጽህፈት ቤት፤
 - ፳፫/ መገናኛ ብዙሀን ኤጀንሲ፤
 - ፳፬/ የአካባቢ ጥበቃ ባለሥልጣን፤
 - ፳፭/ የመሬት ልማትና አስተዳደር ቦርድ ጽ/ቤት፡፡
- ፮. የሌሎች አስፈጻሚ አካላትና ከፍተኛ የትምህርትና ስልጠና ተቋማት ተጠሪነት፡-**
 የአስፈጻሚ አካላትና የከፍተኛ ትምህርትና ስልጠና ተቋማት ተጠሪነት ንደሚከተለው ይሆናል፡-
- ፩/ በአንቀጽ ፭ ንዑስ አንቀጽ /፩ - ፫/ የተመለከቱት አስፈጻሚ አካላት ተጠሪነታቸው ለአቅም ግንባታ ቢሮ፤
 - ፪/ በአንቀጽ ፭ ንዑስ አንቀጽ /፬ - ፱/ የተመለከቱት ከፍተኛ የትምህርትና ስልጠና ተቋማት ተጠሪነታቸው ለትምህርት ቢሮ፤
 - ፫/ በአንቀጽ ፭ ንዑስ አንቀጽ ፣ /፲-፲፩/ የተመለከቱት አስፈጻሚ አካላት ተጠሪነታቸው ለንግድና ኢንዱስትሪ ልማት ቢሮ፤
 - ፬/ በአንቀጽ ፭ ንዑስ አንቀጽ /፲፪-፲፭/ የተመለከቱት አስፈጻሚ አካላት ተጠሪነታቸው ለሥራና ከተማ ልማት ቢሮ፤
 - ፭/ በአንቀጽ ፭ ንዑስ አንቀጽ /፲፮/ የተመለከተው አስፈጻሚ አካል ተጠሪነታቸው ለፋይናንስና ኢኮኖሚ ልማት ቢሮ፤
 - ፮/ በአንቀጽ ፭ ንዑስ አንቀጽ /፲፯/ የተመለከተው አስፈጻሚ አካል ተጠሪነት ሰጠና ቢሮ፤
 - ፯/ በአንቀጽ ፭ ከንዑስ አንቀጽ /፲፰-፳፪/ የተመለከቱት አስፈጻሚ አካላት ተጠሪነታቸው ለፍትና ሕግ ጉዳዮች ቢሮ፤
 - ፰/ በአንቀጽ ፭ ንዑስ አንቀጽ /፳፫-፳፭/ የተመለከቱት አስፈጻሚ አካል ተጠሪነት ለማስወቂያ ቢሮ፤
 - ፱/ በአንቀጽ ፭ ንዑስ አንቀጽ /፳፬-፳፭/ የተመለከቱት አስፈጻሚ አካል ተጠሪነታቸው ለኮንቲንግ ቢሮ፡፡

- 7. Addis Ababa Technical and Vocational College;
- 8. Nefas Silk Technical and Vocational College;
- 9. Misrak General Technical and Vocational College;
- 10. Investment Agency;
- 11. Micro and Small Scale Enterprises Development Agency;
- 12. Housing Agency;
- 13. Housing Development Project Office;
- 14. Office of Infrastructure and Construction Works;
- 15. Environment Development Office;
- 16. Revenue Agency;
- 17. Office for Control and Prevention of HIV/AIDS;
- 18. Prosecution Office;
- 19. Office of the Code Enforcement Service;
- 20. Office of the Judicial Administration of Kebele Social Courts;
- 21. Social and Non-Governmental Organizations Affairs Office;
- 22. Labour Affairs Office;
- 23. Mass Media Agency;
- 24. Environment Protection Office; and
- 25. Office of the Land Development Management Board.

6. Accountability of Other Executive Organs and Higher Education Institutions

The accountabilities of other executive organs and higher education institutions shall be as follows:-

- 1. The executive organs mentioned under Sub-Articles (1) to (3) of Article 5 shall be accountable to the Bureau of Capacity Building;
- 2. The executive organs and higher education institutions mentioned under Sub-Article (4) to (9) of Article 5 shall be accountable to the Education Bureau;
- 3. The executive organs mentioned under Sub-Article (10) to (11) of Article 5 shall be accountable to the Bureau of Trade and Industry Development;
- 4. The executive organs mentioned under Sub-Article (12) to (15) of Article 5 shall be accountable to the Bureau of Works and Urban Development;
- 5. The executive organs mentioned under Sub-Article (16) of Article 5 shall be accountable to the Bureau of Finance and Economic Development;
- 6. The executive organs mentioned under Sub-Article (17) of Article 5 shall be accountable to the Health Bureau;
- 7. The executive organs mentioned under Sub-Article (18) to (22) of Article 5 shall be accountable to the Bureau of Justice and Legal Affairs;
- 8. The executive organs mentioned under Sub-Article (23) of Article 5 shall be accountable to the Bureau of Information;
- 9. The executive organs mentioned under Sub-Article (24) to (25) of Article 5 shall be accountable to the Ministry of Education.

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ከክፍለ ከተማ ጋር ያላቸው ተዋረዳዊ ግንኙነት፡-

፩/ የ ያንዳንዱ ቢሮ ወይም ሌላ አስፈጻሚ አካል፣ ላፊ፣ ንደአስፈላጊነቱ ምክትል ላፊዎች ሌሎች አግባብ ያላቸው የሥራ ክፍሎችና ለሥራው የሚያስፈልጉ ሠራተኞች እንዲኖረው ሆኖ ይደራጃል፤

፪/ ቢሮዎች ከሚያስተባብሯቸውና ከሚመሯቸው አስፈጻሚ አካላት ወይም ከሌሎች አስፈጻሚ አካላት ጋር ንደ ህግ አገልግሎት፣ ፋይናንስ አገልግሎት፣ የአስተዳደርና ጠቅላላ አገልግሎት ያሉ ድጋፍ ሰጪ አገልግሎቶች በጋራ ሊጠቀሙ ይችላሉ። ዝርዝሩ የከተማው ካቢኔ በሚያፀድቀው መዋቅራዊ አደረጃጀት መሠረት በከንቲባው በሚወጣ መመሪያ ይወሰናል።

፫/ የየክፍለ ከተማው ጽህፈት ቤት ወይም የሌላ አስፈጻሚ የስራ ክፍል በቻርተርና በዚህ አዋጅ በተደነገገው መሠረት ለክፍለ ከተማው ዋና ሥራ አስፈጻሚ ተጠሪነቱ ንደተጠበቀ፣ ሆኖ ያንዳንዱ ቢሮ ወይም አስፈጻሚ አካል በ ቅድ ዝግጅት፣ በ ቅድ ክንዋኔ ክትትልና ግምገማ፣ በአቅም ግንባ ፣ በውስጥ ዝውውርና በደረጃ ድገት የሰራተኛ አመዳደብና በሌሎች ቴክኒካዎችና ሙያዊ ጉዳዮች በየክፍለ ከተማው በተዋረድ በስራው መስክ ከተደራጀው ጽህፈት ቤት ወይም ሌላ የስራ ክፍል ጋር ቀጥተኛና መደበኛ ግንኙነት በማድረግ ይሰራል።

፰ የቢሮዎች ፣ የሌሎች አስፈጻሚ አካላትና ከፍተኛ የትምህርትና ስልጠና ተቋማት የበላይ ላፊዎች ተጠሪነትና ላፊነት፡-

፩/ ያንዳንዱ የቢሮ ላፊ የሚመራውን ቢሮ ለሚመለከቱ ሥራዎች፣ ኘሮግራሞችና ሕጎች አፈጻጸም ተጠሪነቱ ለከንቲባው ሆኖ፣

ሀ. ቢሮውን የመምራትና የመወከል ላፊነት ይኖረዋል፤

ለ. የቢሮውን ሥልጣንና ተግባር ሥራ ላይ የማዋል ላፊነት ይኖረዋል፤

ሐ. ሥልጣንና ተግባሩን በከፊል ለሥራ ቅልጥፍናና ውጤ ማነት አስፈላጊ በሆነ መጠን ለበ ች ላፊዎች በውክልና መስጠት ይችላል፤

፪/ የሌላ አስፈጻሚ አካል ወይም ከፍተኛ የትምህርትና ስልጠና ተቋም ላፊ የሚመራውን አስፈጻሚ አካል ወይም ከፍተኛ የትምህርትና ስልጠና ተቋም ለሚመለከቱ ሥራዎች፣ ኘሮግራሞችና ሕጎች አፈጻጸም ተጠሪነቱ በዚህ አዋጅ አንቀጽ ፭ ለተመለከተው ቢሮ ወይም የስልጣን አካል ሆኖ፣ የሚመራውን አስፈጻሚ አካል ወይም ከፍተኛ የትምህርትና ስልጠና ተቋም በተመለከተ በዚህ አንቀጽ ንዑስ አንቀጽ ፩(ሀ-ሐ) የተመለከቱት ላፊነቶች ይኖሩ ል።

፫/ የቢሮ ወይም የሌላ አስፈጻሚ አካል ወይም በከፍተኛ የትምህርትና ስልጠና ተቋም ላፊ በማይኖርበት ወይም የመሥራት ችሎታውን ባጣ ጊዜ ምክትል ላፊው ተክቶት ይሠራል። ንደዚሁም በመደበኛ ሁኔታ ደግሞ በመዋቅራዊ የሥራ ዝርዝር በተመለከተው መሠረት የ ላፊው የቅርብ ረዳት ሆኖ ይሠራል።

7. Organization of Bureaus and Other Executive Organs and Structural Relation With Sub-City

1. Each Bureau or other executive organ shall have a Head, Deputy Head/s as may be necessary and the required units and staff;

2. Bureaux, executive organs coordinated by Bureaux and other executive organs may get support services such as legal, financial, administration and general services in common; the details shall be provided by the directives of the Mayor based on the organizational structure approved by the Cabinet;

3. Without prejudice to accountability of the Sub-City executive offices or other executive unit to the Chief Executive of the Sub-City in accordance with the provisions of the Charter and this Proclamation, each Bureau or executive organ shall operate by establishing regular and direct relationship with the structure in each Sub-City on matters of planning, performance evaluation and follow-up, capacity building, internal staff transfer and promotion, placement of employees and other technical and professional issues.

8. Accountability and Responsibilities of Heads of Bureaux, Other Executive Organs and Higher Education and Training Institutions:-

1. Each Bureau head shall be accountable to the Mayor for the activities, programs and implementation of laws in the Bureau he/she directs and he/she:-

- a) shall direct and represent the Bureau;
- b) shall have the responsibility to execute the powers and functions of the Bureau;
- c) may delegate parts of his powers and function to the lower officials to the extent it is necessary for the efficiency and effectiveness of the operation.

2. The head of other executive organ or higher education and training institution shall be accountable to Bureau or organ of power mentioned under Article 5 of this Proclamation for the activities, programs and implementation of laws in the executive body or higher education and training institution he directs and shall have the responsibilities stated under sub-Article (1) (a-c) of this Article;

3. The Deputy Head of Bureau or other Executive Organ or Higher Education and Training Institution shall act in the absence or incapacity of the concerned Head. Besides in the ordinary course of things, the Deputy Head shall be the close assistant of the Head as indicated in the structural job description.

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፬/ በዚህ አንቀጽ ንዑስ አንቀጽ (፩) እስከ (፫) ና በህግ በሌላ ሁኔታ የተደነገገው ንደተጠበቀ ሆኖ የ ላፊዎችና የምክትል ላፊዎች የሥራ ሁኔታ በከተማው ካቢኔ በሚወጣ ደንብ ይወሰናል።

ምዕራፍ ሁለት
የቢሮዎችና የሚያስተባብሯቸው ሌሎች አስፈጻሚ
አካላት ወይም ከፍተኛ የትምህርትና ስልጠና
ተቋማት ሥልጣንና ተግባር

ዘርፍ አንድ
ስለወል ሥልጣንና ተግባር

፱. የወል ሥልጣንና ተግባር፡-

ያንዳንዱ ቢሮ ወይም ሌላ አስፈጻሚ አካል ወይም ከፍተኛ የትምህርትና ስልጠና ተቋም በሥራው መስክ፡-

- ፩/ ከፌዴራል መንግሥት ፖሊሲና ሕግ ጋር የሚጣጣም የአስተዳደሩን ፖሊሲና ሕግ ያመነጫል፤ ዕቅድና በጀት ያዘጋጃል፤ ሲፈቀድም በሥራ ላይ ያውላል፤
- ፪/ በፌዴራል መንግሥትና በአስተዳደሩ የወጡ ፖሊሲዎችና ሕጎች በሥራ ላይ መዋላቸውን ያረጋግጣል፤ መመሪያዎችን ያወጣል፤
- ፫/ ምርምርና ጥናት ያከናውናል፤ ስ ትስቲካዊ መረጃዎችን ይሰበስባል፤ ያቀነባብራል፤ ለሚመለከቱ ችግሮች ያሰራጫል፤
- ፬/ ሠራተኞቹን አግባብ ባለው ሕግ መሠረት ይቀጥራል፤ ያስተዳድራል፤ ያሰናብ ል፤
- ፭/ በጀትና ንብረት በአስተዳደሩ የፋይናንስ አስተዳደር ሕግ መሠረት ያስተዳድራል፤ በሕግ መሠረት የአገልግሎት ክፍያ ይሰበስባል፤
- ፮/ የአቅም ግንባ ሥራዎችን ያከናውናል፤ የሲቪል ሰርቪስ ማሻሻያ ንግግራምን ያስፈጽማል፤
- ፯. አግባብ ካላቸው አካላትና የከተማው ነዋሪዎች ጋር በአጋርነት ለመሥራት የሚያስችሉ ስልቶች በመቀየስ ተግባራዊ ያደርጋል፤
- ፰/ ስለ ሥራ አፈጻጸሙ በየወቅቱ ተጠሪ ለሆነበት አካል ሪፖርት ያቀርባል፤
- ፱/ የንብረት ባለቤት ይሆናል፤ በህግ መሠረት ንብረት ያስወግዳል፤
- ፲/ በስሙ ውል መዋዋል፤ መክሰስ ወይም መክሰስ ይችላል፤
- ፲፩/ በዚህ አዋጅና በሌሎች ሕጎች የተሰጡትን ሥልጣንና ተግባር በስራ ላይ ያውላል።

4. Without prejudice to provisions stated in Sub-Articles (1–3) of this Article and other laws, conditions of work for Heads or Deputy Heads shall be determined by the regulations the City Cabinet issues.

CHAPTER TWO
Powers and Duties of the Bureaux and Other
Executive Organs Coordinated by the
Bureaux or Higher Education and Training
Institutions

SECTION ONE

Common Powers and Functions

9. Common Powers and Functions:-

Each Bureau or other executive organ or higher education and training institution in its field of activity shall have the powers and functions to:

- 1. initiate polices and laws of the Government consistent with the laws and policies of the Federal Government; prepare plans and budget and upon approval implement same;
- 2. ensure the enforcement of policies and laws of the Federal and the City Governments; issue directives;
- 3. undertake studies and researches collect and organize statistical data and distribute to concerned parties;
- 4. employ, administer and terminate the employment relationship with the employees in accordance with the laws;
- 5. administer its budget and properties in accordance with the financial laws and collect service fees in accordance with the laws;
- 6. perform activities of capacity building and implement the Civil Service Reform Program;
- 7. design strategies that enable it to work in partnership with the appropriate organs and residents and implement same;
- 8. submit periodic reports to the organ it is accountable;
- 9. own property and dispose as per law;
- 10. enter into contract, sue and be sued in its own name;
- 11. exercise powers and duties vested in it by this Proclamation and other laws.

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አካላት ሥልጣንና ተግባር

፲. የአቅም ግንባታ ቢሮ፡-

የአቅም ግንባታ ቢሮ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-

- ፩/ የመንግሥት ሠራተኞች አስተዳደር ኮሚሽንን፣ የአዲስ አበባ ከተማ ሥራ አመራር ኢንስቲትዩትንና የምር ማኅተ ማሻሻያ ማ ክልን በበላይነት ያስተባብራል፣ ይመራል፣
- ፪/ የአቅም መገንቢያ አቅሞች ንዲፌጠሩና ንዲጠናከሩ ያደርጋል፣ በአስተዳደሩ አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ንዲሁም በሌሎች የአስተዳደሩ አካላት፣ በብዙሃን ማኅበራትና በግል ባለሀብቶች ሥራ ላይ መዋላቸውን ያረጋግጣል፣
- ፫/ የአስተዳደሩ አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ብቃት ያለው የሥራ አመራር የሚከተሉበትንና የተሻለ አገልግሎት ለመስጠት የሚችሉበትን ስልት ይቀይሳል፣
- ፬/ የአስተዳደሩን የአቅም ግንባታ ፕሮግራሞችና ሥራዎች በበላይነት ያስተባብራል፣ ይመራል፣ ያስፈጸማል፣ አስፈላጊውን የቴክኒክና የሙያ ድጋፍ ይሰጣል፣
- ፭/ ለአቅም ግንባታ አስፈላጊ የሆኑ ተቋማት እንዲስፋፉ ያደርጋል፣ የአስተዳደሩን የኢንፎርሜሽንና ኮሚኒኬሽን ቴክኖሎጂ ስራዎችን በበላይነት ያስተባብራል፣ ይመራል፣
- ፮/ በአስተዳደሩ ውስጥ የሰለጠነ የሰው ይል አስተዳደር፣ አደረጃጀትና አሰራር ተግባራዊ ለማድረግ የሚቻልበትን ስልት በመቀየስ ያቀርባል፣ ሲፈቀድም ተግባራዊ መሆኑን ያረጋግጣል፣

፲፩. የመንግሥት ሠራተኞች አስተዳደር ኮሚሽን፡-
 የመንግሥት ሠራተኞች አስተዳደር ኮሚሽን የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡

- ፩/ ለመንግሥት መሥሪያ ቤቶች የሚያስፈልጉ የሥራ መደቦች የሚመደቡባቸውን ክፍል ሥራዎችና ደረጃዎች ንዲሁም ለ ያንዳንዱ ክፍለ ሥራ የሚጠየቀውን ተፈላጊ ችሎታ በሀገር አቀፍ ደረጃ በወጡ የትምህርት፣ የሥልጠናና የልምድ አጠቃላይ መመዘኛዎች መሠረት በማድረግ ይወስናል፣
- ፪/ ለመንግሥት ሠራተኞች የተፈቀደው ደመወዝ፣ የልዩ ልዩ አበሎች ክፍያ፣ የጥቅማጥቅምና ሌሎች የሥራ ሁኔታዎች የአስተዳደሩን የመንግሥት ሠራተኞች በሚመለከት በሥራ ላይ መዋላቸውን ያረጋግጣል፣ በ ነዚህ ጉዳዮች አፈጻጸም የሚቀርቡ አቤቱዎች በመመርመር ተገቢውን ይወስናል፣

SECTION TWO

Powers and Functions of the Bureau of Capacity Building and Executive Organs accountable to it

10. Bureau of Capacity Building:-

The Bureau shall have the following powers and functions to:-

1. coordinate and direct the Civil Service Commission, Addis Ababa Management Institute, and Productivity Improvement Centre;
2. cause the establishment and strengthening of capacity for capacity building; ensure the implementation of same by the various executive organs, the municipal organs, and also other organs of the Government, mass organizations and the private sector;
3. design strategies for executive and municipal organs to have an effective management and to render better services;
4. coordinate, direct, and implement capacity building programs and activities of the Government and provide the necessary technical and expertise supports;
5. initiate the expansion of institutions required for capacity building; coordinate and direct the information and communication technology activities of the Government;
6. design and submit strategy for implementation of qualified human resource management and administration system; ensure implementation of same upon approval.

11. Civil Service Commission

The Commission shall have the following powers and duties:

1. in accordance with the generally established requirements for education, training and experience at the national level, determines the class of positions and grades to which all positions, in government offices, shall be assigned as well as the required qualification for each class of positions
2. ensures that salary, payment of various allowances, benefits and other working conditions in relation to civil servants of the City Government are implemented; render decisions for petitions related to these matters;

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፫/ በከተማው አስተዳደር የሲቪል ሰርቪስ ሕግ መሠረት የአስተዳደሩ የመንግሥት ሠራተኞች የሥራ አፈጻጸም መመዘኛና ሌሎች መመሪያዎችን ያወጣል፤ በሥራ ላይ መዋላቸውን ይቆጣጠራል፤

፬/ የአስተዳደሩ የመንግሥት ሠራተኞች አቀጣጠር፣ አመዳደብ፣ የደረጃ ዕድገት፣ የደመወዝ ስኬል፣ ዝውውር፣ ሥልጠናና የዲ.ሲ.ኸሊን አጠባበቅ በሕግ መሠረት መፈጸሙን ይቆጣጠራል፤ በሕግ አተረጓጎምና አፈጻጸም ላይ የሚያጋጥሙ ችግሮችን በማጥናትና መፍትሄ በማፈላለግ ተግባራዊ ያደርጋል፤

፭/ የአስተዳደሩ የመንግሥት ሠራተኛን በችሎ ማነስ ምክንያት ከሥራ ለማሰናበት የሚቀርብ ጥያቄ ላይ የመጨረሻ ውሳኔ ይሰጣል፤ በሕግ መሠረት የአስተዳደሩ የመንግሥት ሠራተኞች ከጡረ ዕድሜ ክልል በላይ አገልግሎት ችው ንዲራዘም በሚቀርቡ ጥያቄዎች ላይ የመጨረሻ ውሳኔ ይሰጣል፤

፮/ የአስተዳደሩ የሲቪል ሰርቪስ የሰው ይል በዝርዝር በመለየት ይመዘግባል፡፡

፲፪ የከተማ ሥራ አመራር ኢንስቲትዩት፡-

፩/ የከተማው ሥራ አመራር ኢንስቲትዩት ተጠሪነቱ ለአቅም ግንባታ ቢሮ ሆኖ በአዲስ አበባ ከተማ መስተዳድር የሥራ አመራር ኢንስቲትዩት ማቋቋሚያ ደንብ ቁጥር ፲፫/፲፱፻፺፩ የተመለከቱት ሥልጣንና ተግባራት ንዲሁም አደረጃጀትና አሠራር ይኖረዋል፡፡

፪/ በዚህ አንቀጽ ንዑስ አንቀጽ ፩ የተደነገገው ቢኖርም የከተማው ስራ አመራር ኢንስቲትዩት በቦርድ ይመራል፤ የቦርዱ ስልጣንና ተግባር ንዲሁም የኢንስቲትዩቱ አደረጃጀትና አሰራር በከተማው ካቢኔ በሚወጣ ደንብ ይወሰናል፡፡

፲፫ የምር ማነት ማሻሻያ ማዕከል

የምር ማነት ማሻሻያ ማዕከል የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፤

፩/ የምር ማነት ማሻሻያ ማዕከል በሀገሪቱ የትምህርትና የሥልጠና ፖሊሲ ፍላጎት መሠረት የሥልጠና፣ የምክር፣ የጥናትና የምርምር አገልግሎቶችን ሥርዓተ ትምህርት በመቅረጽ የሥራ ፕሮግራም ያዘጋጃል፤ ሲጸድቅም ሥራ ላይ ያውላል፤

፪/ በአስተዳደሩ ከሚገኙ ልዩ ልዩ መንግሥት ዋና መንግሥት ያልሆኑ ድርጅቶች ሠራተኞች ንዲሁም የግል አመልካቾችን ተቀብሎ ሥልጠና ይሰጣል፤

፫/ በጥቃቅንና አነስተኛ ተቋማት ለተሰማሩት የሙያ ክህሎት ሥልጠና ይሰጣል፤ በጥቃቅንና አነስተኛ ተቋማት ዘርፍ የቴክኖሎጂ ሽግግር መረጃ ያሰጣል፤ ለጥቃቅንና አነስተኛ ተቋማት ንደየአግባቡ ንዲሰራጭ ለማድረግ ከጥቃቅንና አነስተኛ ተቋማት ልማት ኤጀንሲ ጋር በመቀናጀት ይሰራል፡፡

3. In accordance with the civil servants law of the City government, issue standards of performance appraisal of the city civil servants and other directives; supervise the implementation of same;

4. Supervises the execution of recruitment, placement, promotion, salary scale, transfer, training and compliance to disciplinary rules of the civil servants in the City Government is in accordance with the law; undertake studies in search of solutions for the difficulties raised with regard to interpretation and application of the laws and causes the implementation of same.

5. give final decisions upon request submitted for employment termination of civil servants of the City Government on grounds of inefficiency and on extension of service of the civil servants of the City Government beyond the retirement age in accordance with the law;

6. register the human resource in the Government civil service upon identifying the details.

12. Urban Management Institute

1. The Institute shall have the powers and functions as well as organizational structure and operation as defined in the Addis Ababa Management Institute Establishment Regulations No 13 of 1999;

2. Notwithstanding the provisions stated in Sub-Article 1 of this Article, the Urban Management Institute shall be directed by board; powers and duties of the board as well as organizational structure and functions of the institute shall be determined by regulation the City Cabinet issues.

13. Productivity Improvement Center

The Center shall have the following powers and functions to:-

1. In accordance with the need of educational and training policy of the Country, develop curriculum for training, counseling, study and research services; prepare curriculum and program for activity and implement same upon approval;

2. give training to employees of Governmental and non-governmental organizations as well as private applicants from various parts of the country;

3. give skill training to those engaged in micro and small scale enterprise; gather information on technology transfer in the sector; works in collaboration with Micro and Small Enterprises Development Agency to cause proper dissemination of such information to micro and small scale enterprises

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የትምህርት ቢሮና የሚያስተባብራቸው ከፍተኛ የትምህርትና ስልጠና ተቋማት ስልጣንና ተግባር

፲፬. የትምህርት ቢሮ

የትምህርት ቢሮ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ የኮተቤ መምህራን ትምህርት ኮሌጅን፣ የ ን ጦጦ የቴክኒክና ሙያ ትምህርትና ስልጠና ኮሌጅን፣ የጅኔራል ዊንጌት የቴክኒክና ሙያ ትምህርትና ስልጠና ኮሌጅን፣ የተግባረዕድ የቴክኒክና ሙያ ትምህርትና ስልጠና ኮሌጅን፣ የንፋስ ስልክ የቴክኒክና ሙያ ትምህርትና ስልጠና ኮሌጅን፣ ና የምስራቅ የቴክኒክና ሙያ ትምህርትና ስልጠና ኮሌጅን በደንብ ቁጥር ፳፪/፲፱፻፺፩ በተደነገገው መሠረት በበላይነት ይመራል፤ ያስተባብራል፤
- ፪/ የሀገሪቱን የትምህርት ፖሊሲ፣ ስትራቴጂና ደረጃ በመጠበቅ የከተማውን አስተዳደር ተጨባጭ ሁኔ በማገናዘብ የመጀመሪያ ደረጃ ሥርዓተ ትምህርት ያዘጋጃል፤ መጽሐፍት ያሳትማል፤ የትምህርት መርጃ መሳሪያዎች ማሟላ ችውን ያረጋግጣል፤ በሀገር አቀፍ ደረጃ የሚወጣውን መስፈርት መሠረት በማድረግ በከተማው ውስጥ የሚሰሩትን የትምህርት ቤቶች ደረጃ ያዘጋጃል፤ ሲጸድቅም ተግባራዊ መሆኑን ያረጋግጣል፤
- ፫/ በከተማው ውስጥ አገር አቀፍ ፈተናዎችን ያስፈጽማል፤ በከተማው ውስጥ የመጀመሪያና የሁለተኛ ደረጃ ትምህርት ቤቶች ተዘጋጅተው የሚሰጡ ፈተናዎችንና የምስክር ወረቀቶችን ብቃት የሚወስን ደረጃ ያዘጋጃል፤ ሲጸድቅም ሥራ ላይ መዋሉን ያረጋግጣል፤
- ፬/ በዚህ አዋጅ ወይም በሌላ ሕግ በተለየ ሁኔ ካልተደነገገ በስተቀር የአስተዳደሩን የቴክኒክና የሙያ ማሰልጠኛ መለስተኛ ኮሌጆች ያስተዳድራል፤ ትምህር ችውን አቋርጠው ወይም ትምህር ችውን አጠናቀው ወደ ከፍተኛ የትምህርት ተቋማት መግባት ላልቻሉና ሥራ አጠች ከከተማው የኢኮኖሚ ንቅናቄ ጋር የሚጣጣም መለስተኛ ሙያዊ ሥልጠናና የተጨማሪ ክህሎት ሥልጠና የሚሰጥበትን ሁኔ ያመቻቻል፤ በከተማው የሚገኙ መደበኛ ያልሆኑ መሠረ ዊና መለስተኛ የሙያ ማሰ ልጠኛ ማዕከላት የሚጠናከሩበትን ስልት ይቀ ይሳል፤
- ፭/ በመገናኛ ዘዴዎች የተደገፉ የትምህርት ፕሮ ግራሞች ንዲሰጡ ያደርጋል፤ የተከ ይ ና የርቀት ትምህርት ፕሮግራሞች የሚስፋፉበትን ሁኔ ይቀይሳል፤ ተግባራዊነቱንም ይከ ተላል፤ ይቆጣጠራል፤
- ፮/ ለሴቶች፣ ለሕፃናት፣ ለጎልማሶችና ልዩ የትም ህርት ፍላጎት ላላቸው ሌሎች ሰዎች ለሚሰጡ የትምህርት አገልግሎቶች ልዩ ድጋፍ ንዲሰጥ ያደርጋል፤
- ፯/ በሀገር አቀፍ ደረጃ በሚወጡ የብቃት መመዘኛ ዎች መሠረት መምህራን ና ሌሎች የትም ህርት ባለሙያዎችን ያስለጥናል ወይም ንዲሰ ለጥኑ ያደርጋል፤ ንዲሁም ለክፍለ ከተማ የትምህርት መምሪያዎችና በትምህርት ዘርፍ ለተሰማሩ ሌሎች አካላት ተቋማዊና ቴክኒካዊ ድጋፍ ይሰጣል፤

SECTION THREE

Powers and Functions of Education Bureau and Higher Education and Training Institutions it Coordinates

14. Education Bureau

The Bureau shall have the following powers and functions to:

- 1. in accordance with provisions of Regulations No 22 of 2007, direct and coordinate the Kotobe College of Teachers Education, Entoto Technical and Vocational Training College, General Winget Technical and Vocational College, Addis Ababa Technical and Vocational Training College, Nefas Silk Technical and Vocational Training College and Misrak Technical and Vocational Training Colleg
- 2. prepare elementary level curriculum, publish books and ensure the availability of teaching aids materials in compliance with the national education policy, strategy and standard and in consideration of the prevailing situation of the City Government; Prepare standard for the construction of schools in the City in accordance with the national requirements and implement same upon approval.
- 3. execute national examination in the City; prepare standards for examinations and certificates given by elementary and high schools found in the City; ensure implementation of same upon approval;
- 4. Administer technical and vocational training junior colleges unless otherwise provided by this Proclamation or other laws; facilitate the provisions of vocational and skill upgrading trainings consistent with the economic activities of the City for school drop-outs, high school graduates that are unable to join higher educational institutions and unemployed persons; design strategies of capacity building for the existing centers that are engaged in non-formal basic and vocational training activities;
- 5. cause the provision of educational programmes to be supported by mass media, devise mechanisms to extend distance and continuing education programs and supervise the implementation thereof;
- 6. cause to accord affirmative measures as regards to educational services given for women, children, adults and for persons with special needs;
- 7. train or cause to train teachers and other educational personnel's in accordance with the national standards of training and give institutional as well technical support for Sub-City departments of the Bureau and other bodies engaged in the sector;

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፰ የአስተዳደሩ የትምህርት ተቋሞች ደረጃቸውን ያሟሉ መሆናቸውን ይቆጣጠራል፤ የብቃት ማረጋገጫ ይሰጣል፤ ትምህርት ቤቶችን ማቋቋም ለማራጨት ባለሀብቶች የመረጃ አገልግሎትና ድጋፍ ይሰጣል፤ በሀገር ውስጥ ባለሀብቶች የሚቋቋሙ ሁለተኛ ደረጃ ትምህርት ቤቶች የብቃት ደረጃ መሟላታቸውን ያረጋግጣል፤

፱. በከተማው ውስጥ የሚገኙ የግል ና ሌሎች መንግስት ዊ ባልሆኑ ተቋማት የሚተዳደሩ ትምህርት ቤቶችን በበላይነት ይመራል።

፲፮. የኮተቤ መምህራን ትምህርት ኮሌጅ

የኮተቤ መምህራን ትምህርት ኮሌጅ ተጠሪነቱ ለትምህርት ቢሮ ሆኖ፣ በአዲስ አበባ ከተማ መስተዳድር የኮተቤ መምህራን ትምህርት ኮሌጅ ማቋቋሚያ ደንብ ቁጥር ፲፪/፲፱፻፺፩ የተመለከተው ሥልጣንና ተግባር ንዲሁም አደረጃጀትና አሰራር ይኖረዋል።

፲፯. ሌሎች ከፍተኛ የትምህርትና ስልጠና ተቋማት

የ ንጦጦ፣ የጄኒራል ዊንጌት፣ የተግባረ-ዕድ፣ የንፋስ ስልጠና የምስራቅ የቴክኒክና ሞያ ትምህርትና ስልጠና ኮሌጆች ተጠሪነታቸው ለትምህርት ቢሮ ሆኖ በአዲስ አበባ ከተማ አስተዳደር የቴክኒክና ሞያ ትምህርትና ስልጠና ኮሌጆች ማቋቋሚያ ደንብ ቁጥር ፳፪/፲፱፻፺፩ የተደነገገው ስልጣንና ተግባር፣ ንዲሁም አደረጃጀትና አሰራር ይኖራቸዋል።

ዘርፍ አራት

የንግድና ኢንዱስትሪ ልማት ቢሮና በሥሩ ያሉ አስፈጻሚ አካላት ሥልጣንና ተግባር

፲፯. የንግድና ኢንዱስትሪ ልማት ቢሮ፡-

ቢሮው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-

፩ ኢንቨስትመንት ኤጀንሲን፣ ንዲሁም የጥቃቅንና የአነስተኛ ተቋማት ማስፋፊያ ኤጀንሲን በበላይነት ያስተባብራል፤ ይመራል፤

፪ አጠቃላይ ንግድና ኢንዱስትሪ ልማትን በተመለከተ፡-

ሀ. በኢንቨስትመንት ፖሊሲና ሕግ መሠረት ተግባራዊ ሊሆኑ የሚችሉ የኢንዱስትሪ ኘሮጀክቶችን ያመነጫል፤ ንዲጠኑና ሥራ ላይ ንዲውሉ ያደርጋል፤ ንግድ፣ ኢንዱስትሪና ዕድገብ በከተማው ውስጥ ንዲስፋፋ ያደርጋል፤

ለ. የከተማው የምርት ውጤቶች በከተማው ውስጥና ውጭ ንዲ ወቁ ያደርጋል፤ በከተማው ውስጥና ውጭ አውደርዕይ ንዲዘጋጅ ያደርጋል፤ በክልሎች በሚዘጋጁ አውደ ርዕዮች ላይ ይሳተፋል፤

8. Supervise educational institutions run by the Government with a view to ensure their compliance with the prescribed standard and accredit same; provide information service and other supports for investors who want to engage in the sector; ensure that high schools established by local investors are in compliance with the standards set forth;

9. direct schools administered by private and other non-governmental institutions in the City.

15. Kotobe College of Teachers Education

The College shall have the powers and duties as well as organizational structure and functions given to the Kotobe Teachers Education College of the Addis Ababa by Regulations No.12/1998 and shall be accountable to the Education Bureau.

16. Other Higher Education and Training Institution

The Technical and Vocational Education and Training Colleges of Entoto, General Winget, Addis Ababa, Nefas Silk, and Misrak shall have the powers and duties as well as organizational structure and functions given to the Technical and Vocational Education and Training Colleges of Addis Ababa by Regulations No. 22/2007 and shall be accountable to the Education Bureau.

SECTION FOUR

Powers and Functions of Bureau of Trade and Industry

Development and the Executive Organs
accountable to it

17. Bureau of Trade and Industry Development:-

The Bureau shall have the following powers and functions to:-

1. coordinate and direct the Investment Agency, and Micro and Small Scale Enterprise Promotion Agency;
2. with respect to the overall development of trade and industry the Bureau shall:-
 - a) initiate applicable industrial projects that are in accordance with the investment policy and law; casue them to be studied and implement same; initiate the expansion of trade, industry and handicrafts in the City.
 - b) publicize the City products inside and outside the City; initiate organization of exhibitions in and outside the city; participate in exhibitions organized by regional governments;

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- መ. የከተማውን የንግድ መዝገብ ያቋቁማል፤ ያስተዳድራል፤ የንግድ ማህበራትን በሕግ መሠረት በመመዝገብ ፈቃድ ይሰጣል፤ የዋስትና መያዣ በሕግ መሠረት በንግድ መዝገብ ይመዘግባል፤ ይሰርዛል ለሃራጅ ሽያጭ አፈ ጸጸም የሚረዱ ስራዎችን በሕግ መሠረት ያከናውናል፤
- ሠ. የገበያ ማዕከላትን ደረጃ ያወጣል፤ ደረጃቸውን የጠበቁ የገበያ ማዕከላት መገንባት ችውን ይቆጣጠራል፤ የሚስ ፋፋብትንና የሚያድጉበትን ሥልት ይቀይሳል፤
- ረ. በከተማው ውስጥ የመሠረ ዊ ንግድ ዕቃዎችና አገልግሎቶች ሥርጭት የገበያ ሕግን ሥርዓትን መከተሉን፣ የፍጆ ምርቶች የአገልግሎት ዘመንና የተዘጋጁባቸው ንጥረ ነገሮች ይዘት ሽማቹ ማወቅ በሚችልበት ሁኔ መሆኑን፣ የአቅርቦት ሥርዓት መኖሩን በመከተል ገበያ የሚረጋጋበትን ሁኔ መከናወኑን ያረጋግጣል፤ ለነጻ ገበያ ውድድር ንቅፋት የሆኑ ድርጊቶችና ተገቢ ያልሆኑ የንግድ ስራዎች ንዳይፈጸሙ በመከሰታቸውና በማስወገድ የከተማውን ነዋሪዎች ጥቅም ያስጠብቃል፤ የገበያ ዋጋ መረጃ በመሰብሰብ፣ በመተንተን፣ በማቀነባበር ጥናቶችን ያደርጋል፤ ለፖሊሲ አውጪው አመልካች ሃሳብ ያቀርባል፤
- ፫. የከተማ ግብርና ልማትን በተመለከተ፡-
 - ሀ. በከተማው ውስጥ የግብርና ምርት በጥራት የሚመረትበትንና ለገበያ የሚቀርብበትን ንዲሁም የግብርና ልማትን የሚጎለብትበትን፣ የኢንቨስትመንት ሥራ የሚስፋፋብትን ስልት ይቀይሳል፤ ሲፀድቅም ተግባራዊ መሆኑን ያረጋግጣል፤
 - ለ. ለከተማ ግብርና ዘርፍ ድገት ድጋፍ የሚገኝበትን ዘዴ አጥንቶና ፕሮጀክት ቀርጾ ያቀርባል፤ ድጋፍ ሲገኝም ተግባራዊ ንዲሁም ያደርጋል፤ በግብርናው ዘርፍ መረጃዎችን በማሰባሰብ፣ በማጠናቀርና በመተንተን ለተጠቃሚዎች ያሰራጫል፤
 - ሐ. የ ንስሳት በሽ ዎችን ሥርጭት ያጠናል፤ በበሽ ስርጭት የተነሳ መወ ስድ ያለባቸውን ርምጃዎች ለመንግስትና ለአርቢዎች ያሳውቃል፤ ለ ንስሳት አርቢዎች፣ የ ንስሳት ህክምናና ክትባት አገልግሎት ይሰጣል፤ ንዲሁም ያደርጋል ፤ ንዲሁም የ ንስሳት ብደት በሽ ክትባት ይሰጣል፤ ባለቤት የሌላቸውን ውሾች ያስወግዳል፤

- c) Encourage wider participation of local investors in trade and industrial activities; render technical and counseling services; issue license and supervise local investors engaged in trade and that established medium size industries in the City; encourage and support establishments of chambers of industry and commerce in the City.
 - d) Organize and administer the commercial registry of the City; in accordance with the law, issue license for business organizations; register and revoke mortgages; facilitate auction sales in accordance with the law;
 - e) issue standard for market centers; supervise the construction of market centers in accordance with the standard; design strategies for expansion and development of same;
 - f) ensure undertaking of market stabilization activities by following up that distribution of basic commodities and services are in accordance with the law of market system, consumer goods are clearly marked with their expiry time and composition, the supply system is in place; protect that interest of the City residents by avoiding unfair business practices and removing obstacles to free market operation; conduct studies by collecting, compiling, and analyzing market information and submit proposal to policy makers.
3. With respect to urban agriculture, the Bureau shall:-
- a) design strategies for the production and supply of quality agricultural products and for the expansion of investment that enhances agricultural development in the City and implement same upon approval;
 - b) study and submit strategies and projects for soliciting support for development of urban agriculture sector; collect, compile and analyze information in the agricultural sector and disseminate to users;
 - c) study distribution of animal diseases; notify measures to be taken to Government and animal breeders; provide or cause the provision of animal vaccination and treatment services to breeders; and also give vaccination against rabies and avoid domestic dogs that have no owners.

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- መ. ለ ንስሳት አርቢዎች የማዳቀል አገልግሎት ይሰጣል፤ የተሻሻሉ የግብርና ቴክኖሎጂ ውጤቶች፤ ምርጥ ዘርና ማዳበሪያ ለገበሬ ዎች ንዲዳረስ ሁኔታዎችን ያመቻቻል፤ ወጤቸውንም ይከተላል፤ ለገበሬዎች ትምህርትና ሥልጠና ንዲሁም የሙያ ድጋፍ ይሰጣል፤
- ሠ. የአስተዳደሩን የ ንስሳት ማራቢያና ማባዣ ማዕከላትን ያቋቁማል፤ ያስፋፋል፤ ያስተዳድራል፤ የአስተዳደሩን የብዝሃ-ሕይወት ቤተ-መከራዎችን ያስተዳድራል፤ የምርምር ወጤቶችን ገበሬዎች ንዲጠቀሙባቸው ያደርጋል፤
- ረ. የ ንስሳት ቆዳና ሌጦ ሀገር አቀፍ ደረጃን መሠረት በማድረግ በጥራት መመሪያቸውን ያረጋግጣል፤
- ሰ. የ ንስሳትና የ ጽዋት የኪራንቲን አገልግሎት ይሰጣል፤ በከተማው ውስጥ አገልግሎት ላይ ሊወሰዱ የሚችሉ የ ንስሳት መድሃኒቶች የጥራት ደረጃቸውን የጠበቁና የአገልግሎት ዘመናቸው ያላለቀ መሆኑን ያረጋግጣል፤
- ሸ. ለ ንስሳት ለሰብል፤ ለአትክልትና ፍራፍሬ ገበያዎችና ንዲሁም በከተማው ውስጥ በማስተር ፕላን ለከተማ ግብርና የተከለሉ ሦስት ስድስት ለቁራ የሚሆኑ ሦስት ከሚመለከተው የአስተዳደሩ አካል ጋር በመመካከር ንዲዘጋጅና በዘመናዊ መንገድ ንዲሰሩ ያደርጋል፤ የተዘጋጁትም ሦስት በመረከብ በስራ ላይ ንዲውሉ ያደርጋል፡፡
- ቀ. በግል የሚቋቋሙትን የ ንስሳት ጤና ክሊኒኮች፤ ላብራቶሪዎች፤ የቆዳና ሌጦ መጋዘኖች፤ ጸረ-ተባይ ማከማቻ መጋዘኖችና መሸጫ መደብሮች ደረጃና ጥራት ጠብቀው በሕግ መሠረት መስራቸው ይከተላል፤ ይቆጣጠራል፤
- በ. በህግ በሌላ ሁኔታ የተደነገገው ንደተጠበቀ ሆኖ በመንግስት፤ በማህበራት ና በግል ቁራ ድርጅቶች የሥጋ ምርመራ አገልግሎት ይሰጣል፤ ጤናማ ሥጋ ለተጠቃሚዎች መቅረብን ያረጋግጣል፤ ንዲሁም ሕገወጥ የ ንስሳት ርድና በሕገወጥ መንገድ የ ረደ ስጋ ዝውውርን ይቆጣጠራል፤ በሥጋ ማቀናበሪያ ፋብሪካዎች የምርት ጥራትና የሐይጅን ቁጥጥር ያካሂዳል፤
- ተ. በግብርና ሥራ ለተሰማሩ ሰዎችና ድርጅቶች የሙያ ብቃት ማረጋገጫ ፈቃድ ይሰጣል፡፡
- ሸ/ የሕብረት ሥራ ማህበራት ልማትን በተመለከተ፡-
 - ሀ. የሕብረት ሥራ ማህበራትን በፌዴራል የሕብረት ስራ ማህበራት አዋጅ ቁጥር ፻፩፻፯/፲፱፻፺፩ (ንደተሻሻሉ) በተደነገገው መሠረት ያደራጃል፤ ይመዘግባል፤ ያስፋፋል፤ የሕጋዊ ሰውነት ማረጋገጫ፤ የምስክር ወረቀት ይሰጣል፤ ማህበሩ ሲፈርስ ከመዝገብ ይሰርዛል፤
 - ለ. የሕብረት ሥራ ማህበራት ባንኮች የሚያቋቁሙበትን መንገድ ያጠና ያቀርባል፤ ሲፈቀድም በሥራ ላይ ያውላል፤

- d) give cross-breeding services to animal breeders; facilitate the condition for the supply of improved agricultural technology, selected seed and fertilizer to farmers and follow-up their activities; give education and training and also technical support to farmers.
 - e) organize, expand and administer animal breeding and multiplication centers in the City; administer the bio-diversity laboratory of the Government; cause farmers to use research findings;
 - f) ensure that animal skin and hides are produced according to the national quality standard;
 - g) give quarantine control services on animals and plants; ensure that the veterinary drugs in the market are in accordance with the standard and the date for the use of such drug is not expired;
 - h) in collaboration with the concerned Government organ, cause the arrangement and modern management of market centers for animals, crops and horticultures and designation of places for urban agriculture and abbiators in accordance with the master plan; take over and put to use places arranged for such purpose;
 - i) Follow-up and supervise private veterinary clinics, laboratories, hides and skin stores, pesticides storage and sales shops to ensure their compliance to the required quality and standard in accordance with the law ;
 - j) without prejudice to provisions stated in other laws, give meat inspection services to governmental, associations and private abbiators ; ensure the supply of healthy meat to consumers ; control illegal slaughters and movement of illegally slaughtered meat ; undertake supervision of product quality and hygiene of meat processing factories ;
 - k) issue professional licenses to individuals and enterprises that are engaged in agricultural activities.
4. With respect to cooperatives development, the Bureau shall :-
- a) organize, register, promote, give certificate of legal personality to cooperatives in accordance with the Federal Government Revised Proclamation No. 147 of 1998 and revoke same upon their dissolution ;
 - b) study and submit ways for the establishment of cooperative banks and implement same upon approval ;

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- መ. የህብረት ስራ ማህበራትን ለማስፋፋትና ለማጠናከር የሚረዳ የገበያ ጥናት በማድረግ አስፈላጊ መረጃዎችን ያሰራጫል፤ ስ ትስቲካዊ መረጃዎችን ይሰበስባል፤ ያቀናብራል፤ ለሚመለከተው አካል ያስተላልፋል፤ ንዲሁም በፌዴራል የህብረት ስራ ማህበራት አዋጅ የተደነገገው ንደ ተጠባቂ ሆኖ፤ ለህብረት ሥራ ማህበራት የሚሰጡ ማበረቻዎችን ያጠናል፤ ሲፈቀድም ተግባራዊ መሆኑን ያረጋግጣል፤
- ሠ. የህብረት ስራ ማህበራት ሞዴል መተዳደርያ ደንቦችን አዘጋጅቶ በስራ ላይ ያውላል፤
- ረ. አግባብ ካላቸው መንግስ ዊና መንግስ ዊ ያልሆኑ ድርጅቶች ጋር የቅርብ ግንኙነት በመፍጠር የህብረት ሥራ ማህበራት ተገቢ ድጋፍና ዝ ንዲያገኙ ጥረት ያደርጋል፡፡

፲፰. የኢንቨስትመንት ኤጀንሲ

ኤጀንሲው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ የከተማውን የኢንቨስትመንት ንቅስቃሴዎች ያስተባብራል፤ ያስፋፋል፤ ያበረ ል፤ ምክርና የቴክኒክ ድጋፍ ይሰጣል፤
- ፪/ የከተማውን የኢንቨስትመንት አመቺነት በዝርዝር በማጥናት በልዩ ልዩ መንገዶች ለኢንቨስተሮች ያስተዋውቃል፤
- ፫/ በሥልጣኑ ክልል ሥር የሚወድቁ የኢንቨስትመንት ጥያቄዎች ሲቀርቡለት በሕግ መሠረት መርምሮ የኢንቨስትመንት ፈቃድ ማግኘት የሚያስችሉ መረጃዎች መሟላ ችግሩን በማረጋገጥ የኢንቨስት መንት ፈቃድ ይሰጣል፤ የንግድና ኢንዱስትሪ ፈቃድ ማግኘት ንዲችልም አግባብ ወዳለው አካል ያስተላልፋል፤
- ፬/ ለኢንቨስትመንት ተቋማት የማምረቻና የመሸጫ ቦ ዎች፣ የፋይናንስና የብድር አገልግሎቶች፣ የጥሬ ዕቃና የማምረቻ መሳሪያዎች በዝቅተኛ ዋጋ የማግኘት ዕድልና የተለያዩ የመሠረተ ልማት አው ሮች የሚሟሉበትን ሁኔ ያመቻቻል፡፡

፲፱. የጥቃቅንና አነስተኛ ተቋማት ልማት ኤጀንሲ

ኤጀንሲው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ በከተማው ውስጥ ጥቃቅንና አነስተኛ ተቋማት ንዲስፋፋ ያደርጋል፤

- c) Prepare and provide successive educational and training programmes that enable to promote and develop the concept of cooperative; it shall in collaboration with concerned organs, devise means by which domestic as well as external training and educational opportunities are obtained;
- d) Upon conducting market study, disseminate information required for promoting and strengthening coope-ratives; collect, compile statistical data and submit to the appropriate organ; without prejudice to the provisions stated in the federal cooperative procla-mation, conduct study on incentives for cooperatives, and ensure implementation of same upon approval;
- e) prepare and implement model by-laws of cooperatives;
- f) make effort to solicit support and assistance for cooperatives by creating close relationship with appropriate Governmental and Non-Governmental organizations.

18. Investment Agency

The Agency shall have the following powers and functions to:

1. coordinate, promote and encourage the investment activities of the City; render the necessary advice and technical support;
2. conducting detail studies, and publicize the favorable investment opportunities of the City to investors;
3. issue investment license upon requests for invest-ment permits that fall under its jurisdiction verify that the required documents are produced in accor-dance with the law, transfer the matter to the appropriate organ for the issuance of trade and industrial license;
4. Facilitate ways for the provision of production and sales centers, financial and loan services, the opportunity to get raw materials and machinery with low prices and the fulfillment of various infrastructures for investment enterprises.

19. Micro and Small Scale Enterprises Development Agency:-

The Agency shall have the following powers and functions to:-

1. cause the promotion of micro and smallscale enterprises in the City;

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- ፫/ በከተማው ውስጥ የሚገኙትን ሥራ አጥ የሆኑ ወጣቶችና ሴቶች አምራች ዜጋ ሊያደርጉ የሚችሉ የጥቃቅንና አካላት ሥራ ነገሮቻቸውን ያጠናል፤ ንዲያጠኑ ያደርጋል፤ የሚመከተው አካል ሲፈቅድም ተግባራዊ ያደርጋል፤ ውጤት ማስገኘት ችውን ይከተላል፤
- ፬/ የጋራ ማምረቻ ማከላት የተገነቡ ለአንድ ቀላቶች ንዲያጠኑ ያደርጋል የማዕከላቱን አጠቃቀምና አስተዳደር መመሪያ ያወጣል፤ አሰራሩን በመመሪያው መሰረት መሆኑን ይከተላል፤
- ፭/ የምርት መሸጫና ማሳያ ማዕከላቱን አጠቃቀምና አስተዳደር መመሪያ ያወጣል፤ አሰራሩን በመመሪያው መሠረት መሆኑን ይከተላል፤
- ፮/ የአንቀሳቃሾች የገበያ ችግርን ለመቅረፍ ከተለያዩ መንግስት ዋና መንግስት ዋና ካልሆኑ አካላት ጋር የገበያ ትስስር ንዲያጠርላቸው ያደርጋል የንግድ ተቋራጭነት ሥራና የኮንትራት ሥራዎች ንዲያጠኑ ያደርጋል፤
- ፯/ አንቀሳቃሾች ምርቶቻቸውንና አገልግሎታቸውን ለተጠቃሚው ለማስተዋወቅ ንዲያጠኑና የገበያ ዕድላቸውን ለማስፋት ኤግዚኒሽንና ባዛሮች ንዲያዘጋጁ ያደርጋል፤
- ፱/ በተለያዩ የሥራ ዘርፎች የተሰማሩ ተቋማት ንዲያጠኑና ሥራቸው ቀጣይነት ንዲያረደው የንግድ ልማት አገልግሎት የሚሰጥበትን መንገድ ያመቻቻል፤
- ፲/ የአንቀሳቃሾች ምርትና ምርት ማከትን ለማሳደግ የተሻሻሉና ዘመናዊ መሳሪያዎች የሚሰሩበትን ሥራ ላይ የሚውሉበትን መንገድ ያመቻቻል፤ የአንቀሳቃሾች አቅምን ለመገንባት የሙያና የሥራ አመራር ስልጠናዎች ንዲያጠኑ ያደርጋል፤
- ፲፩/ አንቀሳቃሾች በግል፣ በንግድ፣ በንብረት ሥራ ማህበር የተደራጁና ህጋዊ የሆኑ የሚሰሩበትን መንገድ ያመቻቻል፡፡
- ፲፪/ የመረጃና የምክር አገልግሎት ለተጠቃሚዎች የሚሰጥበትን ሥርዓት ይዘረጋል፡፡

2. facilities conditions for supporting the micro and small scale enterprises by establishing relationships with Governmental and Non-Governmental organizations in the City, such arrangement shall specially be made to obtain production and sales centers, financial and loan service, raw materials and machinery as well as infrastructure;
3. facilitate the conditions for the establishment of micro and small scale enterprises training centers; cause the preparation of training programs and exhibitions for the community members that are engaged in micro and small scale enterprise activities and coordinate same;
4. Initiate and conduct studies on micro and small scale projects that could enable unemployed youth and women to be productive; implement upon approval by the concerned body; follow-up effectiveness of same;
5. cause the establishment and transfer of common production centers to operators; issue directives on the use and administration of the centers, follow up to ensure compliance to same;
6. issue directives on the use and administration of the product exhibition and sales centers and follow up compliance of the activities to the directives;
7. cause the creation of market linkage with various Governmental and Non-Governmental bodies to surmount market problems of the operators; cause the expansion of contractual and sub-contractual works;
8. cause the organization of exhibitions and trade fairs to assist operators in promoting their products and services and expand their market opportunity;
9. facilitate ways for the provision of trade development services to assist growth and sustainability of institutions engaged in various activity sectors ;
10. facilitate ways for the manufacturing and application of improved and modern equipment to enhance growth in product and productivity of the operators ; cause the provision of vocational and management training to build the capacity of the operators ;
11. facilitate ways by which the operators shall be organized into private firm, commercial enterprise and cooperatives and operate legally ;
12. establish system to render information and counseling services to customers.

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የሥራና ከተማ ልማት ቢሮ ና የሚያስተባብራቸው
ስዕልጻሚ አካላት ሥልጣንና ተግባር

፳. የሥራና ከተማ ልማት ቢሮ፡-

ቢሮው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-

- ፩/ የሥራና ከተማ ልማት ቢሮ የቤቶች ኢጅንሲ፣ የቤቶች ልማት ኘሮጅክት ጽህፈት ቤትን፣ የመሠረተ ልማት ጉና ግንባ ስራዎች ጽህፈት ቤትንና፣ የአካባቢ ልማት ጽህፈት ቤትን በበላይነት ይመራል፣ ያስተ ባብራል፤
- ፪/ በአስተዳደሩ በጀት ለሚሰሩ የኮንስትራክሽን ሥራዎች፣ ዲዛይኖች፣ ንዲሁም የቤቶች ግንባ የሚመለከቱ ውሎች ንዲዘጋጁ ያደርጋል፤
- ፫/ በአስተዳደሩ የሚከናወን ማናቸውም የቤት ግንባ ሥራ በተገባለት ውል መሠረት የጥራት ደረጃው፣ የጊዜና የዋጋ ገደቡ ተጠብቆ መሠራቱን ለማረጋገጥ የሚያስችል የቁጥጥር ሥርዓት ንዲኖር ያደርጋል፤ በበላይነትም ይቆጣጠራል፤
- ፬/ የከተማው ልማት ሥራ ከድህነት ቅነሳ ጋር የተቀናጀ ንዲሆን ጥናቶችን ያካሂዳል፤ ለተግባራዊ ነ ችውም ድጋፍ ይሰጣል፤
- ፭/ በአስተዳደሩ ሥር የሚተዳደሩ ቤቶች በሕግ አግባብ ለተጠቃሚው አገልግሎት መዋላቸውንና አዲስ የሚገነቡ ቤቶችም በሕግ አግባብ ለተጠቃሚዎች መተላለፋቸውን ያረጋግጣል፡፡
- ፮/ በአስተዳደሩ የሚገነቡትን የመኖሪያ ቤትና ሌሎች የአስተዳደሩ ግንባ ዎችን ይከ ተላል ከሚመለከ ችው አካላት ጋር በመቀናጀት ተነሿዎችን ያሰፍራል፤ ንዲሁም በመንግስትና በሌሎች አካላት ለሚገነቡ የጋራ መኖሪያ ቤቶች የመሠረተ ልማት አቅርቦት ንዲሚላ የሚመለከ ችውን አካላት ያስተባብራል፤

፳፩. የቤቶች ኤጀንሲ ስልጣንና ተግባር፡-

ኤጀንሲው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል፡-

- ፩/ በከተማው ባለቤትነት ሥር ያሉ ቤቶችን መረጃዎች አሰባስቦ ይይዛል፤ ብዛ ችውን ይመዘግባል፤ ያስተዳድራል፤ ቤቶቹን በማሻሻል ወደ ግል ባለቤትነት የሚዛወሩበትን ሁኔ አጥንቶ ያቀርባል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤
- ፪/ በአረጁ የከተማው አካባቢዎች የሚገኙ የአስተዳደሩ ቤቶች መልሶ መገንባት፣ ማደስ ወይም መጠገን የሚቻልበትን ስልት አዘጋጅቶ ያቀርባል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤

SECTION FIVE

Powers and Functions of Bureau of Works and Urban Development and the Executive Organs it coordinates

20. Bureau of Works and Urban Development

The Bureau shall have the following powers and functions to:

1. direct and coordinate the Housing Agency, Housing Development Project Office, Office of the Infrastructure Development and Construction Works and Environment Development Office;
2. cause the preparation of contract for construction works, designs and housing constructions financed by the City Government;
3. cause the establishment of control system and direct constructions undertaken by the City Government to ensure they are constructed in accordance with the quality, time and cost specified in the contract;
4. conduct studies to integrate development of the City with poverty alleviation; support implementation of same;
5. ensure that existing houses administered by the Government properly put to the service of the beneficiaries , newly constructed ones are properly transferred to beneficiaries in accordance with the law;
6. follow up constructions of residential buildings and other constructions undertaken by the City Government; in collaboration with the concerned bodies, resettle residents evacuated; coordinate fulfillment of infrastructure for condominiums constructed by the Government and other parties;

21. Powers and Functions of Housing Agency

The Agency shall have the following powers and functions to:-

1. compile and maintain information on the number of houses owned by the City, register and administer same; study and propose mechanism to transfer the ownership of the houses into private hands following redevelopment and implement same upon approval;
2. design and submit strategy for rehabilitation, repairing and maintenance of Government houses found in old parts of the City; implement same upon approval;

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- ፬/ አበል ተክፋይ የቤት ባለቤቶች አበል በህግ መሠረት ንዲክራላቸው ያደርጋል።
- ፭/ ከሚመለከቱ ቸው አካላት ጋር በመሆን ለኮንዶሚኒየም ቤቶች ግንባ ተብሎ ቤቶች ለሚፈርስባቸው ነዋሪዎች ምትክ ቤት ወይም ጊዜያዊ መጠለያ ንዲዘጋጅ ያደርጋል።

፳፪. የቤቶች ልማት ፕሮጀክት ጽ/ቤት ሥልጣንና ተግባር፡-

የቤቶች ልማት ፕሮጀክት ጽ/ቤት ስልጣንና ተግባር፤ ንዲሁም አደረጃጀትና አሰራር በአዲስ አበባ ከተማ የቤቶች ልማት ፕሮጀክት ጽ/ቤት ንደገና ማቋቋሚያ አዋጅ ቁጥር ፴፫/፪ሺ፪ የተደነገገው ይሆናል።

፳፫. የመሠረተ ልማትና የግንባ ሥራዎች ባለሥልጣን፡-

ባለሥልጣኑ የሚከተሉት ሥልጣንና ተግባራት ይኖሩል፡-

- ፩/ የኤሌትሪክ ይል፣ የስልክ፣ የውሃና ፍላጎን የመንገድ የመሳሰሉት የመሠረተ ልማት ግንባዎች የተቀናጀ ዲዛይን በማዘጋጀት ተጠቅመው ንዲካሄዱ ያስተባብራል፤
- ፪/ በከተማው አስተዳደር አካላት ለሚሰሩ ግንባዎች ዲዛይን ያዘጋጃል፤ ንዲዘጋጅ ያደረጋል፤ በተዘጋጀ ላቸው ዲዛይንና የሥራ ዝርዝር መሠረት በጥራት መሠራታቸውን ይከተላል፤ ይቆጣጠራል፤ በሕግ መሠረት የማስተካከያ ርምጃዎችን ይወስዳል፤
- ፫/ ለጎርፍ የተጋለጡ የከተማውን ክፍሎች በተመለከተ ጥናት በማድረግ የጎርፍ መከላከያ ሥራ ደረጃ በደረጃ ተግባራዊ የሚሆንበትን ዘዴ ይቀይሳል፤ ሲፀድቅም ተግባራዊ መሆኑን ያረጋግጣል፤
- ፬/ በከተማው ውስጥ መሥራት ለሚፈልጉ የግንባ ሥራ ተቋራጮች፣ ለግንባ መሳሪያ አክራይ ድርጅቶች የሙያ ብቃት ማረጋገጫ ይሰጣል፤ ለግንባ አማካሪዎች ፍቃድ ይሰጣል፤ ይመዘግባል፤ ይቆጣጠራል፤ የአቅም ግንባ ድጋፍ ያደርጋል፤
- ፭/ ማናቸውም በሚመለከተው አካል በተሰጠው የግንባ ፈቃድ መሠረት መከናወኑን ይቆጣጠራል፤ በሚመለከተው የፌዴራል አካል በሚወጣ የግንባ ዕቃ የጥራት ደረጃ መሠረት መፈፀሙን ይቆጣጠራል፤ ፈቃድ የሌለው ግንባ ንዲካሄድ በሕግ መሠረት ንዲቆምና ንዲ ወገድ ያደርጋል፤ የግንባ መጠናቀቅ የምስክር ወረቀት ይሰጣል።

- 3. cause renting of the houses owned by the City in accordance with the law;
- 4. cause payment of allowances to owners of houses entitled to such payment in accordance with the law;
- 5. in collaboration with the concerned bodies, cause the arrangement of substitute houses or temporary shelters for residents whose houses are demolished for the purpose of constructing condominiums .

22. Housing Development Project Office

The Office shall have the powers and functions as well as organizational structure and operation as defined in the Addis Ababa Housing Development Project Office Re-establishment Proclamation No.33 of 2007.

23. Infrastructure and Construction Works Authority

The Authority shall have the following powers and functions to:-

- 1. coordinate through preparing harmonious design for electric power, telephone, water and sewerage, road and related other infrastructure constructions;
- 2. prepare, cause the preparation of designs for constructions undertaken by the organs of the City; ensure they are constructed in accordance with the design and description of construction works; take corrective measures in accordance with the law;
- 3. conduct studies on parties of the City vulnerable to flooding and design methods for flood protection; ensure the implementation of same upon approval;
- 4. issue and control certificate of competence to contractors working in the City and enterprises that lease construction equipments and machinery; register, issue license and control construction consultants; provide capacity building support to same;
- 5. supervise construction works to ensure compliance to the construction permit issued by the concerned body; control the quality of construction material used is in accordance with the quality standard set by the concerned Federal Government body; cause to protect, stop and avoid non-permitted construction in accordance with the law; issue certificate of construction completion.

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፳፬. የአካባቢ ልማት ጽሕፈት ቤት፡-

- ጽሕፈት ቤቱ የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል፡-
- ፩/ የከፋ ችግር ያለባቸውን አካባቢዎች በማስቀደም ጅግ አስፈላጊና ጠቃሚ የሆኑ የውስጥ ለውስጥ መንገድ፣ የመሠረተ ልማት አው ር ግንባ ሥራዎችንና የገበያ ቦ ዎችን ነዋሪዎችን በቀጥ በማሳተፍ፣ በመገንባት ደረጃ በደረጃ የነዋሪዎችን ችግሮች በመቅረፍ ምቹ የመኖሪያና የሥራ አካባቢ ይፈጥራል፤
 - ፪/ ገቢ ለሌላቸውና በአነስተኛ ገቢ ለሚተዳደሩ ነዋሪዎች የሥራ ዕድል በመፍጠር ገቢ የሚያገኙበትን ስልት ያመቻቻል፤
 - ፫/ የኘሮጀክት ሃሳብ በማመንጨት ስክ አፈጻጸሙ ድረስ ባለው የሥራ ሂደት ነዋሪዎችን በቀጥ በማሳተፍ የባለቤትነት ስሜት ንዲፈጠር ያደርጋል፤ የተጠናቀቁ ኘሮጀክቶችን ነዋሪዎች በዘላቂነት በመረከብ ንዲክካብ፣ ሲባላሽ ንዲጠገት ና በባለቤትነት ስሜት በመንከባከብ ንዲ ያስተዳድሯቸው ያደርጋል፤
 - ፬/ በክፍለ ከተማዎች መካከል የሚካሄዱ የአካባቢ ልማት ሥራዎች የተጣጣሙና የተደጋገፉ ንዲ ሆኑ ያስተባብራል፤
 - ፭/ ለአካባቢ ልማት ግንባ ሥራዎች አገልግሎት የሚውል ገንዘብ የሚገኝበትን ስልት ይቀይሳል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤
 - ፮/ ለጎርፍ የተጋለጡ የከተማውን ክፍሎች በተመለከተ ከነዋሪዎችና ከሚመለከቱ ችው ሌሎች አካላት ጋር በመተባበር የጎርፍ መከላከያ ግንባ ያከናውናል ወይም ንዲከናወን ያደርጋል፡፡

ዘርፍ ስድስት

የፋይናንስና ኢኮኖሚ ልማት ቢሮ በሥራ ያሉ አስፈጻሚ አካላት ሥልጣንና ተግባር

፳፭. የፋይናንስና ኢኮኖሚ ልማት ቢሮ

- ቢሮው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-
- ፩/ የገቢዎች ኤጀንሲን፣ በበላይነት ያስተባብራል፤ ይመራል፤
 - ፪/ በከተማው አስተዳደር አካላት ተዘጋጅቶ የሚቀርብሉትን የበጀት ጥያቄ ና የክፍለከተማዎችን የበጀት ድልድል መርምሮ የተጠቃለለ ዓመ ዊ በጀት ንደአስፈላጊነቱ ተጨማሪ በጀት በማዘጋጀት ለከንቲባው/ለካቢኔ ያቀርባል፤ ሲጸድቅም በሕግ መሠረት ያስተዳድራል፤
 - ፫/ ባልተማክለ የበጀት አስተዳደር ሥርዓት መሠረት የክፍለ ከተማዎች የበጀት ድልድል ቀመር አዘጋጅቶ ያቀርባል፤ ሲጸድቀም ተግባራዊ ያደርጋል፤ ለክፍለ ከተማዎች የሚሰጠው የበጀት ድጎማ በትክክል ሥራ ላይ መዋሉን ለማረጋገጥ ምርመራ ያደርጋል፤

24. Environment Development Office

The Office shall have the following powers and functions to:-

1. develop suitable residential and working areas in prioritizing areas affected by serious problems and alleviate same progressively through the direct participation of the community in constructing vital and demanded infrastructure and market areas;
2. facilitate the ways for income generating opportunities for those residents that are living with low or no income ;
3. cause the creation of sense of ownership among the residents by encouraging the direct participation of residents from initiation to implementation of projects ;cause the residents to take over the finalized projects and administer them and maintain when damaged ;
4. coordinate the harmonization and mutuality of environment development activities among Sub-Cities ;
5. design the strategy to get resource that serve for environment development activities and implement same upon approval ;
6. engage in and cause the construction of flood confine for vulnerable areas to over flooding in collaboration with the residents and other concerned organs

SECTION SIX

Powers and Functions of Bureau of Finance and Economic Development and the Executive Organs accountable to it

25. The Bureau shall have the following powers and functions to :

1. coordinate and direct the activities of Revenue Agency ;
2. prepare and submit to the Mayor/Cabinet a consolidated annual budget together with a supplementary budget as may be necessary, upon analyzing recurrent budget proposal received from the City Government organs and budgetary allocation of Sub-Cities and administer same in accordance with the law upon approval ;
3. prepare and submit budgetary allocation formula of sub-cities based on the decentralization principle of budget administration, implement same upon approval; inspect the expenditure of budget subsidy allocated to sub-cities;

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 - ፭/ አዳዲስ የግብር ና የ ሪፍ ማሻሻያ ጥናቶች በማዘጋጀት የውሳኔ ሃሳብ ያቀርባል፤ ሲጸድቅም ተገቢውን ይፈጽማል፤
 - ፮/ አግባብ ባለው ሕግ መሠረት ከሀገር ወስጥ ምንጮች በከተማው አስተዳደር ስም ይበደራል፤
 - ፯/ የቴክኒክ፣ የማቴሪያልና የገንዘብ ድጋፍ ከከተሞች ከዕርዳ ሰጪ አገሮችና ድርጅቶች ያፈላልጋል፤
 - ፰/ የከተማውን አጠቃላይ የሂሳብ አያያዝ ይመሰር ል፤ የሂሳብ ደረሰኞችን፣ ቅጾችንና መዛግብቶችን አሳትሞ ለማዕከል መሥሪያ ቤቶችና ለክፍለ ከተማዎች ያሰራጫል፤ አጠቃላይ የፋይናንስ ሪፖርት ያቀርባል፤
 - ፱/ አጠቃላይ የማህበረ-ኢኮኖሚ ችግሮችን ለመፍ ት የግሉን ክፍለ ኢኮኖሚ ተሳትፎ የሚያበረ የከተማውን ማህበራዊና ኢኮኖሚያዊ የልማት ስልቶች ያዘጋጃል ሲፈቀድም አፈጻጸሙን ይከተላል።
 - ፲/ የከተማውን የኢኮኖሚ አካውንት፣ የኢንቨስትመንት ንግግራም ና የመንግሥት ወጪ ንግግራም በማዘጋጀት ያቀርባል፤
 - ፲፩/ የካፒ ል ንግግሮች ከአጠቃላይ ንግግር መጣጣሙን ያረጋግጣል፤ የዕቅድ አፈጻጸም ክትትልና ግምገማ ያደርጋል፤
 - ፲፪/ ብሔራዊ የሥነ ሕዝብ ፖሊሲዎች ከከተማው ተጨባጭ ሁኔታ ጋር በተገናኘበ መልኩ ሥራ ላይ ንዲውሉ ያደርጋል፤
 - ፲፫/ በፖሊሲ ጉዳዮች ጥናትና ምርምር በማካሄድ ለፖሊሲ ውሳኔ የሚረዱ ሃሳቶችን ያቀርባሉ ።
- ፳፮ የገቢዎች ኤጀንሲ**
- ኤጀንሲው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል፡-
 - ፩/ የገቢ አወሳሰንና የሂሳብ አያያዝ በተሳለጠና ብቃት ባለው መልኩ ለማከናወን የሚያስችሉ የአሠራር ዘዴዎችን ይቀይሳል፤ ተግባራዊነ ችውን ይከተላል፤
 - ፪/ አዳዲስ የገቢ ምንጮችን ያጠና በማቅረብ በሚፈቀደውም መሠረት በሥራ ላይ መዋሉን ይከተላል፤
 - ፫/ ግብር ከፋዮችን ለይቶ ለማወቅና ለመመዘገብ የሚያስችሉ አሠራሮችን ተግባራዊ ያደርጋል፤ በከተማው የሚሰበሰቡ ገቢዎችን ይወስናል፤ የግብር ውሳኔዎችን ለግብር ከፋዮች በጽሑፍ ያስወቃል፤ ይሰበስባል፤
 - ፬/ በከተማ፣ በክፍለ ከተማዎችና በቀበሌዎች የተሰበሰቡ ገቢዎች ለፋይናንስና ኢኮኖሚ ልማት ቢሮ በወቅቱ ፈሰስ መደረጋቸውን ያረጋግጣል፤
 - ፭/ ግብር ከፋዮች ሕጎችን አውቀው መብትና ግዴታቸውን ንዲወጡ ይቀሰቅሳል፤ ግብር የመክፈል ግዴታቸውን በሕግ መሠረት መወጣ ችውን ያረጋግጣል።

- 4. custody the income collected by Revenues Agency from donation and loan; safe guard and administer the City Government's finance, local and external loans and various funds;
 - 5. submit recommendations of new revisions on taxation and tariffs, implement same upon approval;
 - 6. borrow money in the name of the City Government from internal sources in accordance with the appropriate law;
 - 7. search for technical, material and financial supports from cities, donor countries and organizations;
 - 8. establish general accounting systems of the City Government, publish and distribute financial receipts, formats and registers to the central organs of the Government and Sub-Cities; submit consolidated financial report;
 - 9. prepare the socio-economic development strategy of the City that motivates the participation of the private sector to solve the overall socio-economic problems of the City; implement same upon approval;
 - 10. prepare and submit the economic account of the City, investment program and government expenditure program;
 - 11. ensure that capital projects are in conformity with the general plan, cause monitoring and evaluation of the implementation of plans;
 - 12. cause the implementation of National Population Policy in compliance with the existing realities of the City;
 - 13. undertake research and studies on policy matters and submit policy proposals for decisions.
- 26. Revenue Agency**
- The Agency shall have the following powers and functions to:
- 1. set up systems for efficient and effective determination of revenue and keeping of books of account, follow up implementation of same.
 - 2. undertake studies and recommend new sources of revenue and follow up the implementation of same upon approval;
 - 3. implement mechanisms for identification and registration of tax payers; assess the revenues collected in the city; notify to the tax payers the assessment of taxes in writing and collect same;
 - 4. ensure the duly deposition of revenues collected by the City, Sub-Cities and Kebeles in the Finance and Economic Development Bureau;
 - 5. Propagate with a view to creating awareness among the tax payers in order that they may fulfill their obligation; ensure that they have fulfilled their obligation of paying taxes in accordance with the law.

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ዘርፍ ሰባት

የጤና ቢሮና የሚያስተባባረው አካል ስልጣንና ተግባር

ጳጉ. የጤና ቢሮ

- ቢሮው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-
- ፩/ የሀገሪቱን የጤና ፖሊሲና ደረጃ በማገናዘብ የከተማውን የጤና አገልግሎት ደረጃ ያወጣል፤ ተግባራዊነቱን ያረጋግጣል፤ በጤና ጉዳዮች ላይ የግንዛቤ ማስፋፊያ ትምህርት ለከተማው ነዋሪ አመቺ በሆነ ዘዴ ይሰጣል ወይም ንዲሰጥ ያደርጋል፤
- ፪/ አጠቃላይ የሆነ የተላላፊ በሽ ዎች ቁጥጥርና ቅኝት ያደርጋል፤ ይቆጣጠራል፤ ይከላከላል፤ መረጃ ዎችን ያሰባስባል፤ ወረርሽኝ ሲነሳ በሌሎች የአስተዳደሩ የፍትሕ አካላት መፈጸሙን ያረጋ ግጣል፤
- ፫/ የክትባት አገልግሎት ይሰጣል ወይም ንዲሰጥ ያደርጋል፤ ይቆጣጠራል፤ የሥነ-ተዋልዶ ጤና አገልግሎት ይሰጣል፤
- ፬/ በአስተዳደሩ ባለቤትነት ሥር ያሉ ሆስፒታሎች ንፍ የሕክምና ማሰልጠኛ ተቋማትን በሕግ መሠረት ያስተዳድራል፤
- ፭/ ከፌዴራል መንግሥት ና ከዕርዳ ሰጭ ድርጅቶች ለተለያዩ ኘርግራሞች ማስፈጸሚያ የሚሰጡ መድኃኒቶችንና የሕክምና መሳሪያዎችን ያሰራጫል፤
- ፮/ የባህል ሕክምና ከዘመናዊ ሕክምና ጎን ተጠናክሮ የሚሄድበትን ሥልት ይቀይሳል፤
- ፯/ የሆስፒታሎችን የመድኃኒት አያያዝና አጠቃቀም ይቆጣጠራል፤
- ፰/ በባለሀብቶች ለሚቋቋሙ የሕክምና ተቋማት የሙያ ብቃት ማረጋገጫ ይሰጣል፤ ያድሳል፤ ይቆጣጠራል፤
- ፱/ የጤና አገልግሎት ኘርግራሞችን ከሚያካሂዱ መንግሥት ወይም የልሆኑ የበጎ አድራጎት ድርጅቶች ጋር ስምምነቶችና ውሎች ይፈጽማል፤ አፈጻጸማቸውን ይከተላል፤ ለሚያቋቁሟቸው ክሊኒኮች የሙያ ፈቃድ ይሰጣል፤ ያድሳል፤ ይቆጣጠራል፤
- ፲/ በከተማው ውስጥ የሚከናወኑ የኤች.አይ.ቪ. /ኤድስና ሌሎች በሽ ዎች ቁጥጥር መረጃ ያጠናቅራል፤ በአግባቡ በመተንተን ለሚመለከቱ ቸው ያቀርባል፤
- ፲፩/ የጤና አጠባበቅ የምክርና የመረጃ አገልግሎት ያደራጃል፤ ይሰጣል፡፡

ጳጉ የኤችአይ ቪ/ ኤድስ መከላከያና መቆጣጠሪያ ጽ/ቤት
 የኤች.አይ.ቪ.ኤድስ መከላከያና መቆጣጠሪያ ጽ/ቤት በአዋጅ ቁጥር ፲፩/፲፰፻፺፮ የተደነገገው ስልጣንና ተግባር፤ ንዲሁም አደረጃጀትና አሰራር ይኖረዋል፡፡

SECTION SEVEN

Powers and Functions of the Health Bureau and Organs it coordinates

27. Health Bureau

The Bureau shall have the following powers and functions to:

1. establish health service standards and ensure its implementation in accordance with the National Health Policy and Standards; provide or cause to be provide health awareness raising education to the residents of the City;
2. control, conduct surveillance, supervise, prevent and collect information concerning communicable disease upon conducting survey and investigation; prevent epidemic diseases in collaboration with appropriate organs;
3. provide or cause the provision of vaccinations and supervise same services; provide reproductive health services;
4. administer, in accordance with the law, hospitals and health care training institutions owned by the City Government;
5. distribute medicines and medical equipments that are provided by the Federal Government and donor organizations for the implementation of different programs;
6. develop strategies for the application of traditional medicines and treatment together with modern/contemporary medicines;
7. control storage and use of medicines in hospitals;
8. issue, renew and supervise certificate of competence for medical institutions established by private investors;
9. conclude agreements and contracts and sign agreements with Non-Governmental charity organizations that conduct programs of medical services and follow up the implementation of same; issue, renew and supervise professional license to the clinics established by same;
10. organize data on the activities undertaken to control and prevent H.I.V/AIDS and other diseases in the City, submit the results of the analysis of the data to the appropriate organs;
11. organize and provide health care counseling and information services.

28. H.I.V/AIDS Prevention and Control Office

The Office shall have the powers and functions as well as organization structure and operation defined in Proclamation No.11 of 2003.

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የፍትሕና የሕግ ጉዳዮች ቢሮና የሚያስተባብራቸው አስፈጻሚ አካላት ሥልጣንና ተግባር

ጸ፱. የፍትሕና የሕግ ጉዳዮች ቢሮ

ቢሮው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-
፩/ የአዲስ አበባ ዓቃቤ ሕግ መሥሪያ ቤትን፣ ደንብ

ማስከበር አገልግሎት ጽሕፈት ቤትን፣ የቀበሌ የማህበራዊ ፍርድ ቤቶች የዳኞች አስተዳደር ጉባኤ ጽሕፈት ቤትን፣ የአሰሪና ሰራተኛ ጉዳይ ጽሕፈት ቤትን፣ የማህበራዊና መንግስት ዋያል ሆኑ ድርጅቶች ጉዳይ ጽሕፈት ቤትን በበላይነት ይመራል፤ ያስተባብራል፤ ንዲሁም የፍትህ ስርአት ማሻሻያ ፕሮግራምን ይፈጽማል፤

፪/ በሕግ ጉዳዮች የከተማው አስተዳደር ዋና የህግ አማካሪ ሆኖ ይሠራል፤ በቢሮዎች፣ በሌሎች አስፈጻሚ የማዘጋጃ ቤት አገልግሎት አካላት ሲጠየቅ የሕግ ምክር ይሰጣል፤

፫/ የአስተዳደሩን ና የነዋሪዎችን መብትና ጥቅም ለማስከበር አስፈላጊ ሆኖ ሲያገኘው በፍርድ ቤት ና በማናቸውም የዳኝነት ስልጣን በተሰጠው አካል ወይም በግልግል ጉባኤ ክስ ይመሠር ል፤ ክስ ንዲመሠረት ያደርጋል፤ ወይም በህግ መሠረት ጣልቃ በመግባት ይከራከራል፤

፬/ በካቢኔው በሚፀድቅ ወይም በፀደቀ መዋቅራዊ አደረጃጀት መሠረት የራሳቸው የሕግ አገልግሎት ንዲኖራቸው ከተፈቀደላቸው አካላት በስተቀር ቢሮዎች፣ የከንቲባው ጽሕፈት ቤትንና የከተማው ሥራ አስኪያጅ ጽሕፈት ቤትን ጨምሮ ሌሎች አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ሲከሰሱ ወይም ሲከሰሱ በዳኝነት አካላት ፊት ወክሏቸው በየስማቸው በሕግ መሠረት ይከራከራሉ፤ የማያዋጡ ክርክሮች ንዲይካሄዱ ወይም ንዲቋረጡ ያደርጋል፤ የራሳቸው የሕግ አገልግሎት ንዲኖራቸው በካቢኔው የተፈቀደ ላቸው ሌሎች የከተማው አስተዳደር አካላት ተከራካሪ የሆኑባቸውን የፍትሕ-ሰራተኛ ክርክሮችና የመብት ጥያቄዎች አያያዝ ንዲአስፈላጊነቱ ይከተላል፤ የማስተካከያ ርምጃዎችን ይወሰዳል፤ ወቅት ዋረጋርት ንዲቀርብለት ያደርጋል፤ ንዲሁም ለሕግ አገልግሎቶቹ ብቃት ያለው የሰው ይል የተመደበላቸው መሆኑን ያረጋግጣል፤

፭/ የክፍለ ከተማ የፍትህና ሕግ ጉዳዮች ጽሕፈት ቤቶችን በሙያ ረገድ በበላይነት ይቆጣጠራል፤ ቢሮውም ሆነ ጽሕፈት ቤቱ የህግ ባለሙያ ችግር ሲያጋጥማቸው ከአንድ ክፍለከተማ የፍትህና ህግ ጉዳዮች ጽሕፈት ቤት ወደ ሌላ ክፍለ ከተማ የፍትህና ህግ ጉዳዮች ጽሕፈት ቤት ወይም ወደ ቢሮ ወይም ከቢሮ ወደ ጽሕፈት ቤት በዝውውር ወይም በደረጃ ድገት በመመደብ ለተፈጠረው ችግር መፍትሔ በመስጠት ንዲሰራ ያደርጋል፤

SECTION EIGHT

Powers and Functions of Bureau of Justice and Legal Affairs and Other Executive Organs it coordinates

29. Bureau of Justice and Legal Affairs

The Bureau shall have the following powers and functions to:-

1. direct and coordinate the Prosecution Office, Office of the Code Enforcement Service, Judicial Administration Office of the Kebele Social Courts, Labour Affairs Office, Social and Non-Governmental Affairs Office; implement the justice reform program and ensure implementation of same by these and other justice organs of the City Government.
2. be chief advisor to the city Government on legal matters; provide legal advices to Bureaux and other executive organs upon request;
3. institute, cause to institute or intervene in suits before courts and any adjudicating organ or arbitration commission whenever it deems necessary to protect the rights of the City Government and the interests of residents;
4. represent in litigations Bureaux, Office of the Mayor including Office of the General Manager, other executive and municipal organs with the exception of organs permitted to have their own legal service unit in accordance with organizational structure approved or to be approved by the Cabinet; terminate non-viable litigations, follow up the handling of civil suits and claims in which organs of the City Government that are permitted to have their own legal service unit are a party as may be necessary; take corrective measures and request periodic reports; ensure that qualified personnel are assigned for the same;
5. supervise Justice and Legal Affairs Offices of the Sub-Cities on matters of profession; in cases of shortage of legal experts with the Bureau and the Offices, assign same through transfer or promotion from the Justice and Legal Affairs Offices of a Sub-City to the other or to the Bureau or from the Bureau to the Offices for solving problems encountered;

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፮/ ከንቲባው ወይም የቢሮ ላይዎች ከሌላ ወገን ጋር የሚያደርጓቸውን ስምምነቶችና ውሎች ሲጠየቅ ያዘጋጃል፤

፯/ አዳዲስ ሕጎች ንዲወጡ ሃሳብ ያመነጫል፤ በነባር ሕጎች ላይ ጥናትና ምርምር በማድረግ የማሻሻያ ሃሳቦችን ያቀርባል፤ ንዲሁም ከሌሎች ቢሮዎች፣ የሙያና የብዙ ን ማክራት አዳዲስ ሕግ ንዲወጣ ጥያቄ ሲቀርብ ንዲየአግቡ ጥናት ያደርጋል፤ የሕግ ረቂቅ በማዘጋጀት ያቀርባል፤

፰/ የሕግ ምርምርና ጥናት ያካሂዳል፤ የከተማውን ነዋሪና የሚያስተባብራቸውን አካላት ባልደረቦችን ንቃተ ሕግ ለማዳበር የሕግ ትምህርትና ስልጠና ይሰጣል፤ የሕግ ትምህርትና ሥልጠናን በተመ ለከተ አግባብ ካላቸው አካላት ጋር ይተባበራል፤ የአስተ ዳደሩን ሕጎች በማሰባሰብ ለጥናትና ለምርምር ሥራ በሚያመች መንገድ ያደራጃል፤ የአስተዳደሩን ሕጎች የማሰባሰብ ሥራ ያከናወናል፡፡

፱. የአዳዲስ አበባ ዐቃቤ ሕግ መሥሪያ ቤት

መሥሪያ ቤቱ የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-

፩/ በቻርተሩ በተሰጠው ሥልጣን መሠረት በአዳዲስ አበባ ከተማ ፍርድ ቤቶችና በቀበሌ ማህበራዊ ፍርድ ቤቶች ሥልጣን ሥር በሚወድቁ የወንጀልና የደንብ መተላለፍ ጉዳዮችን ወንጀል የፈጸሙ ሰዎችን በሚመለከት የወንጀል ምርመራ በከተማው ፖሊስ ኮሚሽን ተጣርቶ ሲቀርብለት ወይም ንዲቀርብለት በማድረግ በሕግ መሠረት ቀርበው ተገቢውን ውሳኔ ንዲያገኙ ክስ ያቀር ባል፣ ይከራከራል፤ የተጀመረ ምርመራ በሕግ መሠረት ንዲቆም ያዛል፤ ክስ ያሳል ወይም የወንጀል ምርመራ በሕግ መሠረት ይዘጋል፤ ንዲ ሁም አስፈላጊ የሆኑ ሌሎች ሕጋዊ ተግባራትን ያከናውናል፤

፪/ በዚህ አንቀጽ ንዑስ አንቀጽ 1 የተጠቀሱ የወንጀል ምርመራ አካሄዶችን በተመለከተ የሚቀርቡለትን አቤቱ ዎች ይቀበላል፤ ያጣራል፤ ተገቢውን ውሳኔ በሕግ መሠረት ይሰጣል፤

፫/ የክፍለ ከተማ አቃቤ ሕግ ጽህፈትቤቶችን ከከተማው የመጀመሪያ ደረጃ ፍርድቤቶች አደረ ጃጀትና አሠራር ጋር በሚጣጣም መልኩ የሚደ ሬጅቦትን ሁኔ አጥንቶ ያቀርባል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤ በክፍለተማ ዐቃቤ ሕግ ጽህፈት ቤቶች የሚሠሩ ዐቃቤ ሕጎች በዐቃቤያነ ሕግ መተዳደሪያ ደንብ መሠረት ንዲሾሙ ያደርጋል፤ የተሾሙትን ለስራ አካሄድ በሚያመች መልኩ በማዕከልም ሆነ በክፍ ለከተማ ይመድ ባል፣ ያዛውራል፤ ያስተዳድራል፤

፬/ የፍትሕ ሥርዓት ማሻሻያ ኘሮግራምን በመፈጸም የሚሰጠው አገልግሎት ንዲቀላጠፍ ያደርጋል፡፡

6. prepare upon request agreements and contracts in which the Mayor or Bureau Heads are involved with other parties;

7. initiate new laws, amendments of laws based on research and studies, conduct studies for the enactment of new laws upon the request of Bureaux, professionals and civil associations; it shall draft laws;

8. Conduct legal research and studies; provide legal education to raise the legal consciousness of the residents; cooperate with the appropriate organs on legal education and training; organize the laws of the City Government for research and studies consumption and compile the laws of the City.

30. Prosecution Office:-

The Office shall have the following powers and functions to:-

1. institute and prosecute criminal cases that fall within the jurisdiction of the Addis Ababa Courts and Kebele Social Courts in accordance with the Charter upon submission of crime investigation case to it by the Addis Ababa Police Commission or by causing undertaking of the investigation; withdraw criminal charges and dismiss criminal cases; order the commencement and/or the discontinuance of criminal investigation as may be necessary; perform other duties in accordance with the law;

2. accept, investigate and take appropriate measures on petitions submitted to it in connection to criminal investigation procedures mentioned under Sub-Article(1) of this Article;

3. study and submit ways by which the Sub-City Prosecution Offices shall have harmonious organization structure and operation with the First Instant Courts of the City, implement same upon approval; cause the appointment of Prosecutors working in the Sub-City Prosecution Offices in accordance with the by-laws of Prosecutors; assign and transfer appointed Prosecutors to Center and Sub-Cities in a way suitable for management and administer same;

4. cause efficient service delivery by implementing the Justice Reform Program.

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- ፴፩. የደንብ ማስከበር አገልግሎት ጽ/ቤት**
 አገልግሎቱ የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-
- ፩/ ሕጎችና ደንቦች በሥራ ላይ መዋላቸውን ይከተላል፤ ሕገወጥነትን ይከላከላል፤
 - ፪/ የጽዳት መንገድ፣ ሕገ-ወጥ ንግድ፣ ሕገ-ወጥ ግንባታና ሌሎች ደንብ መተላለፍን ይቆጣጠራል፤ በሕግ መሠረት ተገቢው ርምጃ ይወሰዳል ወይም ንዲወሰድባቸው ያደርጋል፤
 - ፫/ የከተማን ደንብ ከማስከበር ጋር በተያያዘ በተለያዩ መንግሥት ዋና አካላት፣ ማህበራትና ድርጅቶች ሲጠየቅ ድጋፍ ያደርጋል፤ ንደአስፈላጊነቱም ሥልጠና ይሰጣል፤
 - ፬/ የከተማው ነዋሪ የከተማው የደንብ ማስከበር አገልግሎት የሥራ ክንውንን በተመለከተ ወቅ ዋ መረጃ የሚያገኝበትን ሁኔታ ያመቻቻል፤ የከተማው ነዋሪዎች ለአገልግሎቱ መጠናከር ተገቢውን ድጋፍ ሊያደርግ የሚችልበትን ሁኔታ ከሚመለከት ቸው አካላት ጋር በመቀናጀት ይሰራል፡፡

፴፪. የቀበሌ ማህበራዊ ፍርድ ቤቶች የዳኞች አስተዳደር ጉባኤ ጽህፈት ቤት:-
 ጽህፈት ቤቱ በዚህ አዋጅ የተደነገገው ንደተጠበቀ ሆኖ በአዲስአበባ ከተማ አስተዳደር የቀበሌ ማህበራዊ ፍርድ ቤቶች የዳኞች አስተዳደር ጉባኤ ማቋቋሚያ አዋጅ ቁጥር ፴፪/፲፱፻፺፱ የተደነገገው ስልጣንና ተግባር፣ ንዲሁም አደረጃጀትና አሰራር ይኖረዋል፡፡

- ፴፫. የማኅበራዊና መንግሥት ዋና ዋና ድርጅቶች ጉዳይ ጽሕፈት ቤት:-**
 ጽሕፈት ቤቱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-
- ፩/ በአስቸጋሪ ሁኔታ ውስጥ ለሚገኙ ሕፃናትና ወጣቶች፣ ለአረጋውያንና ለአካል ጉዳተኞች መሠረተ-ማኅበረሰብ የተሃድሶ አገልግሎት ሥራ የሚሰፋፋቸውን ሁኔታ ያጠናል፤ ተስማሚ ስልቶችን ይቀይሳል፤ ሲጸድቁም ተግባራዊ መሆናቸውን ያረጋግጣል፤
 - ፪/ በመሠረተ-ማኅበረሰብ የአገልግሎት አሰጣጥ ሥርዓት ሊቀፋ ላልቻሉና በአስቸጋሪ ሁኔታ ውስጥ ለሚገኙ ሕፃናት፣ ወጣቶች፣ አረጋውያንና አካል ጉዳተኞች አገልግሎት የሚሰጡ ልዩ ልዩ ተቋሞች በአስተዳደሩ መንግሥት ዋና ዋና ድርጅቶችና መንግሥት ዋና ዋና ባለሆኑ ድርጅቶች የሚቋቋሙበትን ሁኔታ ያመቻቻል፤ ንዲሁም አሳዳጊ ለሌላቸው ሕፃናት፣ ለወጣቶች፣ ለአረጋውያንና ለአካል ጉዳተኞች አገልግሎት የሰጡ ያሉ የአስተዳደሩን ተቋማት ያስተዳድራል፤ ወይም መንግሥት ዋና ዋና ባለሆኑ ድርጅቶች ጋራ በጋራ ወይም በውክልና የሚተዳደሩ ሩብትን ሥልጣን ይቀይሳል፤ ሲቀይሩም ተግባራዊ ንዲህን ያደርጋል፤

31. Office of the Code Enforcement Service

The Office shall have the following powers and functions to:-

1. follow up the implementation of laws and regulations; prevent illegality;
2. control non-hygienic, illicit trade, unauthorized construction and other violation of laws; take or cause to be taken legal measures on same;
3. render support upon request, to Governmental organs, associations and organizations operating in connection with code enforcement in the City, give training as may be necessary;
4. facilitate ways by which residents of the City will have access to up to date information on the activities of the Code Enforcement Services of the City; work in collaboration with concerned organs ways of obtaining the support of the City residents to strengthen the service.

32. Office of the Judicial Administration of the Kebele Social Courts:-

Without prejudice to the provisions of this Proclamation, the Office shall have the powers and functions as well as organization structure and operation stated under the Addis Ababa Judicial Administration of the Kebele Social Courts Establishment Proclamation No.32 of 2007.

33. Social and Non-Governmental Organizations Affairs Office:-

The Office shall have the following powers and functions to:

1. conduct studies for the promotion of community based rehabilitation, develop appropriate strategies and implement same upon approval for children and youth under difficult circumstances, the elderly and persons with disabilities;
2. create conducive ground for the establishment of institutions that render various services by the City Government and Non-Governmental Organizations for children and youth under difficult circumstances, the elderly and persons with disabilities that cannot otherwise be catered by community based rehabilitation; administer orphanages, institutions that serve the youth, the elderly and persons with disabilities, or devise strategies for the administration of the institutions by Non-Governmental Organizations or jointly with them and implement same upon approval;

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 - ፬/ ለዕርዳ ኘሮግራም ማስፈጸሚያ ዕርዳ ይጠይቃል፤ ይቀበላል፤ ለተረጋጃዎችም ንዲዳረስ ያደርጋል፤ በከተማው ውስጥ ድንገተኛ አደጋ ሲከሰት የደረሰውን ጉዳት መጠንና ስፋት ያሳውቃል፤ ንዲሁም ለድንገተኛ አደጋ ጊዜ የሚሆን ቁሳቁስና ህል ይይዛል፤
 - ፭/ መንግሥት ዋና መንግሥት ዋና ዋና ዓለሆኑ ድርጅቶች መካከል በማኅበራዊ ደህንነት ጉዳይ አጋርነትን የሚያጠናክር ቀልጣፋና የተቀናጀ አሠራር የሚዘረጋበትን ሁኔታ አጥንቶ ያቀርባል፤ ሲጸድቁም ተግባራዊ መሆኑን ያረጋግጣል፤ መንግሥት ዋና ያልሆኑ ድርጅቶች ለሚያካሂዷቸው ኘሮጃዎች ሥራ አስፈላጊ ሆኖ ሲገኝ ለውጭ ዜጎች የሥራና የመኖሪያ ፈቃድ ጥያቄ ንዲሁም ዕቃ ከቀረጥ ነፃ ለማስገባት ለሚመለከተው የትብብር ጥያቄ አስተያየቱን ለማመልከተው መንግሥት ዋና አካል ያስተላልፋል፤
 - ፮ መንግሥት ዋና ያልሆኑ ድርጅቶች የሚያቀርቧቸው ኘሮጃዎች አግባብነት በማረጋገጥ ስምምነቶችን ይመሰር ል፤ አፈፃፀማቸውን ይከተላል፤
 - ፯/ መንግሥት ዋና ያልሆኑ ድርጅቶች በከተማኅበራዊ ደንገነትን በሚመለከት ለሚካሄዱ ሥራዎች ድጋፍ ይሰጣል።
 - ፰/ የማህበራዊ ልማት ፈንድ ያቋቁማል፤ ያስተዳድራል።
- ፴፬. የአሠሪና ሠራተኛ ጉዳይ ጽህፈት ቤት**
ጽህፈት ቤቱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-
- ፩/ በከተማው ውስጥ ባሉ የአሠሪና ሠራተኛ ወገኖች መካከል የሥራ ቦሳ ለምን ዓይነት የትምህርትና የሥልጠና አገልግሎት ይሰጣል፤ የሙያ ምክር አገልግሎት ስለሚስፋፋበት፤ ክፍት የሥራ መደቦች ስለሚመዘገቡበትና ሥራና ሠራተኛ ስለሚገኙት ብት ዘዴ ይቀይሳል፤ ሲጸድቁም ተግባራዊ መሆኑን ያረጋግጣል፤
 - ፪/ በከተማው ውስጥ የሚደራጁ የአሰሪና ሰራተኛ የሙያ ማኅበራትን ይመዘግባል፤ ድጋፍ ይሰጣል ሲፈረሱ ምዝገባውን ይሰርዛል፤
 - ፫/ በአሠሪና ሠራተኛ ወገኖች ድርድር ወቅት የሚቀርቡ የጎብረት ስምምነት ድርድር ልዩነቶች በመግባባት ልባት ንዲያገኙ ለማድረግ አስማሚዎችን በመመደብ ጥረት ያደርጋል፤ የሕብረት ስምምነት በአሠሪና ሠራተኛ ጉዳይ ህግ መሠረት መፈጸማቸውን በማረጋገጥ የሕብረት ስምምነቶችንና ማሻሻያ ያዎቻቸውን ይመዘግባል፤
 - ፬/ የወል የሥራ ክርክሮችን በሚመለከት ተከራካሪ ወገኖችን ለማስማማት ጥረት ያደርጋል፤

3. develop strategies for the participation of the community to eliminate social problems and social evils; ensure implementation of same upon approval;
4. request for, receive and distribute assistance to the people being helped; declare the degree of emergency disaster whenever it occurs in the City; reserve materials and foods that can be used during emergency disasters;
5. study and propose mechanisms that strengthen efficient and coordinated operation in partnership between Governmental and Non-Governmental Organizations on matters of social security, ensure the implementation of same upon approval; forward its opinion to the concerned Governmental organs, as may be necessary on the issuance of work and residence permit to foreign nationals for the projects undertaken by Non-Governmental Organizations as well as on request on tax exemptions on imported items;
6. conclude agreements and follow up the implementation of projects proposed by Non-Governmental Organizations in ascertaining their appropriateness;
7. support social security activities undertaken by Non-Governmental Organizations;
8. establish and administer social development fund.

34. Labour Affairs Office

The Office shall have the following powers and functions to:

1. provide educational and training services for employers and employees that are found in the City to promote industrial peace; develop methods for the expansion of labor counseling services, register of vacancies and labor exchange and implement same upon approval;
2. register and support employers associations and trade unions in accordance with the provisions of the Labour Proclamation; revoke from register upon their dissolution;
3. attempt to amicably resolve disputes that could arise during negotiation of collective agreement by assigning conciliator; register collective agreements and revisions of same in ensuring that they are concluded in accordance with the Labour Proclamation;
4. attempt to reconcile parties involved in collective labour dispute;

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- ፪/ ድርጅቶች የሥራ ሁኔ ን፤ የሙያ ደህንነትንና ጤንነትን ና የሥራ አካባቢን ለመጠበቅ የወጡ የሥራ ሁኔ ደረጃዎችና የመከላከያ ዘዴዎች በሥራ ላይ ማዋላቸውን ይቆጣጠራል፤
- ፫/ በከተማው ውስጥ ሥራና ሠራተኛ ለሚያገናኙ ኤጀንሲዎች የብቃት ማረጋገጫ በህግ መሠረት ፈቃድ ይሰጣል፤ ድጋፍ ያደርጋል፤ በሌላ መሠረት መሥራቻውን ያረጋግጣል፡፡
- ፬/ በአሰሪና ሠራተኛ ጉዳይ ህግ መሰረት የአዲስ አበባ ከተማ የአሠሪና ሠራተኛ ጉዳይ ወሳኝ ቦርድ አባሎችን ይሾማል፤ ያሰናብ ል፤ተግባርና ላራነ ቸውን ይከ ተላል፡፡

ዘርፍ ዘጠኝ

ማስ ወቂያ ቢርና የሚያስተባብረው አሰሪዳሚ አካል ስልጣንና ተግባር

- ፴፮. የማስ ወቂያ ቢር
ቢርው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-
- ፩/ የአስተዳደሩን የመገናኛ ብዙሃን ኤጀንሲ በበላይነት ይመራል፤ ያስተባብራል፤
- ፪/ የከተማው አስተዳደር ቃል አቀባይ በመሆን ለአስተዳደሩ የኢንፎርሜሽን ዋና ምንጭ በመሆን ያገለግላል፤ በልዩ ልዩ መንገዶች ያሰራጫል፤ በአስተዳደሩ ጉዳዮች ላይ የአስተዳደሩን አቋም ይገልጻል፤ የመረጃ ልውውጥ በአስተዳደሩ አካላት መካከል የሚደረግበትን ሁኔ ያመቻቻል፤
- ፫/ የአስተዳደሩን ኢንፎርሜሽንና ኮሙኒኬሽን ስራን በበላይነት ይመራል፤ ያስተባብራል፤
- ፬/ በከተማው ውስጥ የነዋሪዎች መግባባትን ለመፍጠር የሚያስችሉና የአስተዳደሩን መልካም ገጽ የሚያጎለብቱ ሁኔታዎች ይፈጥራል፤ ያስተባብራል፤ ያስተዋውቃል፤ በ ነዚሁ ተግባራት ላይ የሚያተኩሩ የሚ ዲያፕራማቶች ንዲዘጋጁና ንዲሠራጨ ያደርጋል፤
- ፭/ የአስተዳደሩ ኢንፎርሜሽንና ኮሙኒኬሽን ንዲሁም በከተማው ነዋሪዎች መግባባት ና በገጽ ግንባ ሥራዎች፤ በክፍለ ከተሞችና ከሌሎች በሚመለከቱ ቸው አካላት መካከል የግንኙነት ስርዓት ይዘረጋል፤ ተፈጻሚነቱንም ይከ ተላል፤
- ፮/ በከተማው ውስጥ የሚዲያ ሞኪተሪንግ፤ የፕሬስ ዘገባ አዝማሚያ ክትትልና የአከባቢ ደብዳቤ ሁኔ ቅኝት ሥራዎችን ያከናውናል፤ ትንትና ያዘጋጃል፤ ንዲሁም የህዝብ አስተያየት በማሰባሰብና በመተንተን ለሚመለከቱ ቸው አካላት ያሰራጫል፤

- 5. undertake studies, research and gather information in collaboration with appropriate organs on job classification, employed and unemployed human resource of the City;
- 6. supervise labour standards issued for the protection of the safety and health of workers, safety of working environment and protective devices are applied by undertakings;
- 7. issue license of competence, support and supervise labour exchange agencies operating in the City;
- 8. in accordance with the Labour Proclamation, appoint, dismiss and supervise duties and responsibilities of the Labour Relations Board members.

SECTION NINE

Powers and Functions of the Bureau of Information and Executive Organs it coordinates

33. Bureau of Information

The Bureau shall have the following powers and functions to:-

- 1. direct and coordinate the Mass Media Agency of the City Government ;
- 2. serve as spokesperson and main information source of the City Government ; publicize using various methods Government position on affairs of the City ; facilitate conditions for information exchange among Government organs ;
- 3. direct and coordinate information and communication activities of the City Govern-ment ;
- 4. create conditions that promote consensus of the City residents and the City’s Government image building, coordinate and publicize same; cause the production and transmission of media programs focusing on same ;
- 5. establish system of relationship among the Sub-Cities and other concerned organs on activities of information and communication as well as promotion of consensus and image building ; follow up implementation of same ;
- 6. undertake activities of media monitoring, follow up trends of press reports and circumstances ; prepare analysis of same ; gather, analyze public opinions and submit same to the concerned organs ;

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- ፯/ ሚዲያዎች ከከተማው አስተዳደር ጋር የሚኖሩ ራቸውን ግንኙነት ያስተባብራል፤ ለሚዲያ ኢንፎርሜሽን ጥያቄ አግባብ ባላቸው የመንግስት አካላት ምላሽ አንዲሰጥ ያደርጋል፤ ዋና ዋና የከተማው ና ሃገራዊ ጉዳዮች፣ ክንውኖችና ሁኔታዎች ተገቢው የሚዲያ ሽፋን ንዲሰጣቸው ሁኔታዎችን ያመቻቻል፤
- ፰/ በመንግሥት ፖሊሲዎችና በተለያዩ የከተማ አስተዳደር ጉዳዮች ላይ ግንዛቤ ለመስጠትና ግልጽነትን ለመፍጠር ሕዝባዊ የውይይት መድረኮችን ያዘጋጃል፤ ያስተባብራል፤
- ፱/ የከተማው የአስተዳደር ባለሥልጣናት ህብረተሰቡን በአካል አግኝተው ንዲያነጋግሩና ተቋማትን፣ ድርጅቶችን፣ ሁኔታዎችን፣ የሥራ አፈፃፀሞችንና ክንውኖችን ንዲጎብኙ ሁኔታዎችን ያመቻቻል፤
- ፲/ በከተማው አስተዳደር ኢንፎርሜሽንና ኮሙኒኬሽን ንዲሁም በሚዲያ ማስፋፋት ዘርፍ ለተሰማሩ አካላት የሥልጠናና የልምድ ልውውጥ ፕሮግራሞችን በማቀድና በማስተባበር የአቅም ግንባራ ሥራዎችን ያከናውናል፤
- ፲፩/ በከተማው አስተዳደር አስፈላጊ ሙያዊ ብቃትና ሥነ-ምግባር ያለው የጋዜጠኝነት ሙያ ንዲስፋፋና ንዲዳብር የሚያደርጉ የተለያዩ ተግባራትን ያከናውናል፤
- ፲፪/ የመንግሥት ፖሊሲዎችን ለማስተዋወቅና ለገጽ ግንባራ የሚረዱ የራዲዮና የቴሌቪዥን ፕሮግራም ፕሮዳክሽን ያዘጋጃል፤ የአስተዳደሩ መስሪያ ቤቶችም ንዲሰራላቸው ሲጠይቁ ያዘጋጃል፤ ያማክራል፤
- ፲፫/ የአስተዳደሩ መሥሪያቤቶች የፎቶግራፍ፣ የኦዲዮ ቪዲዮ ቀረጻና ህትመት ንዲሁም የአርማና የህትመት ዲዛይን ንዲሰራላቸው ሲጠይቁ ያዘጋጃል፤ ያማክራል፤
- ፲፬/ የአስተዳደሩ ሚዲያ በዓይነትም ሆነ በብዛት የሚስፋፋበትንና ሃገር አቀፍና ዓለም አቀፍ ሥርጭቱ የሰፋ የሚሄድበትን ንዲሁም ልዩ ድጋፍ የሚሹ የጎበኛተሰብ ክፍሎች ከአስተዳደሩ መረጃ ኩል ተጠቃሚ የሚሆኑበትን ሁኔታዎችን ያመቻቻል፤
- ፲፭/ የብሮድካስት አገልግሎት ለመሥራት ፈቃድ ላገኙ ድርጅቶች ትብብርና ድጋፍ ያደርጋል፤
- ፲፮/ ለንግድ ዓላማ የሚገኝ ተም ሆነ የንግድ ዓላማ ለሌላቸው ስርጭቶች የከተማው ውስጥ ብቻ ለሆኑ ጋዜጠኞችና መጽሔቶች ፈቃድ ይሰጣል፡፡ በሕጉ መሠረት መስራታቸውን ያረጋግጣል፤

- 7. coordinate the relations of media with the City Government ;cause the provision of response to queries of media by the appropriate Government organs ; facilitate conditions for appropriate media coverage of major issues, situations and phenomena of the City and national concerns ;
- 8. prepare and coordinate public forums to create awareness and transparency on the Government policies and various issues of the City Government ;
- 9. facilitate conditions in which officials of the City shall meet and discuss with the community, visit institutions, organizations, incidences occurred, performance activities and accomplishments ;
- 10. undertake capacity building activities by planning and coordinating training and experience sharing programs to organs engaged in the promotion of information and communication, and media sector of the City Government ;
- 11. undertake various activities for the promotion and expansion of professionally and ethically competent journalism in the City Government ;
- 12. produce radio and television programs for publicizing Government policies and image building ; prepare such production and give advice to Government offices upon request ;
- 13. prepare and give advise to Governmental offices on photographs, audio-video recording, publications as well as design of logos and publications upon request ;
- 14. facilitate conditions for qualitative and quantitative expansion of media, local and international broadcasting as well as mechanism by which members of the community that require special support will equally benefit from Government information ;
- 15. cooperate with and support organizations licensed to provide broadcasting service ;
- 16. issue license to newspapers and magazines published for commercial or non-commercial objectives the distribution of which is limited to the City only ; ensure that they operate in accordance with the law ;

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፲፰/ በፌዴራል ማስ ወቂያ ሚኒስቴር ፈቃድ አግኝተው ለጊዜያዊ ሥራ ወደ አስተዳደሩ ለሚመጡ የውጭ ሃገር ጋዜጠኞችና ፊልም አንሺዎች ድጋፍ ይሰጣል፤

፲፱/ ከሚመለከተው የፌዴራል መንግስት አካል ጋር በመተባበር በከተማው አስተዳደር አካላት ና ቢሮው ፈቃድ በሚሰጣቸው የፕሬስ ውጤቶች የሚሰራጩ ማስ ወቂያዎች ሕግን ተከትሎ ለአስተዳደሩ ና ለሃገር ልማት አስተዋጽኦ ሊያደርግ በሚችልበት አቅጣጫ ስለመከናወኑ ክትትልና ቁጥጥር ያደርጋል፤

፳/ የተለየ ሙያ ለሚጠይቁ የሥራ መደቦች የሚያስፈልጉ ሠራተኞችን ከመንግሥት በሚፈቀድ የደመወዝ ስኬል መሠረት ንዲሁም ሌሎች ሠራተኞችን በአስተዳደሩ ሲቪል ሰርቪስ ሕግ መሠረት ይቀጥራል፤ ያስተዳድራል፤

፳፩/ በአስተዳደሩ ኢንፎርሜሽንና ኮሙኒኬሽን፣ በፖለቲካዊ ኢኮኖሚያዊና ማኅበራዊ ወቅ ዊ ሁኔታዎች ንዲሁም በፖሊሲ ትግበራ ላይ ጥናት ያካሂዳል፤ ያስተባብራል፤ የጥናቱ ውጤቶች ተግባራዊ የሚሆኑበትንና ጥቅም ላይ የሚውሉበትን አቅጣጫ ይጠቁማል፡፡

፴፮. የመገናኛ ብዙ ን ኤጀንሲ

ኤጀንሲው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-

፩/ ለከተማው ነዋሪ ጠቀሜ ያላቸውን ዜናና ዜና ነክ መረጃዎች በጽሑፍ ሕትመት፣ በሬዲዮና በቴሌቪዥን ጣቢያዎች ያሰራጫል፤ ለዚህም መደብ በኛ የጽሑፍ ሕትመቶች ንዲሁም የሬዲዮና የቴሌቪዥን ኘሮግራም ይኖሩ ል፤

፪/ የሕትመት፣ የሬዲዮና የቴሌቪዥን አገልግሎት በከተማው ውስጥ የሚስፋፋበትንና በተስማሚ ቴክኖሎጂ የተጠናከረ ቀልጣፋና ጥራት ያለው አገልግሎት የሚሰጥበትን ሁኔታ አጥንቶ ያቀርባል፤ ሲፈቀድ በሥራ ላይ መዋሉን ያረጋግጣል፤

፫/ የከተማው ነዋሪ ስለሕጋዊና ዲሞክራሲያዊ መብቶች ያለውን ግንዛቤ ለማጎልበት የሚረዱ ልዩ ልዩ ዝግጅቶችን ያቀርባል፤ የነዋሪውን ጠቅላላ ዕውቀት የሚያዳብሩና የመዝናኛት ፍላጎቱን የሚያረኩ ልዩ ልዩ ጽሑፎችንና የሬዲዮም ሆነ የቴሌቪዥን ዝግጅቶችን የሠራ በተለያዩ ዘዴዎች ያሠራጫል፤

፬/ ነፃ የሕዝብ አስተያየቶችንና ጥቆማዎችን ተቀብሎ ያስተናግዳል፤ የሚመለከቱ ችግሮችን በመጠየቅ ያጣራል፤ ውጤቱንም መልሶ ለነዋሪው ይገልጻል፤

- 17. in cooperation with the concerned Federal Government organ, follow up and report to the concerned Federal Government body that licensed local and foreign press correspondents permanently stationed in the City operate in accordance with the law;
- 18. give support to foreign journalists and film shooters coming to the City for temporary works after obtaining permit from the Federal Ministry of Information;
- 19. in collaboration with the concerned organ of the Federal Government, follow up and supervise that advertisements issued by presses licensed by organs of the City
- 20. employ and administer employees for job positions that require special profession in accordance with salary scale to be approved by the Government and other employees in accordance with civil service law of the City Government;
- 21. conduct studies on information and communication, current political, economic and social affairs as well as policy implementation of the City Government; coordinate same; indicate the way for the implementation and application of the findings.

34. Mass Media Agency

The Agency shall have the following powers and functions to:-

- 1. disseminate news and information that are useful to the residents of the City through publications, radio and television; own regular publications, radio and television programs;
- 2. study the provision and expansion of effective and efficient publications, radio and television services that are supported by appropriate technology and ensure the implementation of same upon approval;
- 3. produce different programs that enhance the awareness of the residents concerning legal and democratic rights; disseminate different literature, radio and television programs to enhance the general knowledge and to satisfy recreational needs of residents in using different media;
- 4. receive and transmit public opinions and suggestions; investigate and declare results to the public;

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- ፮/ ወቅ ዊነት ያላቸውን ፖለቲካዊ፣ ኢኮኖሚያዊና ማኅበራዊ ጉዳዮችን ተከትሎ ይመዘግባል፤
- ፯/ የምስል ደክመንቱሽን፣ የሕትመትና የማስ ወቂያ አገልግሎትን ይሰጣል፤
- ፰/ በአገሪቱ ሕግ መሠረት በሀገር ውስጥና በውጭ ካሉ ተመሳሳይ ድርጅቶች ጋር የዜና ዘገባና መረጃ ዎችን ለመለዋወጥም ሆነ የሥልጠና ና የልምድ ልውውጥ ለማድረግ የሚያስችሉትን የሥራ ግንኙነቶች ይመሠር ል፤
- ፱/ ለሥራው አስፈላጊ የሆኑ የሕትመት አገልግሎቶችን፣ የሬዲዮና የቴሌቪዥን ኘሮግራሞች ማቀናበሪያና የሥርጭት ማስተላለፊያም ሆነ ማሽጋገሪያ ንዲሁም ለተመሳሳይ አገልግሎቶች የሚውሉ ሌሎች ተቋማትን ና መሳሪያዎችን በተገቢው ሥፍራ ያደራጃል፤ ያስተዳድራል፡፡

ዘርፍ አስር

የሚያስተባብሯቸው አስፈጻሚ አካላት የሌላቸው ቢሮዎችና ሌሎች አስፈጻሚ አካላት ስልጣንና ተግባር

፴፯ ወጣቶችና ስፖርት ቢሮ

- ቢሮው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል፡-
 - ፩/ የከተማው ወጣቶች በልማትና በዲሞክራሲ ሥርዓት ግንባራ ሊሳተፉ የሚችሉበትን፣ ንዲሁም በመልካም ሥነ-ምግባር ንዲ ነፁና ዕውቀት ለመቅሰም የሚያስችላቸውን አገልግሎቶች ማግኘት የሚችሉበትን ሁኔታ ያመቻቻል፤
 - ፪/ የአስተዳደሩን የወጣት ማከላከያና የ ስፖርት ማዘውተሪያ ስፍራዎችን ያስተባብራል ይመራል፤ አስተዳደራቸውን በሚመለከት በሚወጣው ደንብ መሠረት መመሪያ ያወጣል፤
 - ፫/ የባህል ስፖርቶችን ያጠናል፤ ንዲሻሻሉና ንዲ ስፋፋ ያደርጋል፤
 - ፬/ በሳይንሳዊ ጥናት ላይ የተመሠረቱ የአካል ማሰልጠኛ ዘዴዎች በማዘጋጀት ስፖርተኞች፣ አሠልጣኞች፣ የስፖርት ዳኞች ና የመሳሰሉት ንዲስ ለጥኑ ያደርጋል፤
 - ፭/ ከሚመለከቱባቸው የአስተዳደሩና የፌዴራል አካላት ጋር በመተባበር የከተማውን ነዋሪዎች የስፖርት ተሳትፎ ለማጎልበት በጋራ ያቅዳል፤ የአስተዳደሩን የስፖርት ውድድሮች ያዘጋጃል፤ ይመራል፤ በተለይም ከአስተዳደሩ ትምህርት ቢሮ ጋር በመተባበር የትምህርት ቤቶች የስፖርት ውድድር ንዲስፋፋና ንዲጠናክር ያደርጋል፤
 - ፮/ በአገር አቀፍ ፖሊሲና በሕግ መሠረት የስፖርት ማህበራትንና የስፖርት ክበቦችን ይመዘግባል፤ የምዝገባ የምስክር ወረቀት ይሰጣል፤ የስፖርት ማህበራት ገቢ ለዓላማቸው ብቻ መዋሉን ለማረጋገጥ የሂሳብ ምርመራ ያደርጋል፤

- 5. publicize current political, economic and social matters;
- 6. provide services of picture documentation, advertisements and printing press;
- 7. establish work relations with local and overseas similar organizations to exchange news and information as well as training and experiences;
- 8. organize and administer in the proper site the editing, organizing, transmission as well as relay and other institutions and equipments that are required in the provision of publication services, radio and television programs.

SECTION TEN

Powers and Functions of Other Executive Organs and Bureaux that have no Coordinating Executive Organs

37. Youth and Sports Bureau

The Bureau shall have the following powers and functions:-

- 1. facilitate conditions that enable the youths of the City to actively participate in the process of development and building of democracy as well as to develop ethically shaped personality and for the enhancement of services that assist the youth to obtain better knowledge;
- 2. coordinate and direct youth centers and sport centers of the City; issue directives on their administration in accordance with regulation to be issued.
- 3. study, cause to improve and promote cultural sports;
- 4. train sports persons, trainers, arbitrators and the like by developing scientific physical training methods;
- 5. in collaboration with the concerned organs of the City and the Federal Governments, prepare joint plans for enhancing participation of residents in sports; organize and direct the City's sports competition; particularly, promote and strengthen sports competitions in the schools of the City in collaboration with Education Bureau;
- 6. register sport associations and clubs; provide certificate of registration in accordance with the law and national policy; inspect books of accounts of sport associations in order to ensure that their income is used only for the desired goal;

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፯/ የአስተዳደሩ ስፖርት ምክር ቤት በየደረጃው በማቋቋም በፌዴራል መንግስት የስፖርት ፖሊሲና ህግ መሠረት የስፖርት ምክር ቤቱን አደረጃጀት ያጠናክራል፤ ይመራል፤ ይቆጣጠራል፡፡

፴፰. የሴቶች ጉዳይ ቢሮ

የሴቶች ጉዳይ ቢሮ የሚከተሉትን ሥልጣንና ተግባራት ይኖሩ ል፡-

፩/ ፖሊሲዎችና ሕጎች በከተማው አስተዳደር ሲተገበሩ የሴቶችን ሁለንተናዊ መብት የሚጠብቁ መሆናቸውን ይከላከላል፤ በአስተዳደሩ ሥር በሚገኙ በሁሉም አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ንዲሁም ሌሎች የአስተዳደሩ አካላት የጾ ጉዳይ በ ቅዳቸው ላይ ማካተት ችሎታ ይከተላል፤

፪/ የሴቶች መብቶች ስለመጣሳቸው መረጃ ሲደርሰው ጉዳዩን በማጥናትና በማጣራት በሚመለከተው አካል በኩል ተገቢው መፍትሔ ንዲሰጥ ያደርጋል፤

፫/ ስለ ሥርዓተ ጾ ስለሴቶች ኩልነት አግባብ ባላቸው ዘዴዎች ተከ ይነት ያለው ትምህርት ይሰጣል፤

፬/ ለሴቶች መብትና ደህንነት የሚሰሩ ማህበራት ንዲደራጅና ንዲጠናክሩ አስፈላጊውን ድጋፍ ያደርጋል፤

፭/ ሴቶችን በሚመለከት ከልማት ስትራቴጂ አኳያ ተቃኝቶ በወጣ ፕሮጀክት ላይ በከተማው ውስጥ ከሚሰሩ የተለያዩ መንግስት ዊ ያልሆኑ ድርጅቶች ጋር ስምምነት ይመሠር ል፤

፮/ የአስተዳደሩ የሴቶች ማ ከላትን ንብረቶች በበላ ይነት ያስተዳድራል፤ ይቆጣጠራል፤ በተመሳሳይ የማስፋፋት ሥራዎችን ያከናውናል፤

፯/ የ ናቶችና የሕጻናት ማህበራዊ ችግሮች በሁሉም የተባበረ ጥረት መፍትሔ ንዲያገኝ፣ ያስተባብራል፤ ተፈጻሚነቱን ይከተላል፤

፰/ ለአካል ጉዳተኛ ሴቶች ልዩ ትኩረት በመስጠት በሁሉም የልማት ሥራዎች ከግምት ውስጥ ንዲገቡ ለማድረግ፣ ከተለያዩ ጥቃት መከላከል፣ ማህበራዊ፣ ኢኮኖሚያዊና ፖለቲካዊ ጥቅሞቻቸውን ለማስከበር፣ አቅማቸው ንዲጎለብት ለማድረግ ከሚመለከቱ ቸው አካላት ጋር በመቀናጀት ይሰራል፡፡

፱/ የሴቶችን ዐቅም የሚያጎለብቱ ትምህር ዊ፣ ሙያ ዊና የተጨማሪ ክህሎት ሥልጠናዎችን ያዘጋጃል፤ ይሰጣል፤ ሴቶችን ተጠቃሚ የሚያደርጉ ኘርጀክቶችን ያዘጋጃል፤ ተግባራዊ የሚሆኑበትን ሁኔ ን ያመቻቻል፤

7. register sport associations, clubs and gymnasiums; provide certificate of registration in accordance with the law and national policy; issue certificate of competency; casue inspection of their books of account by external auditors and ensure that the sport associations use their income only for the desired goal;

8. establish the sports council of the City’s Government at various levels and in accordance with the Federal Government sport policy and law, strengthen, direct and supervise the structure of the council.

38. Women’s Affairs Bureau

The Bureau shall have the following powers and functions to:-

1. follow up whether the overall rights of women are respected in the implementation of policies and law in the City Government; follow up that gender issues are included in the plans of the executive and municipal service organs and other organs of the City’s Government;

2. conduct investigation upon receiving compliant of violation of the rights of women and ensure that measures are taken by the appropriate organ;

3. provide continuous education through various mechanisms on gender and equal rights of women.

4. organize and provide educational, professional and additional skills training; prepare projects that benefit women and facilitate their implementation;

5. facilitate the establishment of women organizations and their access to credit and saving services in collaboration with appropriate organs;

6. provide the necessary support for the establishment and strengthening of associations advocating for the rights and welfare of women;

7. establish agreement with different Non-Governmental organizations operating in the City on women related projects that are formulated from the perspective of the development strategy;

8. administer and supervise the properties of women’s center in the City; undertake the expansion of the centers;

9. coordinate the activities of joint effort for solving social problems of mothers and children; follow up implementation of same;

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፲/ አግባብ ካላቸው አካላት ጋር በመተባበር ሴቶች በማህበራት ንዲደራጃና የብድርና የቁጠባ አገልግሎት ንዲያገኙ ሁኔ ዎችን ያመቻቻል፤

፴፱. የባህልና ቱሪዝም ቢሮ፤

ቢሮው የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-

፩/ በከተማው ውስጥ የሚገኙ ሪካዊ ቅርሶችን ያጠናል፤ በሕግ መሠረት ይጠብቃል፤ ያስጠብቃል፤ የሀገሪቱ ብሔር ብሔረሰቦች ሪክና ባህል ተመዝግቦ ንዲያዝ ያደርጋል፤ የባህል ሙዚየሞችን ያደራጃል፤ ያስተዳድራል፤ ቋንቋዎች ንዲጠኑና ሥነ-ጽሑፎች ንዲዳብሩ ያደርጋል፤

፪/ በባህል ተፅዕኖ ሳቢያ ማህበራዊ ዕድገትን የሚያጎትቱ አመለካከቶችን፣ ምኑቶችንና ልማዳዊ አሠራሮችን የመለወጥ ተግባሮችን ያከናውናል፤

፫/ የባህል ዘርፍ ልማ ዊ አስተዋጽኦ ንዲስፋፋ ያደርጋል፤

፬/ ባህል፣ ኪነጥበብ፣ ሥነ ጥበብ ና የፈጠራ ችሎታ በከተማው ውስጥ ንዲዳብሩና ንዲስፋፋ ያደርጋል፤ ጎጂ ልማዳዊ ድርጊቶች ንዲወገዱ ይሠራል፤ የህፃናትና የወጣቶችን ደህንነት የሚገዱ ግብረገባዊ ያልሆኑ ድርጊቶችን የሚያራምዱና የሚያስፋፋ ሌሎች ጉጂ ንቅስቃሴዎችን ይከ ተላል፤ ከሚመለከቱ ችግሮች አካላት ጋር በመቀናጀት ሕጋዊ ርምጃ ንዲወሰድ ያደርጋል፤

፭/ በከተማው አስተዳደር ሥር የሚገኙ ቤተ-መጻሕፍትንና አብያተ-መዘክር ያስተዳድራል፤ ይመራል፤ ንዲሁም በከተማው ውስጥ ቤተ-መጻሕፍት፣ ቤተ-መዛግብትና አብያ ተመዘክሮች ንዲቋቋሙና ንዲስፋፋ ያደርጋል፤ በባህል ዘርፍ የሀዘቡን ተሳትፎ መሠረት ለማስያዝ ሌሎች የባህል ተቋማት ንዲስፋፋ ያደርጋል፤

፮/ የከተማውን የቱሪዝም መስህቦችና መልካም ገጽ ለአገር ውስጥና ለውጭ ህት ከተሞች የቱሪዝም ገበያ በስፋት ያስተዋውቃል፤

፯/ የከተማው የቱሪስት መስህቦች ተለይተው ንዲ ወቁና ለቱሪዝም አመቺ ሆነው ንዲ ለሙና ንዲደራጃ፣ የቱሪስት አገልግሎት ሰጪ ድርጅቶች ንዲስፋፋ፣ የከተማው ነዋሪም ከቱሪዝም ጥቅሞች ተካፋይ ንዲሆን ያደርጋል፤

፰/ ለቱሪስት አገልግሎት ሰጪ ተቋማት የሙያ ብቃት ማረጋገጫ ይሰጣል፤ አፈጻጸሙን ይከ ተላል፤

፱ የቱሪስት አገልግሎት ሰጪ ተቋማት ደረጃዎችን ተፈጻሚነት ይቆጣጠራል፤

፲/ በቱሪዝም የሰመረ አገልግሎት ንዲኖርና የቱሪስቶችም ደህንነት ንዲረጋገጥ ከሚመለከቱ ችግሮች ጋር ይሠራል፤

10. work in coordination with other organs in giving special attention to women with disabilities so as to cause them considered in all development works and enhance their capacity of protection from different violences, maintaining their social, economic and political interests.

39. Bureau of Tourism and Culture

The Bureau shall have the following powers and functions to:-

1. study, protect and cause others to protect in accordance with the law, historical relics that are found in the City; organize and administer cultural museums for the registration of history and cultures of nations and nationalities in the City; conduct study of languages and enhance literature;
2. induce changes in cultural attitudes, beliefs and practices retarding social progress;
3. promote the contribution of culture to development; ensure the enhancement and expansion of culture, arts and fine arts and creativity in the City; work towards eliminating harmful traditional practices; follow up and in coordination with concerned organs cause appropriate legal measures taken on other harmful practices that are detrimental to the welfare of children and youth and that promote and expand unethical practices;
4. administer and direct libraries archives and museums found under the City Government, promote the establishment and cause of libraries, archives and museums; expand cultural institutions to institutionalize public participation in the field of culture;
5. promote widely the City's tourist attractions and its positive image on tourism markets of local and foreign sister cities;
7. ensure that the City's tourist attractions are identified, properly developed and organized, tourist facilities are expanded, and that local communities share the benefits derived from tourism;
8. issue competency certificate to tourist services institutions; follow up implementation of same;
9. supervise that tourist services institutions operate in accordance with the standards;
10. work in cooperation with the concerned parties for the provision of quality tourist services and ensure the well-being of tourists;

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- ፲፪/ የባህልና ቱሪዝም መረጃዎችን ያሰባስባል፤ ያጠናቅቅል፤ ያሠራጫል፤
- ፲፫/ በከተማው አስተዳደር ሥር የሚገኙ ቲያትር ቤቶችን ያስተዳድራል፤ ይመራል።
- ፲፬/ በከተማው ውስጥ የሚገኙ የኪነ ጥበብና የቱሪዝም ማንበራትን፣ ክበባትን በሕግ መሠረት ይመዘግባል፤ ፈቃድ ይሰጣል፤ ይከተላል፤ ይቆጣጠራል፤ ንዲሁም በባህልና ቱሪዝም ዘርፍ የተሰማሩ መንግሥ ዊና መንግሥ ዊ ላልሆኑ ተቋማት ድጋፍ ያደርጋል፤

፵. የአካባቢ ጥበቃ ባለሥልጣን

ባለሥልጣኑ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ በፌዴራል የአካባቢ ጥበቃ ባለሥልጣን የሚወጡ ደረጃዎችን በመከተል የከተማውን የአካባቢ ጥበቃ ደረጃዎች ያዘጋጃል፤ አካባቢ ንዳይበክል የመከላከያ ስልት ይቀይሳል፤ አግባብ ያላቸውን አካላት ከአካባቢ ጥበቃ አንጻር ያስተባብራል፤
- ፪/ የአካባቢ ጥበቃና የተፈጥሮ ሃብት የዘለቁ አጠቃቀም ንዲኖርና ንዳይባክን ተገቢ ቅስቀሳ ያደርጋል፤ ስለ አካባቢ ጥበቃ በመገናኛ ብዙሃን ትምህርት ይሰጣል፤
- ፫/ የኢንዱስትሪ ዝቃጭ፣ ተረፈ ምርትና ቆሻሻ በሕግ መሠረት መወገዱን ይከተላል፤ ይቆጣጠራል፤
- ፬/ የአካባቢ ጥበቃ ሕጎችን መሠረት በማድረግ የማምረቻና የአገልግሎት መስጫ ተቋማት የብቃት ማረጋገጫ የምስክር ወረቀት ይሰጣል፤
- ፭/ የክርስ ምድር ውሃ ቁፋሮና የካባ ማምረት ሥራ ለሚያካሄዱ ፈቃድ ይሰጣል፤ ቁጥጥር ያደርጋል።
- ፮/ ከሚመለከቱ ችግሮች አካላት ጋር በመመካከር የአካባቢ ጥበቃ ሥልጣኑን አዘጋጅቶ ያቀርባል፤ ሲፀድቁም ተግባራዊ መሆናቸውን ያረጋግጣል፤
- ፯/ የተለያዩ ዕዕቃዎች የሚተከሉበትን ቦ ና የሚሰጡትን ኢኮኖሚያዊ፣ ማህበራዊ፣ ባህላዊና አካባቢያዊ ጠቀሜ በማጥናት ተግባራዊ ንዲሆኑ ያደርጋል፤ በከተማው መሪ ንግድ ለመናፈሻ፣ ለደን፣ ለወንዝ ዳርቻና ለሌላ አረንጓዴ ቦ ልማት በተከለሉ ቦ ዎች ላይ የሚተከሉትን ዕዕቃዎች አይነትና ብዛት ይወስናል፤
- ፰/ በከተማው ውስጥ የበለጠ ውጤ ማ ምቁሾ ናቸው መልማት ያለባቸው የውጭና አገር በቀል የዕዕቃዎች ዝርያዎችን በማጥናት የሚለመቡትን አግባብ ይወስናል፤ በከተማው ውስጥ ያልተሞከሩና የማይ ወቁ የዕዕቃዎች ዝርያዎች ከውጭ አገር አምጥተው በከተማው ክልል ውስጥ ማልማት ለሚፈ ልጉ ሰዎች ፈቃድ ይሰጣል፤

11. build the capacity of the City’s tourism sector through the provision of human resource training and consultancy services;
12. collect, compile and disseminate information on culture and tourism;
13. administer and direct theater centers found under the City Government;
14. register, issue license, follow up and supervise in accordance with the law art and tourism associations and clubs; support Governmental and Non-Governmental organizations engaged in the fields of culture and tourism.

40. Environment Protection Authority

The Authority shall have the following powers and functions to:-

1. prepare the City’s environmental protection standards in accordance with the standards prepared by the Federal Environmental Protection Authority; design strategies to protect the environment from pollutions; coordinate stakeholders with regards to environmental protection;
2. cause the due propagation of environmental protection and the sustainable and non-abuse use of natural resources; aware the public about environmental protection through mass media;
3. follow up and control that the disposition of industrial residue, by-products and waste are in accordance with the law;
4. issue in accordance with the environmental laws certificate of competence for production and service rendering institutions;
5. issue license and supervise those engaged in the drilling of underground water and quarries;
6. in consultation with the concerned bodies, prepare and submit strategies of environmental protection; ensure implementation of same upon approval;
7. study the site and economic, social, cultural and environmental benefits of various plant species and implement same; determine the plant type and quantity to be planted on areas designated for recreational parks, forest, beaches and other green areas in accordance with the master plan of the City;
8. study and determine the plantation site for plants of local and foreign origin proved to be more effective; give license to persons who want to import and grow plant species not known and tried in the City;

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፱/ በከተማው መሪ ነጻን ለአረንጓዴ ሰ ልማት በተከለሉ የደንና የወንዝ ዳርቻ ሰ ዎች ላይ ደን ንዲለማና የአፈርና ውሀ ጥበቃ ሥራዎች ንዲክናውኑ ያደርጋል፤ የሚመለከቱ ቸውን አካላትና የከተማውን ነዋሪዎች በማስተባበር የደን ሰ ዎችና የወንዝ ዳርቻዎች በተመረጡ የዕዕዋት ዝርያዎች የሚለሙበትን ስልት ይቀይሳል፤ አስፈላጊውን ገዛ ያደርጋል፤

፲/ በአስተዳደሩ ይዞ ስር የሚገኙ ጥብቅ ደኖችን ያስተዳድራል፤ ያለማል፤ ይጠብቃል፤ ለጥቅም የደረሱትንም በመሸጥ የከተማውን ነዋሪ የማገደና የኮንስትራክሽን ንጩት ፍላጎት ለማሟላት የበኩሉን አስተዋጽኦ ያደርጋል፤ ተከ ይነት ያለው የሙያ ድጋፍና የግንዛቤ ማሳደጊያ ትምህርት ይሰጣል፤ ለደንና ለወንዝ ዳርቻ ሥፍራነት መዋል የሚገባቸው ተጨማሪ ሰ ዎችን በማጥናት ያቀርባል፤ ሲወሰንም ንዲለሙ ያደርጋል፤ ያስተዳድራል፤

፲፩/ የደን ሰ ዎችንና የወንዝ ዳርቻዎችን የይዞ ማረጋገጫ ምስክር ወረቀት ከመሬት ልማትና አስተዳደር ባለስልጣን በመረከብ በበላይነት ያስተዳድራል፤ አልሚዎችንና ህብረተሰቡን በማሳተፍ ደኖችና የወንዝ ዳርቻዎች በአግባቡ የሚለሙበትንና ተገበውን አገልግሎት የሚሰጡበትን ስልት ይቀይሳል፤ ሲፀድቅም ተግባራዊ ንዲሆን ያደርጋል፤

፲፪/ ከአልሚዎች ጋር ውል ይፈራረማል፤ ተግባራዊነቱን ቸውንም ይከተላል፤ ይቆጣጠራል፤

፲፫/ በመንግስትም ሆነ በግል የይዞ ክልል የለሙ ዛፎችን ለመቁረጥ ሲፈለግ ፈቃድ ይሰጣል፤ ከባለስልጣኑ ዕውቅናና ፈቃድ ውጭ ንዳ ይቆረጡ ክትትልና ቁጥጥር ያደርጋል፤

፵፩. የመሬት ልማትና አስተዳደር ቦርድ ጽ/ቤት

ጽ/ቤቱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

፩/ ለቦርዱ የሚቀርቡ ጉዳዮችን አቤቱ ዎችን በመቀበል ከቴክኒክና ከሕግ አኳያ በማጣራት ለቦርዱ ያቀርባል፤ ለማጣራት ሥራው የሚረዱ ሰነዶችንና ማህደሮችን ከሚመለከቱ ቸው አካላት በማስቀረብ ይመረምራል አስፈላጊ ሆኖ ሲገኝ የዕሁፍ ማብራሪያና አስተያየት ንዲ ሰጠው የሚመለከቱ ቸውን አካላት መጠየቅ ይችላል፤

፪/ ቦርዱ የሚወስናቸውን ውሳኔዎች ለሚመለከቱ ቸው ያስተላልፋል፤ ያሳውቃል፤ ቦርዱ ቀደም ሲል የሰጠውን ወይም በሌሎች የበ ች አካላት የተሰጠው ውሳኔ አፈፃፀም ንዲ ገድ ቦርዱ ሲወሰን የቦርዱን የዕግድ ውሳኔ ለሚመለከቱ ቸው አካላትና ሰዎች በዕሁፍ ያስተላልፋል፤

፫/ የጽሕፈት ቤቱንና የቦርዱን የስራ ቅደብና ሪፖርት አዘጋጅቶ ለቦርዱ ያቀርባል ሲጸድቁም በተወሰነው መሠረት ይፈጽማል፤

9. cause the undertaking of forest development and soil conservation activities on forest areas and beaches designated as green areas in accordance with the master plan of the City; in collaboration with concerned organs and residents of the City, design strategy and give support for growing selected species of trees on same;

10. administer, develop and protect reserved forest areas under the holding of the City Government; sell grown trees to contribute its part in meeting fuel and construction wood requirements of the residents; give professional support and awareness education on continued basis; study and present additional sites that can be used as beach and forest areas; initiate the development and administer same

11. administer forest areas and beaches by taking over certificate of land possession from Land Development and Management Authority; in participating developers and the community, design strategy for the proper development and utilization of forests and beaches; implement same upon approval;

12. sign agreements with developers; follow up and supervise implementation of same;

13. give permit for cutting of trees grown on private or Government holdings; follow up and supervise to protect the cutting of trees without the knowledge and permit of the Authority.

41. Office of the Land Development and Management Board

The Office shall have the following powers and functions to:-

1. accept and investigate from technical and legal view point petitions submitted to it; obtain and investigate required documents and files from the concerned bodies; request for written explanations and comments from the concerned bodies as required;

2. submit and notify decisions passed to the concerned ; submit in writing to the concerned organs and persons upon suspending implementation of previous decisions passed by the Board or other lower organs ;

3. submit to the Board activity plan and reports of the Office and the Board ; implement same upon approval

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- ፭/ የመሬት ልማትና አስተዳደር ቦርድ የሚወስኑ ናቸው ውሳኔዎች በሚመለከቱ ችግሮች አካላት በአግባቡ መፈጸማቸውን ይከተላል፤ ለቦርዱ ሪፖርት ያቀርባል፡፡

ክፍል ሦስት
ሰለጣዘጋጃ ቤት አገልግሎት አካላት

ምዕራፍ አንድ
መቋቋምና አደራጃጀት

፵፪. የማዘጋጃ ቤት አካላት መቋቋም

፩/ የሚከተሉት ለከተማው ሥራ አስኪያጅ ተጠሪ የሆኑ የአስተዳደር የማዘጋጃ ቤት አገልግሎት አካላት ሕጋዊ ሰውነት በማግኘት ተቋቁመዋል፡-

- ሀ. የመሬት ልማትና አስተዳደር ባለሥልጣን፤
 - ለ. የዕዳት፣ ውበትና የመኖሪያ ልማት ኤጀንሲ፤
 - ሐ. የገዋሪዎች መወቂያና የክብር መዝገብ ማስረጃ አገልግሎት፤
- መ የ ሳትና የድንገተኛ አደጋዎች አገልግሎት፤ ና
- ሠ. የመረጃና ፕላን ኢንፎርሜሽን

፪/ ቀደም ብለው ተቋቁመው ያሉት የአዲስ አበባ መንገዶች ባለስልጣን፣ የአዲስ አበባ ውሃና ፍሳሽ ባለሥልጣን፣ የአዲስ አበባ ሲቪክ ስፔሻል ድርጅት፣ የአዲስ አበባ ቁራዎች ድርጅት ተጠሪነት ለከተማው ሥራ አስኪያጅ ይሆናል፤

፫/ ያንዳንዱ የማዘጋጃ ቤት አገልግሎት አካል ሥራ አስኪያጅ ፣ ንዳስፈላጊነቱ ምክትል ሥራ አስኪያጅ፣ አግባብ ያላቸው የሥራ ክፍሎችና ሠራተኞች ይኖሩ ል፤

፬/ የከተማው ሥራ አስኪያጅ የሚመራቸው የማዘጋጃ ቤት አገልግሎት አካላት ንደ ሕግ አገልግሎት፣ ፋይናንስ አገልግሎት፣ የአስተዳደርና ጠቅላላ አገልግሎት ያሉ ድጋፍ ሰጭ አገልግሎቶች በጋራ ሊጠቀሙ ይችላሉ፡፡ ዝርዝሩ በካቢኔው በሚፀድቀው መዋቅራዊ አደራጃጀት መሠረት በከንቲባው በሚወጣ መመሪያ ይወሰናል፡፡

፵፫. የማዘጋጃ ቤት አገልግሎት አካላት ላራዎች ተጠሪነትና ላራነት

፩/ ያንዳንዱ የማዘጋጃ ቤት አገልግሎት አካል ሥራ ስኬታዊ የሚመራውን አካል ለሚመለከቱ ሥራዎች፣ ንግግራሞችና ሕጎች አፈጻጸም ተጠሪነቱ ለከተማው ሥራ አስኪያጅ ሆኖ፤

- 4. compile and bind minutes of the Board and the Sub-Cities Land Development and Management boards;
- 5. follow up that decisions of the Land Development and Management Board are properly implemented by the concerned bodies ; present report to the Board on same.

PART THREE
Organs of Municipality Service
CHAPTER ONE
Organization and Establishment

42. Establishment of Organs of Municipal Services

1. The municipal service Organs of the City Government that have legal personality and accountable to the City Manager are established as follows :

- a) Land Development and Management Authority ;
- b) Cleaning, Beautification and Parks Development Agency ;
- c) Residents Identity and Civil Status Documents Service ;
- d) Fire and Emergency Services ; and
- e) Urban Information and Planning Institute

2. The accountability of Addis Ababa Roads Authority, Addis Ababa Water and Sewerage Authority, the Addis Ababa Cinema Enterprises and the Addis Ababa Abattoir shall be to the City Manager.

3. Each municipal service organ shall have a Manager, Deputy Manager as may be necessary, appropriate work units and employees.

4. Municipal service organs which are directed by the City Manager shall have support services such as legal services, finance services, administration and general services in common ; the details shall be provided by the directives of the Mayor based on the organizational structure approved by the City Cabinet.

43. Accountability and Responsibility of Heads of Municipal Services Organ

1. Without prejudice to the accountability of each manager of every municipal service organ with regard to activities, programs and implementation of laws to the City Manager, he/she shall :

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- ሀ. የማዘጋጃ ቤት አገልግሎት አካሉን የመምራትና የመወከል ላይነት ይኖረዋል፤
- ለ. የማዘጋጃ ቤት አገልግሎት አካሉን ሥልጣንና ተግባር በሥራ ላይ የማዋል ላይነት ይኖረዋል፤
- ሐ. ለሥራ ቅልጥፍናና ስኬት አስፈላጊ በሆነ መጠን ሥልጣንና ተግባሩን ለበ ች ላፊዎች በውክልና መስጠት ይችላል፤
- መ. ስለ ሥራው አፈጻጸም ተጠሪ ለሆነለት አካል ሪፖርት ያቀርባል፡፡
- ፪/ የማዘጋጃ ቤት አገልግሎት አካል ምክትል ሥራ አስኪያጅ የሆነ ሰው ላፊው በማይኖርበት ወይም የመሥራት ችሎ ውን ባጣ ጊዜ ተክቶት ይሰራል፤ በመደበኛ ሁኔ ደግሞ በመዋቅራዊ የሥራ ዝርዝር በተመለከተው መሠረት የሥራ አስኪያጁ የቅርብ ረዳት ሆኖ ይሠራል፤
- ፫/ የክፍለ ከተማ የማዘጋጃ ቤት ጽሕፈት ቤት፣ መምሪያ ወይም ሌላ የስራ ክፍል ዕቅድና በጀትን በስራው መስክ ከሚመለከተው የከተማው ማ ክል የማዘጋጃ ቤት አገልግሎት አካል ጋር በመመካከር አዘጋጅቶ ለክፍለ ከተማው ሥራ አስኪያጅ ያቀርባል፤ ሲጸድቅም ተግባራዊ መሆኑን ያረጋግጣል፤ ንዲሁም የሥራ አፈጻጸም ሪፖርቱን በሥራው መስክ ለሚመለከተው የከተማው ማ ክል የማዘጋጃ ቤት አገልግሎት አካልና ለክፍለ ከተማው ሥራ አስኪያጅ ያቀርባል፤
- ፬/ የቀበሌ የማዘጋጃ ቤት አገልግሎት ክፍል ዕቅድና በጀትን በስራው መስክ ከሚመለከተው የክፍለ ከተማ የማዘጋጃ ቤት አገልግሎት ጽሕፈት ቤት፣ መምሪያ ወይም ሌላ የስራ ክፍል ጋር በመመካከር አዘጋጅቶ ለቀበሌው ሥራ አስኪያጅ ያቀርባል፤ ሲጸድቅም ተግባራዊ መሆኑን ያረጋግጣል፤ ንዲሁም የሥራ አፈጻጸም ሪፖርቱን በስራው መስክ ለሚመለከተው የክፍለ ከተማው የማዘጋጃ ቤት አገልግሎት ጽሕፈት ቤት፣ መምሪያ ወይም ሌላ የስራ ክፍልና ለቀበሌው ሥራ አስኪያጅ ያቀርባል፤
- ፭ በዚህ አንቀጽ ንዑስ አንቀጽ (፩) እስከ (፬) ና በህግ በሌላ ሁኔ የተደነገገው ንደተጠበቀ ሆኖ የማዘጋጃ ቤት አገልግሎት አካላት ላፊዎችና ምክትል ላፊዎች የሥራ ሁኔ በከተማው በካቢኔ በሚወጣ ደንብ ይወሰናል፡፡

- a) have the responsibility to direct and represent the municipal service organ;
 - b) have the responsibility to implement powers and functions of the municipal service organ;
 - c) have the right to delegate its power and functions whenever necessary for efficiency and success;
 - d) submit performance report to the organ it is accountable.
2. The Deputy Manager of municipal service organ shall replace the manager in his/her absence or whenever he/she losses his/her capacity; in the ordinary course of things he/she shall assist the manager in accordance with job description stated in the organizational structure.
 3. Sub-City municipal service office, or department or other section shall prepare its plan and budget in consultation with the central municipal service organ of the City in its field of activity and submit to the City Manager; ensure implementation of same upon approval; and also submit its performance report to the central municipal service organ of the City in its field of activity and to the Sub-City Manager;
 4. The Kebele municipal services section shall prepare its plan and budget in consultation with the municipal services office, or department or other section of the Sub-City in its field of activity and submit to the Kebele manager; ensure implementation of same upon approval; and also submit its performance report to the Sub-City municipal service office, or department or other section in its field of activity and to the Kebele Manager;
 5. without prejudice to the provisions set forth in Sub-Articles (1-4) of this Article and other laws, the working conditions for Heads and Deputy Heads of the municipal services organs shall be determined by the Regulations the City Cabinet issues.

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የማዘጋጃ ቤት አካላት ሥልጣንና ተግባር

፵፬. የማዘጋጃ ቤት አካላት የወል ሥልጣንና ተግባር

ያንዳንዱ የማዘጋጃ ቤት አካል በደረጃው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ ንግድ ንግግራም ያወጣል፤
- ፪/ መመሪያ ያወጣል፤
- ፫/ ፖሊሲ፣ ሕግና ደንብ ሥራ ላይ መዋሉን ያረጋግጣል፤
- ፬/ ሠራተኞቹን አግባብ ባለው ሕግ መሠረት ያስተዳድራል፤
- ፭. የአቅም ግንባራ ሥራዎችን ያከናውናል፤ የሲቪል ስርቪስ ማሻሻያ ንግግራምን ያስፈጽማል፤
- ፮/ በሕግ መሠረት የአገልግሎት ክፍያ ይሰበስባል፤
- ፯/ አግባብ ካላቸው አካላትና ከከተማው ነዋሪዎች ጋር በመተባበር በአጋርነት ይሠራል፤
- ፰/ የንብረት ባለቤት ይሆናል፤ በአስተዳደሩ ሌላ ህግ በሌላ ሁኔታ የተደነገገው ንደተጠበቀ ሆኖ በአስተዳደሩ የፋይናንስ አስተዳደር ህግ መሠረት ንብረት ያስተዳድራል፤ ያስወግዳል፤
- ፱/ በስሙ ውል መዋዋል፣ መክሰስ ወይም መከሰስ ይችላል፡፡

፵፭. የከተማው ሥራ አስኪያጅ

በቻርተሩ የተሰጠው ስልጣንና ተግባር ንደተጠበቀ ሆኖ:-

- ፩/ የከተማውን ሥራ አስኪያጅ ጽህፈት ቤት ያደራጃል፤ በበላይነት ይመራል፤ ያስተዳድራል፤
- ፪/ የማዘጋጃ ቤት አገልግሎት አካላትን በማዘጋጃ ቤት ዋና አስፈጻሚነት በበላይነት ይመራል፤ ያስተባብራል፤
- ፫/ የከተማው አስተዳደር መንገዶች በአግባቡ ንዲጋብስና ደህንነቱን ችው ንዲጠበቅ መደረጉን፣ ንዲሁም የመንገድ ፈንድ በአግባቡ በጥቅም ላይ ንዲውል መደረጉን ያረጋግጣል፤

፵፮. የመሬት ልማትና አስተዳደር ባለሥልጣን

ባለሥልጣኑ የከተማው ማዕከል የቦ ይዞ አስተዳደርን፣ የሲዝ ሕግ አፈፃፀምንና የመሬት ልማትን በሚመለከት የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩/ የይዞ አስተዳደርንና የሲዝ ሕግ አፈፃፀምን በሚመለከት:-
- ሀ. የቦ አጠቃቀም ደረጃ ያዘጋጃል፤ ሲፀድቅም በሥራው መስክ ለሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ ተግባራዊ መሆኑን ያረጋግጣል፤

CHAPTER TWO

Powers and Functions of Municipal Services Organs

44. Common Powers and Functions of Municipal Services Organs

Every municipal service at each tier shall have the following powers and functions to:-

1. prepare plan and programs;
2. issue directives;
3. ensure the implementation of policy, law and regulations;
4. administer its employees in accordance with the appropriate law;
5. implement civil service reform program; perform capacity building activities;
6. collect service charges in accordance with the law;
7. work in collaboration and partnership with appropriate organs and residents of the City;
8. owns property; without prejudice to provisions of other laws of the City Government, administer and dispose properties in accordance with the financial law of the City Government;
9. enters in to agreement in its own name, sue and being sued.

45. The City Manager

Without prejudice to the powers and duties set forth in the Charter, he/she shall:-

1. organize, direct and administer office of the City Manager;
2. direct and coordinate the municipal services organs as chief executive of the municipal services;
3. ensure the proper construction and maintenance of the City roads, and also appropriate utilization of the road fund.

46. Land Development and Management

Authority

The Authority shall have the following powers and functions in respect of land use management of the central City, implementation of the lease law and land development:

1. With respect to land use management and implementation of the lease law;
 - a) develop land use standards; transfer to the appropriate Sub-City organ upon approval; ensure implementation of same;

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- ለ. በመሬት አስተዳደርና በሊዝ ሕጎች መሠረት ዘመናዊ አሠራሮች ና የተሻሻሉ የፖሊሲ ፅንሰ ሀሳቦችን፣ ንዲሁም አስፈላጊ የሆኑ የአፈፃፀም መመሪያዎችን፣ የደረጃ መስፈርቶችንና ቅጾችን ያዘጋጃል፤ ንደየአግባቡ ሥልጣን ባለው ጉዳይ አጽድቆ ወይም ለበላይ አቅርቦ ሲፀድቁ በስራው መስክ ለሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ ተግባራዊ መሆናቸውን ያረጋግጣል፤
- ሐ. የከተማ ቦ ዎችና ቤቶች አመዘጋገብና የመረጃ አያያዝ፣ ንዲሁም የይዞ ና ወይም የባለቤትነት ስም ዝውውር በወጡ ፖሊሲዎች ሕጎች መሠረት በክ/ከተማ በሥራው መስክ በሚመለከተው ክፍለ ከተማ አካል በአግባቡ መፈጸሙን ያረጋግጣል፤ ከፖሊሲና ከሕግ ውጪ የሆኑ የቦ ወይም የቤት አስተዳደር አፈጻጸም ሲከሰት የማስተካከያ ርምጃዎችን ይወስዳል፤
- መ. በዚህ ንዑስ አንቀጽ ፩ በፊደል ተራ ሽ ከ፩-፱ በተደነገገው መሠረት ለሚያስተናግዳቸው ቦ ዎች የቦ ይዞ ማረጋገጫ የምስክር ወረቀት ይሰጣል፤ የቤት ባለቤትነት ማስረጃ ይሰጣል፤ ወቅ ዊ የካዳስተር መረጃ ሥርዓት ያደራጃል፤ የመሬት አጠቃቀም ዓይነትና የባለይዞ ዎችን መረጃዎች ይይዛል፤ ይጠብቃል፤
- ሠ. የቦ ና የንብረት ዋጋ ስሌት ያዘጋጃል የቦ ኪራይና የቤት ግብር ተመን የመሬት ፍላጎትና አቅርቦት ንዲሁም ዘመናዊ የመሬት ሊዝ ገበያ ሥርዓት ለመዘርጋት የሚያስችል ጥናቶችን ና ትንተና ያካሂዳል፤ ሲፀድቁም በስራው መስክ በሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ ተግባራዊ መሆናቸውን ያረጋግጣል፤
- ረ. የከተማው ልማት የወጡ ፕላኖችን የተከተለ መሆኑን ያረጋግጣል፤
- ሰ. የመሬት አስተዳደር አፈፃፀምና መሬት ለተጠቃሚዎች የሚፈቀድባቸው ሥርዓቶች የሚመሩባቸውን የአገልግሎት አሰጣጥ መመሪያዎች በጥናት ወቅ ዊ ያደርጋል፤ በስራው መስክ ለሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ በአግባቡ ተግባራዊ መሆናቸውን ያረጋግጣል፤
- ሸ. የሚከተሉትን የቦ ጥያቄዎች ይቀበላል፤ በሊዝ ሕግ መሠረት በድርድር፣ በምደባ ወይም በጨረ ሽያጫቸው ንዲፈጻም፣ ለከተማው ማዕከል የመሬት አስተዳደር ቦርድ ያቀርባል፤ በሚወሰነው መሠረት ይፈጽማል፤ ወይም በስራው መስክ በሚመለከተው የክ/ከተማ አካል ንዲፈጻም ያደርጋል፤

- b) prepare, in accordance with land management and lease laws, modern operation systems, improved policy concepts, and also the required implementation guidelines, standards and forms; transfer same to the appropriate organ of the Sub- City in the field of the activity upon approval by the appropriate authority or obtaining approval from higher authority; ensure implementation of same;
- c) ensure that registration of city land and houses, data management, and also transfer of possessions or ownership titles are implemented by the concerned line organ of the Sub-Cities in accordance with the policies and laws in force; take corrective measures in cases of administration of land and houses contrary to the policy and law;
- d) issue certificate of land possession for cases of land addressed in accordance with the provisions set forth in items (h) (1-9) of this Sub-Article, issue title deed for houses; maintain up to date cadaster information system; keep and maintain data pertaining to type of land use and holders;
- e) prepare land and property valuation index; undertake study and analysis of land rent and house tax (property tax), land demand and supply, as well as establishment of modern land lease market system; upon approval transfer to the concerned line organ of the Sub-City and ensure implementation of same;
- f) ensure that the development of the City is in accordance with approved plans;
- g) update through study the service delivery procedure manuals of land management system implementation and permitting of land to users; transfer same to the concerned line organ of the Sub-City; ensure its proper implementation.
- h) accept the following requests for land and in accordance with the lease law submit proposal to the Center Land Management Board to effect the sale through negotiation, allocation and auction; implement same or cause to be implemented by the Sub-City line organ in accordance with the decision of the Board.

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፪/ የኢንዱስትሪ ዞን ቦ ጥያቄዎች፤

፫/ በሁለትና ከሁለት በላይ ክ/ከተሞች ውስጥ በፓኬጅ የሚከናወኑ የልማት ቦ ጥያቄዎች፤

፬/ የፌዴራል መንግሥት አካላት የመገልገያ ግንባ ቦ ጥያቄዎች፤

፭/ ሙሉ በሙሉ የውጭ ሀገር ባለሀብት የሆኑ የኢንቨስትመንት ጥያቄዎች፤

፮/ ሃምሳ ና ከዚያ በላይ የመኖሪያ ቤቶች ግንባ ለሚከናወንበት የሪል ስቴት ቦ ጥያቄዎች፤

፯/ በመሀል ከተማ በአንድ ሄክ ርና ከአንድ ሄክ ር በላይ ስፋት ባለው ቦ ለሚከናወኑ ልዩ ልዩ ትላልቅ ኢንቨስትመንቶች፤

፰/ ባልለማው በከተማው ማስፋፊያ ክልል አምስት ሄክ ርና ከአምስት ሄክ ር በላይ ስፋት ባለው ቦ ለሚከናወኑ የልማት ሥራዎች ለሚቀርቡ ጥያቄዎች ና

፱/ የሃይማኖት ድርጅቶች ወይም መንግሥ ዊ ያልሆኑ ድርጅቶች የሚያቀርቧቸውን የቦ ጥያቄዎች፡፡

ቀ/ ከቦ አስተዳደርና አሰጣጥ ሥራዎች ጋር የተያያዙ ፖሊሲዎችና ሕጎች፣ ደንቦችና የአፈጻጸም መመሪያዎችን በሚመለከት በተለያዩ ደረጃ ላሉ ፈጻሚ አካላት ግንዛቤ ማስጨበጫ ሥልጠናዎች ያዘጋጃል፤ ይሰጣል፡፡

፪/ የመሬት ልማትን በሚመለከት፡-

ሀ/ የመሬት ልማት አፈጻጸም ስትራቴጂዎችን ነድፎ ያቀርባል፤ ሲጸድቁም ለአፈጻጸማቸው ድጋፍ ይሰጣል፡፡

ለ/ የከተማውን መሪ ፕላንና የአካባቢ ልማት ፕላኖችን መሠረት በማድረግ የመሬት ልማት ስራ የአፈጻጸም አማራጮችን አጥንቶ ያቀርባል፤ ሲጸድቁም በስራው መስክ ለሚመለከተው የከተማ አካል ያስተላልፋል፤ በጸደቀው መሠረት ተግባራዊ መሆኑን ያረጋግጣል፤ ንዲሁም የመሬት ልማት ሥራ ለማከናወን ፍላጎት ካላቸው አልሚዎች ጋር በጋራ ወይም በኮንትራት የልማት ሥራ የሚካሄድበትን ሁኔታ ያመቻቻል፤ አፈጻጸሙን ይከተላል፤ ይቆጣጠራል፡፡

ሐ/ በዚህ አንቀጽ ንዑስ አንቀጽ ፩ በፊደል ተራ ሽ ከ፩-፱ መሠረት ንዲሊሙ የሚፈለጉ ቦ ዎች በስራው መስክ በሚመለከተው የክፍለ ከተማ አካል በዝርዝር ንዲጠኑና ንዲ ዘጋጁ፤ ንዲሁም ንዲሊሙ ያደርጋል፡፡

መ/ ንዲሊሙ የሚፈለጉ ቦ ዎችን የማህበራዊና ኢኮኖሚያዊ ሁኔታ ዎች ከግምት ውስጥ በማስገባት የአካባቢ ልማት ፕላን በክፍለ ከተማ መጠናቱን ያረጋግጣል፤ ለልዩ ልዩ አገልግሎቶች ቦ በሚዘጋጅበት ጊዜ ለመኖሪያዎች፤ ለደን ልማትና ለአረንጓዴ ቦ ዎች መኖሩን ወይም በ ሳቢነት መያዙን ያረጋግጣል፤ ወሰናቸውን ይከልላል፤ የይዘት የምስክር ወረቀት በማዘጋጀት ለሚመለከቱቸው አካላት ይሰጣል፤ ወይም ንዲሰጥ ያደርጋል፤

1. land request by international or regional diplomatic offices or embassies;
2. request for places of industrial zone;
3. land request for development to be carried out in packages by two or more sub-cities;
4. land request for construction to be used by the Federal Government bodies;
5. land request for investment to be carried out fully by foreign investor;
6. land request for real estate development for construction of fifty or more residential houses;
7. big investments in the center of the City to be carried out over one or more hectare of land;
8. development works to be undertaken over five or more hectares of land in undeveloped part of the City;
9. land request by religious and Non-Governmental Organizations
 - i) organize and give awareness raising trainings to executive organs at various levels on policies and laws, regulations and directives related to activities of land management and delivery.
2. With respect to land development, the Authority shall:-
 - a) design and submit strategies of land development; support implementation of same;
 - b) study and submit land development implementation alternatives based on the master plan and local development plans; upon approval, transfer same to Sub-City line organ and ensure implementation of same accordingly; and also facilitate conditions for joint or contractual arrangement with interested developers for undertaking land development activities; follow up and supervise implementation of same;
 - c) Cause the study and preparation of land intended for development in accordance with Sub-Article(1) (1-9) of this Article by the concerned Sub-City line organ.
 - d) in consideration of the socio-economic conditions of places intended for development, ensure that local development plans are carried out by the Sub-City; ensure the availability of space for or consideration of parks, forest development, green areas when allocating land for various services, designate boundaries of same; prepare and issue or cause to be issued holding certificate to different organs;

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- ሠ/ ለመሬት አልማዎች የሙያ ብቃት ማረጋገጫ ይሰጣል፤ ይቆጣጠራል፤
 - ረ/ አግባብ ባለው ሕግ መሠረት ተመጣጣኝ ካላ መክፈሉን ያረጋግጣል፤
 - ሰ/ ለልማት ከሚፈለጉ ሦስት የሚለቁ ተገቢዎች ካላ አከፋፈልና የመልሶ ማስፈር ስልቶች ነድፎ ያቀርባል፤ ሲጸድቅም በሥራው መስክ ለሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ በጸደቀው መሠረት ተግባራዊ መሆኑን ያረጋግጣል፤
 - ሸ/ ቅንጅት የሚያስፈልጋቸውን የመሬት ልማት ሥራዎች በማዕከል በመሆን ይመራል፤
 - ቀ/ የመሬት ልማት ሥራ የአገልግሎት ማሻሻያዎችን በጥናት በመፈተሽ ወቅት ዋና ንዲሆኑ ያደርጋል፤ ሲጸድቁም በስራው መስክ ለሚመለከተው የክፍለ ከተማ አካል ያስተላልፋል፤ በጸደቀው መሠረት ተግባራዊ መሆኑን ያረጋግጣል፤
 - በ/ ለየክፍለ ከተማው የመሬት ልማት ሥራ አፈጻጸም የአቅም ግንባ ድጋፍ ይሰጣል፡፡
 - ፫. ለመኖሪያ ቤቶችና ለሌሎች ግንባ ዎች የሚያስፈልጉ ሦስት ዎችን በተመለከተ ከሚመለከቱ ቸው አካላት ጋር በመቀናጀት መሬት ያዘጋጃል፡፡
 - ፬. ተዘጋጅተው የሚቀርቡለትን የግንባ ዲዛይኖች መርምሮ ያጸድቃል፤ የግንባ ፈቃድ ይሰጣል፤ የተለያዩ ግንባ ዎች ከመካሄዳቸው በፊት ለዕድሜው ልማት የሚያገለግሉ ሦስት በበቂ ሁኔታ ንዲመደቡ መደረጉን ያረጋግጣል፤
 - ፭. በጋራ ሕንፃ ሕግ መሠረት የጋራ ሕንፃን ይመዘግባል፤ ምዝገባ ይሰጣል፤ የምዝገባ ወይም የስረዛ የምስክር ወረቀት ንደየአግባቡ ይሰጣል፡፡ ንዲሁም ለጋራ ሕንፃ ንደ ቤት የቤት ባለሀብትነት የምስክር ወረቀት በሕገ መሠረት ይሰጣል፡፡
- ፵፯. የጽዳት፣ ውበትና መናፈሻ ልማት ኤጀንሲ**
 ኤጀንሲው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-
- ፩. መናፈሻዎችን፣ የመንገድ ዳርቻና ማከፋፈያ አረንጓዴ ስፍራዎችን፣ በከተማው መሪ ፕላን መሠረት የተወሰኑ መናፈሻዎች፣ መካነ አራዊት፣ መካነ መቃብር፣ የመንገድ አደባባዮች፣ አካፋዮችና ዳርቻዎች ያሉ አረንጓዴ ሦስት የይዘ ምስክር ወረቀት በመሬት ልማትና አስተዳዳሪ ባለሥልጣን ንዲሰጠው በማድረግ ነዚህ ሦስት በአስተዳደሩ ባለቤትነት ሥር ሆነው ለህዝብ አገልግሎት መዋላቸውን ያረጋግጣል፡፡ መካነ አራዊትን፣ መካነ መቃብርን፣ የጋራ መፀ ዳጃ ቤቶችን ያስተዳድራል፤ ያስፋፋል፤
 - ፪. የአካባቢ ጥበቃ ባለስልጣን በፌዴራል ሕጎችና በአካባቢ ጥበቃ ደረጃዎች፣ ንዲሁም በዚህ አዋጅ መሠረት በሚ ያወጣው መመሪያ የተወሰኑ የሚወሰኑ የአካባቢ ጥበቃ ደረጃዎች በነባርም ሆነ በአዳዲስ መናፈሻዎች፣ የመካነ አራዊት ና የመካነ መቃብር፣ ንዲከበሩና ተፈ ሞሚ ንዲ ሆኑ ያደርጋል፤ ለአልማዎችና ለተጠቃሚዎች ያስተዋውቃል፤

- d) issue competence certificate to land developers and supervise same;
 - e) ensure the payment of commensurate compensation in accordance with the relevant law;
 - f) design and submit the strategy on compensation payment and resettlement of those to be evacuated from the places intended for development; upon approval, transfer to the Sub-City line organ and ensure implementation of same accordingly;
 - g) direct at the center land development activities that require coordination;
 - h) check through study and update service improvement for land development activity, upon approval transfer to the Sub-City line organ and ensure implementation of same accordingly;
 - i) give land development performance capacity building support in each Sub-City;
2. in consultation with the concerned organs, arrange land required for residential houses and other constructions;
 3. check and approve construction designs submitted to it; issue construction permit; ensure that adequate land is allocated for plantation prior to undertaking of different constructions;
 4. register condominium in accordance with the law of condominium; revoke same, issue certificate of registration or revocation as appropriate; and also issue title deed certificate to condominium unit owners in accordance with the law.
- 47. Cleaning , Beautification and Parks Development Agency**
 The Agency shall have the following powers and function to:
1. upon causing the issuance of holding certificate by the Land Management and Development Authority for parks, green areas of road sides and partitions, certain parks, zoos, cemetery and green areas of road junctures, partition and sides of roads specified in accordance with the master plan, ensure that the places are used for public services under the ownership of the Government; administer and expand zoos, cemetery, and public toilets.
 2. cause the observance and implementation of environmental standards and laws issued by the Federal Environment Protection Authority as well as environment protection standards specified or to be specified by directives issued in accordance with this Proclamation by the existing or new parks, zoos and cemetery; publisize same to developers and users;

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- ፫. የመኖሪያዎችን፣ የመካከ አራዊትን፣ የመካከ መቃብርን፣ የመኖሪያ አካባቢ አረንጓዴ ቦታዎችን፣ ንዲሁም የመንገድ አደባባዮችን፣ ማከፋፈያዎችንና ዳርቻዎችን ልማት የጥራት ደረጃ ለማሳደግ የሚያስችሉ የተለያዩ የማበረቻ ስልቶችን በመንደፍ ያቀርባል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤
- ፬. የመኖሪያዎችን፣ የመኖሪያ አካባቢ አረንጓዴ ቦታዎችን፣ ንዲሁም የመንገድ አደባባዮችን፣ ማከፋፈያዎችንና ዳርቻዎችን፣ ልማት፣ ጥበቃ፣ ንክብካቤና አጠቃቀምን በተመለከተ የክትትልና የቁጥጥር ስርዓቶችን በመዘርጋት ተግባራዊ ያደርጋል፤ ከማናቸውም ጉዳት ንዲጠበቁ ያደርጋል፤ አግባብነት ካላቸው አካላት ጋር በመተባበር የመኖሪያዎች የአገልግሎት አሰጣጥ የሚሻሻል በትን ስልት በመቀየስ ተግባራዊ ያደርጋል፤ ተጠቃሚዎች ሊከተሉት ስለሚገባቸው ሥርዓት በልዩ ልዩ መንገዶች ትብብር ይሰጣል፡፡
- ፭. በመኖሪያዎች፣ በመኖሪያ አካባቢ አረንጓዴ ቦታዎች፣ ንዲሁም በመንገድ አደባባዮች፣ ማከፋፈያዎችና ዳርቻዎች ባሉ አረንጓዴ ቦታዎች ጉዳት ንዲደርስ ለመከላከል ንዲቻል ከሚመለከት ችግር በመመካከር አስፈላጊውን ርምጃ ይወስዳል፤
- ፮. የመኖሪያዎች፣ መካከ አራዊት፣ መካከ መቃብርና ሌሎች የሚያስተዳድራቸው አረንጓዴ ቦታዎች ለተለያዩ ማንበራዊ ጉዳዮች ንዲያገለግሉ ያደርጋል፤ በነባሮቹም ሆነ በአዳዲሶቹ መሠል ቦታዎች ንዲያገለግቡ ተስማሚ ዕዕዋትን ይተክላል፤ ያለማል፣ ያስተዋውቃል፤ ችግኞችን በተመጣጣኝ ዋጋ ለገበያ ያቀርባል፤
- ፯. የከተማውን ነዋሪዎች በመኖሪያዎች፣ በመካከ አራዊት፣ በመኖሪያ ቤት አካባቢ አረንጓዴ ቦታዎች፣ በመንገድ ዳርቻና ማከፋፈያ አረንጓዴ ስፍራዎች ልማትና ንክብካቤ ላይ ያሳትፋል፤
- ፰. በመኖሪያዎች፣ በመካከ አራዊት፣ በመካከ መቃብርና በጋራ መፀዳጃ ቤቶች ልማት ንዲሁም በደረቅ ቆሻሻ ማስወገድ ሥራ ለመሰማራት ለማፈልገው ወገኖች የሙያ የብቃት ማረጋገጫ፣ ይሰጣል፤ ይቆጣጠራል፤ ተገቢ ድጋፍም ይሰጣል፤
- ፱. የደረቅ ቆሻሻን አወጋገድ በተከተለ የግል ባለሀብቶችንና ሌሎች የሕብረተሰብ ክፍሎችን የማስተባበሪያ ስልት በመቀየስ ተግባራዊ ንዲሁም ያደርጋል፤
- ፲. የደረቅ ቆሻሻ ንደገና በሥራ ላይ የሚውልበትንና ጠቃሚ ውጤት የሚያስገኝበትን ስልት በማጥናት ተግባራዊ የሚሆንበትን ሁኔታ ያመቻቻል፡፡

3. design and submit incentive strategies for enhancing the development quality standards of parks, zoos, cemetery, green areas of residential places as well as green areas found on road junctures, partitions and sides of roads; implement same upon approval
4. establish and implement follow up and control system with respect to the development, protection, conservation and use of parks, green areas of residential places as well as green areas found on road junctures, partitions and sides of roads; cause their protection from all sorts of damages; in collaboration with the concerned bodies, design and implement the strategy for improving service delivery of parks; give education on procedures to be followed by users through various means;
5. take appropriate measures, in consultation with concerned bodies, to protect damage to parks, green areas of residential places as well as road junctures, road partitions and sides;
6. cause the use of parks, zoos, cemetery, and other green areas it administers for various social purposes; plant with suitable trees the existing and new similar places as appropriate, develop plantations, publicize and supply seedlings to the market at reasonable price;
7. participate residents of the City in the development and conservation of parks, zoos, green areas of residential places and sides and partition of roads;
8. issue certificate of competence, supervise and provide support for interested parties to participate in the development of parks, zoos, cemeteries, public toilets as well as in solid waste management;
9. develop and implement strategies to coordinate private investors and other parts of the community in solid waste management;
10. study the mechanism for recycling and effective utilization of solid waste and facilitate the implementation of same.

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፵፰. የነዋሪዎች መ ወቂያና የክብር መዝገብ ማስረጃ አገልግሎት

አገልግሎቱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩ በክብር መዝገብ ሹም ፊት የሚፈጸምን ጋብቻ በሕግ መሰረት ያስፈጽማል፤ የጋብቻ የምስክር ወረቀት ይሰጣል፤
- ፪ ልደት፣ ጋብቻ ፍቻና ሞት ይመዘግባል፤ የምሥክር ወረቀት ይሰጣል፤
- ፫ የከተማውን ነዋሪዎች ይመዘግባል፤ የመ ወቂያ የምሥክር ወረቀት ይሰጣል፡፡

፵፱. የ ሳትና ድንገተኛ አደጋዎች አገልግሎት

አገልግሎቱ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ፩. የ ሳትና የድንገተኛ አደጋ መከላከልና ዝግጁነት ፖሊሲ ያዘጋጃል፤ ሲፀድቅም ተግባራዊ ያደር ጋል፤ ስፋት ያለው አደጋ ሲያጋጥምና አስፈላጊ መስሎ ሲያገኘው የአስቸኳይ ጊዜ ሁኔ ንዲደ ነገግ ረቂቅ ደንብ በማዘጋጀት ያቀርባል፤
- ፪. የ ሳት አደጋ መከላከያ ደረጃ በማዘ ጋጀት ያቀር ባል፤ ሲፀድቅም ተግባራዊነቱን ይከ ተላል፤
- ፫. ከፖሊስና ከሌሎች ጉዳዩ ከሚመለከ ቸው መሥ ሪያ ቤቶች ጋር ቅንጅት በመፍጠር ሳትና ድን ገተኛ አደጋዎችን ለመከላከል የሚረዱ ስልቶችን በማዘጋጀት ተግባራዊ ያደርጋል፤
- ፬. የ ሳት አደጋ መከላከያ መሳሪያዎች አገልግሎት መስጫ ተቋማት መተከላቸውንና በአግባቡ መስራ ቸውን ይከ ተላል፤ ይቆጣጠራል፤ ያልተሟሉ ሆነው ሲገኙ ሕጋዊ ርምጃ ንዲወሰድበት ለሚመለከተው አካል ያሳውቃል፤
- ፭. የቅድሚያ ማስጠንቀቂያና የአደጋ ጊዜ መረጃ ያሰባስባል፤ ቅድመ አደጋ ጠቋሚ ጥናቶችን በማ ካሄድ የሚመለከ ቸው ጥንቃቄ ንዲወሰዱ ያደ ርጋል፤
- ፮. ድንገተኛ አደጋ ሲፈጠር የሚመከ ቸውን መሥ ሪያ ቤቶችና ነዋሪውን በማስተባበር የነፍስ አድን ፅርዳ ያደርጋል፤
- ፯ የ ሳትና የድንገተኛ አደጋ ተከላካይ ባለሙያዎች የሚሰለጥኑበትን የሥልጠና ማዕከላት ያደራጃል፤ ሥልጠና ይሰጣል፡፡

፶. የከተማው መረጃና ፕላን ኢንስቲትዩት

ኢንስቲትዩቱ የሚከተሉት ስልጣንና ተግባራት ይኖሩ ል:-

- ፩ ከከተማ ፕላንና መረጃ ጋር የተዛመዱ የፌ ዴራልና የከተማዋን ፖሊሲዎች፣ ስልቶች፣ ህጎችና ደንቦች በከተማው ውስጥ ተግባራዊ መሆ ናቸውን ያረጋግጣል፤

48. Residents Identiy and Civil Status Documents Service

The Service shall have the following powers and functions to:-

- 1. cause the conclusion of marriage to be made in the presence of civil status official in accordance with the law; give certificate of marriage;
- 2. register and give certificate of birth, marriage and death;
- 3. register residents of the City and issue identity card.

49. Fire and Emergency Service

The Service shall have the following powers and functions to:-

- 1. prepare policy for fire and emergency disaster prevention and preparedness and implement same upon approval; prepare and submit draft regulations to declare state of emergency whenever large scale disaster occurs it deems necessary to declare a state of emergency;
- 2. prepare and submit fire prevention standard, follow up the implementation upon approval;
- 3. develop and implement strategies to prevent fire and emergency disasters in coordination with police and other concerned organs;
- 4. follow up and supervise fire protection instruments are installed and functioning properly in service rendering institutions, report to the concerned organ whenever it finds defective instrument;
- 5. gather information of pre-warning and disaster conditions; conduct pre-disaster indicative studies ensure the required organs take precautions;
- 6. provide emergency aid during the occurrence of emergency disaster in coordinating the concerned organs and the residents;
- 7. organize training centers and provide trainings to fire fighters and emergency disaster prevention personnel.

50. Urban Information and Plan Institute

The Institute shall have the following powers and functions to:-

- 1. ensure that policies, strategies, laws and regulations of the City and the Federal Governments related to urban plan and information are implemented in the City;

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- ፪ የከተማውን የረዥምና የመካከለኛ ጊዜ ፕላን ያዘጋጃል ወቅ ዊ ያደርጋል አስፈላጊ ሲሆን ይከልሳል፤ በህግ መሠረት በሚመለከተው አካል ንዲጸድቅ ያደርጋል፤
- ፫ ለከተማው ልማት ጠቀሜ ያላቸውን ጂኦሎጂካል መረጃዎች ይሰበስባል፤ ይተነትናል፤ ያደራጃል፤ ወቅ ዊ ያደርጋል፤ ያሰራጫል ንዲዚሁም የከተማው መረጃ ማዕከል በመሆን ያገለግላል፡፡ ለዚሁ ስራ የሚውሉ መረጃዎችን ከተለያዩ መስሪያ ቤቶች የማግኘት መብት ይኖረዋል፤
- ፬ ለከተማ ፕላን ዝግጅትና አፈጻጸም ንዲዚሁም መረጃ አሰባሰብና አሠራጫጩት የሚሆኑ አዋጆችን፣ ደንቦችን፣ ስ ንዳርዶችንና መመሪያዎችን ያዘጋጃል፤ ሲፈቀድም ተግባራዊ ያደርጋል፤
- ፭ የከተማ ፕላን አፈጻጸም በጸደቁ ፕላኖች መሠረት መሆኑን ለማረጋገጥ የክትትልና የግምገማ ሥራ ያከናውናል፤
- ፮ የከተማ ፕላኖችን ለማዘጋጀት የሚረዱ ሁለንተናዊ ጥናቶችና ምርምሮች ያካሂዳል፤ የአገር ውስጥና የዓለም አቀፍ ተሞክሮዎችን በመሰብሰብ ጠቃሚ ዎቹን ሥራ ላይ ያውላል፤ በዚህም ዙሪያ የአቅም ግንባ ላይ የምክር አገልግሎት ይሰጣል፤
- ፯ የተለያዩ ዘዴዎችን በመጠቀም በየጊዜው የተሰበሰቡ መረጃዎችን ለማደስና ለውጦችን ለመከተል ንዲሁም የከተማ ፕላን ለማዘጋጀት የሚያስችል መሠረ ዊ የከተማ ካር ንዲኖራት ያደርጋል፤
- ፰ የፌዴራል ህግ በሚፈቅደው መሠረት ለከተማ ፕላን ባለሙያዎች የሙያ ማረጋገጫ ሠርተፍኬት ይሰጣል፡፡

፶፩ የአዲስ አበባ መንገዶች ባለሥልጣን

ባለሥልጣኑ፡-

- ፩ በዚህ አዋጅ የተደነገገው ንደተጠበቀ ሆኖ የመንገዶች ባለሥልጣን በአዲስ አበባ ከተማ መስተዳድር ምክር ቤት ደንብ ቁጥር ፮/፲፱፻፺ ዓ.ም. የተወሰነው ሥልጣንና ተግባራት ይኖሩ ል፡፡
- ፪ በዚህ አንቀጽ ንዑስ አንቀጽ ፩ የተደነገገው ንደተጠበቀ ሆኖ፡-
 - ሀ. አዳዲስ መንገዶች ሲሰሩም ሆነ ነባር መንገዶች ሲስፋፉ ለአረንጓዴ ቦ በቂ ቦ መክለሉን ያረጋግጣል፤
 - ለ. በዋና ዋና መንገዶችና በመለስተኛ ዋና መንገዶች ግራና ቀኝ ወይም በደሴቶች ላይ የሚተክሉ ዛፎችን አይነትና መጠን ወስኖ ለጽዳት ውበትና መናፈሻ ልማት ኤጀንሲ ያስ ወቃል፤
 - ሐ. የአሽከርካሪዎችን የርቀት ይ የሚጋርዱ ወይም የደረቁ የመንገድ ዳርና የአደባባይ ዕፅዋት ንደአስፈላጊነቱ በኤጀንሲው ንዲ ወገዱ ወይም ንዲ መለመሱ ያስደርጋል፤

- 2. prepare and update medium and long term plans of the City; revise as necessary; in accordance with the law, cause approval of same by the concerned organ;
- 3. gather, analyze, organize, update and distribute geo-physical data that are important for the development of the City; serve as information center of the City and shall have the right to obtain such data from different offices;
- 4. prepare proclamations, regulations, standards and directives on the preparation and implementation as well as data collection and distribution for urban plan implement same upon approval.
- 5. undertake monitoring and evaluation activities to ensure that implementation of urban plan are in accordance with the approved plans;
- 6. undertake comprehensive study and research for the preparation of urban plan; collect local and international experiences and apply useful ones; give capacity building and counseling support on the matter;
- 7. use different methods to update information collected periodically and follow up changes; and also cause the City to have basic city map for the preparation of urban plan;
- 8. in accordance with the federal law, issue certificate of competence to urban plan professionals.

51. Addis Ababa Roads Authority

The Authority:-

- 1. without prejudice to the provisions of this Proclamation the Addis Ababa Roads Authority shall have the powers and functions stated under the Addis Ababa City Council Regulations No. 7 of 1997;
- 2. without prejudice to the provisions of Sub-Article(1) of this Article, the Authority shall:-
 - a) ensure the designation of adequate green area when roads are newly constructed and expanded;
 - b) identify, determine and notify to Cleaning, Beautification and Parks Development Agency the type and quantity of trees to be planted to the right and left of main and secondary main roads or on road junctures;
 - c) cause the Authority to remove or pick as appropriate road side or juncture trees that impede sight at distance to drivers or dried up;

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መ. የመንገድ አካፋዮችና ዳርቻዎች፣ የመከለያ አጥርጥር ደረጃና ዲዛይን ያዘጋጃል ሲበላሹና ጉዳት ሲደርስባቸው በተቀመጠላቸው ደረጃ መሠረት ይጠግናል።

፶፪. የአዲስ አበባ የውሃና ፍሳሽ ባለሥልጣን
በዚህ አዋጅ የተደነገገው ንደተጠበቀ ሆኖ የውሃና ፍሳሽ ባለሥልጣን የአዲስ አበባ ውሃና ፍሳሽ ባለሥልጣን ንደገና በተቋቋመበት አዋጅ ቁጥር ፲/፲፱፻፹፯ ዓ/ም (ንደተመሻሻለ) የተመለከቱት ሥልጣንና ተግባራት፣ ንዲሁም አደረጃጀትና አሰራር ይኖረዋል።

፶፫. ስለከተማው አስተዳደር የልማት ድርጅቶች
በዚህ አዋጅ የተደነገገው ንደተጠበቀ ሆኖ የሲቪካ ስራዎች አስተዳደር ድርጅት፣ የቁራዎች ድርጅት በአዲስ አበባ ከተማ መስተዳደር የልማት ድርጅቶች ደንብ ቁጥር ፲፬/፲፱፻፺፩ የተደነገገው ሥልጣንና ተግባር ንዲሁም አደረጃጀትና አሰራር ይኖራቸዋል።

ክፍል አራት
የክፍለ ከተማ መቋቋምና ሌሎች የአደረጃጀት ሁኔታዎች
ምዕራፍ አንድ
የክፍለ ከተማ መቋቋም ና አደረጃጀት

፶፬. የክፍለ ከተማዎች የአካላለል መሠረት
የክፍለ ከተማዎች አካላለል የቆዳ ስፋትን፣ መልክ አምድራዊ አቀማመጥን፣ የሕዝብ ብዛትን፣ የልዩ ልዩ አገልግሎቶች ስርጭትን፣ የሀብት ስርጭትንና የአስተዳደር አመችነትን መሠረት ያደረገ ነው።

፶፭. ስለክፍለ ከተማዎች መቋቋም
በከተማው ውስጥ ቀጥሎ የተዘረዘሩት አሥር ክፍለ ከተማዎች ተቋቋመዋል፡-

- ፩/ አራዳ ክፍለ ከተማ፣
- ፪/ አዲስ ከተማ ክፍለ ከተማ፣
- ፫/ ልደ ክፍለ ከተማ፣
- ፬/ ቂርቆስ ክፍለ ከተማ፣
- ፭/ የካ ክፍለ ከተማ፣
- ፮/ ቦሌ ክፍለ ከተማ፣
- ፯/ አቃቂ ቃሲቲ ክፍለ ከተማ፣
- ፰/ ንፋስ ስልክ ላፍቶ ክፍለ ከተማ፣
- ፱/ ኮልሬ ቀራንዮ ክፍለ ከተማ ና
- ፲/ ጉለሌ ክፍለ ከተማ።

፶፮. የክፍለ ከተማዎች ወሰን
የክፍለ ከተማዎች ወሰን በአዲስ አበባ ከተማ የአካላለል ካር ላይ ተለይቶ በተገለጸው መሠረት የተወሰነው ይሆናል።

፶፯. የክፍለ ከተማዎች ተጠሪነት
የክፍለ ከተማዎች ተጠሪነት ለክፍለ ከተማው ነዋሪና ለከተማው አስተዳደር ይሆናል።

d) establish standards and designs for road partitions, junctures and fences; repair in accordance with the standard when destroyed and damaged.

52. Addis Ababa Water and Sewerage Authority
Without prejudice to the provisions of this Proclamation, the Addis Ababa Water and Sewerage Authority shall have the powers and functions stated under the Re-establishment of Addis Ababa Water and Sewerage Authority Revised Proclamation No. 10 of 1995.

53. Public Enterprises of the City Government
Without prejudice to the provisions of this Proclamation, the Cinema Enterprise, the Abattoir Enterprise shall have the powers and functions as well as organization and operation as stipulated in the Addis Ababa City Government Public Enterprises Regulations No.14 of 1999.

SECTION FOUR
Establishment of Sub-Cities and Other Conditions of Organization

CHAPTER ONE
Establishment and Organization of Sub-Cities

54. Basis of Sub-Cities Delimitation
The delimitation of Sub-Cities is based upon the physical, geographical position, number of population, distribution of a variety of services and resources and of administrative convenience.

55. Establishment of Sub-Cities
The following ten Sub-Cities are hereby established by this Proclamation as legal persons in the City:

1. Arada Sub-City,
2. Addis Ketema Sub-City,
3. Lideta Sub-City,
4. Kirkos Sub-City,
5. Yeka Sub-City,
6. Bole Sub-City,
7. Akaki Kaliti Sub-City,
8. Nifas Silk- Lafto Sub-City,
9. Kolfе-Qeranio Sub-City,
10. Gulele Sub-City

56. Boundaries of Sub-Cities
The boundaries of Sub-Cities shall stand as specifically determined by the Boundaries Map of Addis Ababa City.

57. Accountability of a Sub-City Administration
A Sub-City administration shall be accountable to the residents of the Sub-City and to the City Government.

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ምዕራፍ ሁለት
የክፍለ ከተማዎችና የሥልጣን አካላት ሥልጣንና
ተግባር፣ ንዲሁም ተጠሪነት

፶፰. የክፍለ ከተማ አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ሥልጣንና ተግባራት

ያንዳንዱ ክፍለከተማ ከከተማው ማዕከል አግባብ ያለው ቢሮ ወይም ሌላ አስፈጻሚ አካል ስልጣንና ተግባር አካያይ በተዋረድ በዚህ አዋጅ አንጻራት በተመለከተው መሠረት በተደራጁትና በሚደራጁት አስፈጻሚ አካላት የስራ መስክ ተከፋፍሎ በስራ መስኩ በተደራጀው አስፈጻሚ አካል የሚከናወኑ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-

- ፩/ የክፍለ ከተማውን አጠቃላይ ቅደች፣ መርገግ ግብሮችና ፕሮጀክቶች ያዘጋጃል፣ በሥራ ላይ ንዲውሎ ያደርጋል፣ አፈጻጸማቸውን ይከተላል፣ ይቆጣጠራል፣
- ፪/ ፖሊሲዎች ሕጎች፣ ደረጃዎችና የአስተዳደር የበላይ አካላት ውሳኔዎች በክፍለ ከተማው ተግባራዊ መሆናቸውንና የክፍለ ከተማው ፀጥ መጠበቅን ያረጋግጣል፣
- ፫/ የተፈቀደለትን በጀት ይደለድላል፣ በሥራ ላይ ያውላል፣ አፈጻጸሙ በከተማው አስተዳደር የፋይናንስ አስተዳደር ሕግ መሠረት መሆኑን ይከተላል፣ የደረጃ «ሀ» ና «ለ» ግብር ከፋዮችን ግብርና ቀረጥ ይወስናል፣ ይሰበስባል፣ በሚወጣ መመሪያ መሠረት የማዘጋጃ ቤት አገልግሎት ክፍያዎችንም ይሰበስባል፣ የክፍለ ከተማው ገቢ የሚያድግበትን ሁኔታ በማፈላለግ በሕግ መሠረት ተግባራዊ ያደርጋል፣
- ፬/ የክፍለ ከተማው አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላትን ሥራቸውን ይመራል፣ ያስተባብራል የአገልግሎት አሰጣጥ የሚሻሻል በትን ሁኔታ ያመቻቻል፣
- ፭/ የክፍለ ከተማውን የመንግስት አስተዳደር ሠራተኞች በሲቪል ሰርቪስ ሕግ መሠረት ያስተዳድራል፣
- ፮/ በክፍለ ከተማው ውስጥ የሕዝብን ተሳትፎ ለማሳደግ ንዲረዳ የብዙሃን ማህበራትን ብቃት ለማሳደግ የሙያና የአቅም ግንባ ድጋፍ ንዲያገኙ ያደርጋል፣
- ፯/ አነስተኛ ነጋዴዎችን፣ የዕደጥበብ ባለሙያዎችን ና የመሳሰሉትን በማህበር ንዲደራጃ ድጋፍ ይሰጣል አስራራቸውንም ይቆጣጠራል፣
- ፰/ የቴክኒክና የሙያ ሥልጠና ትምህርት ቤቶችን፣ የግል ትምህርት ቤቶችን በተመለከተ የቁጥጥር ሥራ ያከናውናል፣
- ፱/ በክፍለ ከተማው የመንግስትን ፖሊሲና ሕጎች ንዲሁም የአስተዳደር የሥራ ንቅስቃሴ ንዲውቁ ያደርጋል፣ ሪካዊ ቅርሶችን ያስጠብቃል፣ ባህል፣ ኪነጥበብና ሥነጥበብ ንዲያድጉና ንዲስፋፋ ያደርጋል

CHAPTER TWO

Powers and Functions, and Accountability of Sub-Cities and Power Organs

58. Powers and Functions of a Sub-City Executives and Municipal Services Organs:-

Each Sub-City in line with powers and functions of the appropriate line City Center Bureau or other executive organs shall have the following powers and functions to be executed by executive organs organized or to be organized in the respective fields of activities in accordance with Article 61 of this Proclamation:-

1. prepare the overall plans, work programs and projects and ensure, follow up and supervise the implementation thereof;
2. ensure the implementation of policies, laws and standards and the decisions of superior City organs of power as well as the maintenance of security in the Sub-City;
3. allocate the budget set aside to it and disburse and follow up whether the execution thereof is as per the Public Finance Law; assess and collect the taxes and duties under Catagory (a) and (b); collect municipal service charges as per the directives to be issued; explore the possibilities of raising the revenue of the Sub-City and implement it according to law;
4. direct and coordinate the operations of the Sub-City's executive and municipal bodies and create conditions in which service delivery is to be improved;
5. administer the civil servants of the Sub-City in accordance with the Civil Servants Law;
6. see to it that civil society organizations avail of professional and capacity -building assistance so as to boost their effectiveness and popular participation in the Sub-City;
7. provide assistance to micro- and –small traders, handicraft persons and the like to form associations and supervise, according to law, their operations;
8. administer technical and vocational schools as well as secondary schools; supervise private schools;
9. ensure policies, laws and the operations of the City Government are known within the Sub-City and ensure the maintenance of historical relics as well as the growth and promotion of culture, art and fine arts.

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፲፩ የበሽ መከላከልና ቁጥጥር ተግባራትን ያካሂዳል። በክፍለ ከተማው የሚገኙ የአስተዳደሩን ጤና ጣቢያዎችንና ክሊኒኮችን ያስተዳድራል፤ ይቆጣጠራል፤ የግል ክሊኒኮችን በህግ መሠረት ይከተላል፤

፲፪ ኤች.ኤይ.ቪ/ኤድስን ለመከላከል የሚንቀሳቀሱ ተቋማትን ያስተባብራል፤ ድጋፍ ይሰጣል፤ ይቆጣጠራል፤

፲፫ የመሠረተ ልማት አገልግሎቶች ለነዋሪው ንዲዳሪሱ ያደርጋል፤ ያስተዳድራል፤ ተገቢውን ጥበቃና ቁጥጥር ያደርጋል፤ የመንገድ ግንባታና ጥገና ሥራዎች ንዲካሄዱ ያደርጋል፤ የትራፊክ ደህንነትን ያስጠብቃል፤

፲፬ ሕገመንግሥት ግንባታዎችን ይከላከላል፤ ያስወግዳል፤ በከተማው ባለቤትነት ስር ያሉ ቤቶችን ያስተዳድራል፤ ይቆጣጠራል።

፲፭ የይዞ አስተዳደርን በተመለከተ፡-

ሀ) በከተማው መሪ ፕላንና በአካባቢ ልማት ፕላን ሕጎች መሠረት የቦ ይዞ ና/ወይም የቤት ባለቤትነት ማስረጃ ካር ወይም ደብተር ንዲዘጋጅ ማድረግ፤ በቋሚ ንብረት መዝገብ በመመዝገብ ለባለይዞ ወይም ለቤት ባለንብረቱ መስጠት፤ ከሕግ ውጪ የተሰጠ የቦ ይዞ ወይም የቤት ባለቤትነት ማስረጃ ማገድ ንዲ አስፈላጊነቱ በሕግ መሠረት ይሰርዛል፤

ለ) የቦ ይዞ ና/ወይም የቤት ባለቤትነት ስም ዝውውር በህግ መሠረት ንዲፈፀም ያደርጋል፤

ሐ) የቦ ይዞ ና/ወይም የቤት ባለቤትነት መያዣ ዋስትና፤ ንዲሁም የፍ/ቤት ዕግድ ትዕዛዝ መመዝገብና ዋስትናው ወይም የዕግድ ትዕዛዙ ሳይነሳ ወይም ጊዜው ሳያበቃ የስም ዝውውር ንዲይፈጸም ያግዳል፤

መ) በባንክ በዋስትና የተያዘ ይዞ ን ወይም የማይንቀሳቀስ ንብረትን በሚመለከት በባንክ በመያዣ ስለተያዘ ንብረት በወጣው አዋጅ ቁጥር ፺፯/፲፱፻፺ ንዲተሻሻለ/ መሠረት ፊጅ ስትራር ሆኖ ይሰራል፤

ሠ) በባለይዞ ዎች መካከል የወሰን ክርክሮች ሲከሰቱ በፕላን መሠረት ውሳኔ በመስጠት ይፈጽማል፤

ረ) ዋጋ በማስከፈል ለጠያቂዎች የቦ ይዞ ና/ወይም የቤት ባለንብረትነትን በተመለከተ የመረጃ አገልግሎት ይሰጣል፤

10. administer sport centers, promote variety of sports and organize sport contests as well as ensure that the youth avail of variety of vocational training .

11. undertake activities to prevent and control diseases, administer health centers and clinics of the City Government and supervise, according to law, private clinics located in the Sub-City;

12. coordinate, assist and supervise institutions operating to prevent and control HIV/AIDS;

13. administer infrastructural facilities and ensure their availability and accessibility to the residents of the Sub-City, and ensure the availability of a proper maintenance and supervision thereof as well as ensure that road construction and maintenance works and traffic safety is in place;

14. prevent and do away with unauthorized constructions as well as administer and supervise houses under the ownership of the City Government;

15. with respect to management of land possession:

a) in accordance with the laws of the City’s master plan and local development plans, cause the preparation of certificate of land possession and/or title deed or book for houses, register same on fixed property register and issue to the owner; suspend or revoke as necessary in accordance with the law certificate of land possession or title deed of house issued contrary to the law;

b) cause transfer of land possession certificate and/or title deed of houses effected in accordance with the law;

c) register land possession certificate and/or title deed of houses mortgaged and orders of banning passed by court and shall not effect transfer of names until lifting or expiry time of the ban;

d) act and work as registrar in accordance with the Revised Proclamation No.97 of 1997 issued with respect to land possession or fixed property held as bank collateral;

e) give decision and act on border disputes between possessors of land;

f) charge fees and provide information services with respect to land possession and/ or title deeds of houses when requested;

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- ሰ) የቦ ይዞ ና/ወይም የቤት ባለቤትነት ማህደሮችን ማደራጀት፣ መጠበቅና ለከተማው አስተዳደር የመሬት ልማትና አስተዳደር ባለሥልጣን ጠቅላይ መዝገብ ቤት የአዳዲስ ይዞ ማህደራት ሰነዶች ግልባጮችን ወዲያው ያስተላልፋል፤
- ሰ) የሕንፃ ግብርና የቦ ኪራይ ማስከፈያ ቅፅ በማዘጋጀት ለየቀበሌው ያስተላልፋል፤
- ቀ) በካዳስተር መረጃ የተመዘገበ ቦታና ቤት መለካት፣ የአዲሱን ልኬት፣ መረጃ ወደ ኮምፒውተር ማስገባት ፣ የቦታ ቤዝ ማግኘት ማደራጀትና መመዝገብ ፤
- በ) በቦ ይዞ ና/ወይም በቤት ባለቤትነት መረጃ ላይ የተደረጉ ለውጦች ሕጋዊ መሆናቸውንና በሕግ ሥልጣን በተሰጠው አካል ፀድቀው የተፈጸሙ መሆናቸውን በየወቅቱ ማረጋገጥ፣ ና
- ተ) የቦ ይዞ ና/ ወይም የቤት ባለቤትነት አስተዳደር ሥራዎች በአገልግሎት አሰጣጥ መመሪያ መሠረት ንዲክናወኑ ማድረግ፣ ለሚቀርቡ አቤቱ ዎች በቅሬ ማስተናገጃ መመሪያ መሠረት ምላሽ መስጠት፤

፲፮ በክፍለ ከተማው የሚገኙ ቦ ዎችን የሚያስተዳድር ሆኖ፡-

ሀ. የመሬት ልማትን በተመለከተ፡-

- ፩) የከተማውን መሪ ፕላን መሠረት በማድረግ የአካባቢ ልማት ፕላን ያጠናል፤ ሲፀድቅም ተግባራዊ ያደርጋል፤ የመሬት ልማት ሥራ ያከናወኑትን ጉዳዮች ለሚያከናውኑ መንግሥ ዊ ወይም የግል ድርጅቶች ጋር የኮንትራት ሥራ ይዋወላል፤ ሥራዎችን ተቆጣጥሮ ያሰራል፤
- ፪) የአካባቢ ልማት ፕላኖችን ከተጨባጭ ሁኔ ጋር በማገናዘብ የክፍለ ከተማው መሬት የሚለማ በትን ዝርዝር የአፈጻጸም ስትራቴጂ ይነድፋል፤
- ፫) ለከተማው አስተዳደር የመሬት ልማትና አስተዳደር ባለሥልጣንም ሆነ ለክፍለ ከተማው የመሬት ልማትና አስተዳደር ጽ/ቤት ለሚቀርቡ የቦ ጥያቄዎች ምላሽ ለመስጠት የሚያስችል የቦ ዝግጅት ሂደት መነሣት የሚገባቸውን ባለይዞ ዎች በሊዝ ሕግ መሠረት ማስለቀቅና ንዲ የሥልጣኑ አግባብ በከተማው ማዕከል ወይም በክፍለከተማው በሚወሰነው መሠረት የተዘጋጀ ቦ ለጠያቂው ከዚህ በ ች በተቀመጠው የአዋጁ አንቀፅ ፮ ንዑስ አንቀፅ ፲፮/ሀ መሠረት ይሰጣል፤

- g) organize and maintain files of land possession and/or titles of houses; transfer immediately copy of new files of land possession to the general archive of the City Government Land Development and Management Authority;
- h) prepare and send to the Kebeles building tax and land rent collection Authority.
 - i) measure and enter into computer the measurement of land and houses registered in cadastre information; organize and register land base map;
 - j) ensure that modifications made to land possession and/or title deeds of houses are legal and implemented after approval of the authority with power; and
 - k) cause the activities of land possessions and/or title deeds of houses carried out in accordance with the manual of service delivery; respond to complaints in accordance with petition handling guidelines.

16 being the administrator of lands in the Sub-City, it shall:-

a) with respect to land development:

- 1) study local development plans in accordance with the master plan; implement same upon approval; undertake activities of land development; enter into contract with Governmental and Non-Governmental organizations engaged in land development as required, supervise the undertaking;
- 2) design detail implementation strategy on the land development of the Sub-City by relating the land development plans with the reality;
- 3) to address requests of land submitted to the City's Land Development and Management Authority or to the Sub-City Land Development and Management Office, undertake process of land designation, evacuate in accordance with the lease law those need to be evacuated, and as appropriate to its power or in accordance with the decision of the Center or the Sub-City, give the designated land to those who requested as stated below in accordance with Sub-Article(16) (a) of Article7 of the Proclamation;

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- ፬) የካሣ ክፍያ በተከፈለባቸውና በተለቀቁ ወይም በክፍት አካባቢዎች ላል የቅየሳና የፕላን አፈፃፀም ሥራዎች በማከናወን ሰ ዎቹን ለልማት ዝግጁ ማድረግ፣ ለሚዘጋጁ ሰ ዎች የመሠረተ ልማት ፍላጎት ማጥናትና ከሚመለከቱ ቸው አካላት ጋር በመቀናጀት የሚሟሉበትን ሁኔ ማመቻቸት፣ ንዲሁም የአፈጻጸም ሪፖርትና ለመሬት ዝግጅት የሚያስፈልግ በጀትና ሪፖርት አዘጋጅቶ ያቀርባል፤
- ፭) መረጃ በመሰብሰብ በልማት ምክንያት ለሚነሱ ቤቶች የካሣ ክፍያ ሰነድ አዘጋጅቶ ያቀርባል፤ ሥልጣን ባለው አካል በሚወሰነው መሠረት ካሣ ክፍያ የተፈጸመባቸውን ንብረቶች ንዲነሱ ያደርጋል፤
- ፮) በምትክ ሰ ፣ በምትክ መኖሪያ ቤት ና/ ወይም በጥሬ ገንዘብ ለሚከፈል ካሣ የሚያስፈልጉ መረጃ ዎችን ይሰበስባል፤ ያጠናቅራል፤ ተንትኖም ያቀርባል፤ ሲወሰንም ተግባራዊ ያደርጋል፤
- ፯) በምትክ ሰ ለሚገባቸው ተነሿዎች ምትክ ቦታ ማዘጋጀትና የይዘታ ማስረጃ ካርታ በማዘጋጀት ማስረከብ፤ እና
- ፰) ምትክ የመኖሪያ ቤት ለሚገባቸው ተነሿዎች ቤት ማዘጋጀትና ማስረከብ ።

ለ. የሊዝ አፈጻጸምን በተመለከተ፡-

- ፩) በክፍለ ከተማው የመሬት ልማትና አስተዳደር ቦርድ በሚወሰነው መሠረት ለማናቸውም ግንባ የሚውል ሰ በሊዝ ሕግ መሠረት በጨረ መሸጥ፣ የሊዝ ውል መዋዋልና ሰ ማስረከብ፣ ፕላንን ማፅደቅ ረቂቁን የከተማው አስተዳደር የመሬት ልማትና አስተዳደር ቦርድ በክፍለ ከተማው አስተዳደር በኩል ንዲፈጻም የወሰነውን ጉዳይ ይፈጽማል፤
- ፪) በተፈረመው የሊዝ ውልና በተፈቀደው የግንባ ፕላን መሠረት ግንባ መከናወኑን ማረጋገጥ፣ በሕግና በውሱ በተወሰነው ጊዜና ሁኔ ግንባ ካልተጀመረ ወይም ካልተጠናቀቀ በሊዝ ሕግ መሠረት ተገቢውን ዕርምጃ ይወስዳል፤
- ፫) በተፈረመው የሊዝ ውል መሠረት ክፍያ በአግባቡ መፈጸሙን ያረጋግጣል፤
- ፬) በሊዝ ለልማት የሚመደቡ ሰ ዎችን በተመለከተ ለከተማው አስተዳደር መሬት ልማትና አስተዳደር ባለሥልጣን የአፈፃፀም ሪፖርት ያቀርባል።
- ፭) በክፍለ ከተማው የሚገኙ ቀበሌዎችን በበላይነት ይመራል ያስተባብራል፤ በአቅም ግንባ ም ይደ ግፋል።

፶፱ የክፍለ ከተማ የሥልጣን አካላት

- ፩ ያንዳንዱ ክፍለ ከተማ የሚከተሉት የሥልጣን አካላት ይኖሩ ል፣
 - ሀ. የክፍለ ከተማ ምክር ቤት፣
 - ለ. የክፍለ ከተማ አፈጉባኤ፣ ምክትል አፈ-ጉባኤና ፀሐፊ፣
 - ሐ. የክፍለ ከተማ ዋና ሥራ አስፈጻሚና ምክትል ዋና ሥራ አስፈጻሚ፣
 - መ. የክፍለ ከተማ ቋሚ ኮሚቴ
- ፪ በዚህ አንቀፅ ንዑስ አንቀፅ ፩ ሥር የተዘረዘሩት አካላት ሥልጣንና ተግባር በከተማው አስተዳደር ቻርተር ንደተመለከተው ይሆናል።

- 4) undertake survey and plan implementation activities of lands compensated and evacuated or open areas and avail same for development; study and facilitate, in collaboration with the concerned bodies, the fulfillment of infrastructure facilities for the designated land; prepare and submit implementation report and budget and report required for land preparation
- 5) collect data on, prepare and submit compensation payment document on the houses
- 6) collect, compile, analyze and submit data required for compensation payment to be made by replacement of land, residential house and/ or cash; implement same when decided;
- 7) prepare land and title deed certificate and hand over same to those evacuated and entitled for land replacement; and
- 8) prepare and hand over replacement residential houses to those evacuated and entitled for such replacement.

b) with respect to lease implementation, it shall:-

- 1) in accordance with the decision of the Sub-City Land Development and Management Board, sale on auction, enter into lease agreement and hand over land to be used for any construction as per the lease law; approve the plan, implement the decision passed by the Land Development and Management Board of the City Government to be executed via the Sub-City administration;
- 2) ensure the undertaking of construction in accordance with lease agreement signed and permitted construction plan; take appropriate measure in accordance with the lease law, if construction is not commenced or completed within time and conditions specified in the law and the contract;
- 3) ensure that payment is effected properly as per the lease agreement signed;
- 4) submit performance report to the Land Development and Management Authority of the City Government with respect to land allocated for development through lease.
- 17. direct and coordinate the Kebeles in the Sub-City and lend capacity-building assistance to them.

59. Sub-City Organs of Power

- 1. Each Sub-City shall have the following organs of power:
 - a) a Sub-City Council;
 - b) a Sub-City Spokesperson, Deputy Spokesperson and Secretary;
 - c) a Sub-City Chief Executive and Deputy Chief Executive;
 - d) a Sub-City Standing Committee
- 2. The powers and functions of the organs set out under Sub-Article(1) of this Article shall be those set forth by the Charter.

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ሰለክፍለ ከተማ ቋሚ ኮሚቴ አባላት ስለ ሌሎች
አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት

፳ የክፍለ ከተማ ቋሚ ኮሚቴ አባላት

- ፩ የሚከተሉት የክፍለ ከተማ ቋሚ ኮሚቴ አባላት ይሆናሉ፦
- ሀ) የክፍለ ከተማው ዋና ሥራ አስፈጻሚና ምክትል ዋና ሥራ አስፈጻሚ፤
 - ለ) በዚህ አዋጅ አንቀጽ ፳/፩/ መሠረት የሚደራጁት ጽ/ቤቶችን የሚመሩ ላፊዎች፤ ፍ
 - ሐ) ዋና ሥራ አስፈጻሚው በአባልነት ንዲሳተፉ የሚመርጣቸው የክፍለ ከተማው ሌሎች ላፊዎች፡፡
- ፪ በዚህ አንቀጽ ንዑስ አንቀጽ ፩/ለ/ ሥር የተጠቀሰው የአስፈጻሚ አካል ላፊ በቋሚ ኮሚቴ ስብሰባ ላይ ሊገኝ በማይችልበት ጊዜ በግልጽ ተለይቶ ውክልና የተሰጠው ባልደረባ በቋሚ ኮሚቴው ስብሰባ በምትክ አባልነት ይሳተፋል፡፡

፳፩ የክፍለ ከተማ አስፈጻሚ አካላት ፦

- ፩/ በ ያንዳንዱ ክፍለ ከተማ በዚህ አዋጅ አንቀጽ ፳(፫) የተደነገገው ንደተጠበቀ ሆኖ ለዋና ሥራ አስፈጻሚው ተጠሪ የሆኑና የክፍለ ከተማው ቋሚ ኮሚቴ አባላት የሚሆኑ የሚከተሉት ጽህፈት ቤቶች ባልተማከለ መርሕ መዋቅራዊ የሥራ ክፍፍል በሚወሰነው መሠረት የቢሮዎች ተዋረዳዊ አደረጃጀት አካል ሆነው ይደራጃሉ፤
- ሀ) የአቅም ግንባ ጽህፈት ቤት፤
 - ለ) የትምህርት ፅህፈት ቤት፤
 - ሐ) ንግድና ኢንዱስትሪ ልማት ጽህፈት ቤት፤
 - መ) የስራና ከተማ ልማት ጽህፈት ቤት
 - ሠ) የፋይናንስና ኢኮኖሚ ልማት ጽህፈት ቤት፤
 - ረ) የጤና ጽህፈት ቤት፤
 - ሰ) የፍትህትና ህግ ጉዳዮች ጽህፈት፤
 - ሸ) የማስ ወቂያ ጽህፈት ቤት፤
 - ቀ) የወጣቶችና ስፖርት ፅህፈት ቤት፤
 - በ) የሴቶች ጉዳይ ጽህፈት ቤት፤
 - ተ) የባህልና ቱሪዝም ጽህፈት ቤት፡፡
- ፪/ ማንኛውም ክፍለ ከተማ በዚህ አዋጅ የተሰጡትን ስልጣንና ተግባራት በሥራ ላይ ለማዋል ንዲ ችል በዚህ አንቀጽ ንዑስ አንቀጽ /፩/ ከተገለጹት በተጨማሪ ንደ አስፈላጊነቱ በከተማው ካቢኔ በሚፀድቅ መዋቅራዊ አደረጃጀት መሠረት የቢሮዎችንና የሌሎች አስፈጻሚ አካላት ተዋረዳዊ ላፊነት የሚኖራቸው አግባብነት ያላቸው አደረጃጀቶች ይኖሩ ል፡፡
- ፫/ በዚህ አንቀጽ ንዑስ አንቀጽ አንድ መሠረት የሚደራጁ ያንዳንዱ ጽ/ቤት በአጠቃላይ ለክ/ ከተማው ዋና ስራ አስፈጻሚ ተጠሪ ይሆናል፤ የ ቅድና በጀት ዝግጅት፤ የ ቅድ አፈጻጸም ክትትልና ግምገማ፤ የሰራተኞች የውስጥ ዝውውርና የደረጃ እድገትን ጨምሮ ሌሎች ሙያዊና ቴክኒካዊ ጉዳዮችን በተመለከተ ደግሞ በስራው መስክ ለሚመለከተው ቢሮ ተጠሪ መሆኑ እንደ ተጠበቀ ሆኖ የከተማው ማእከል ተከትሎ በስራ የሚደራጁትን ሌሎች ጽ/ቤቶች ፤ መምሪያዎች ወይም ሥራ ክፍሎች በበላይነት ይመራል ፤ የስተባብራል፤

CHAPTER THREE
Sub-City Standing Committee, Other Executives and
Municipal Service Organs

60 Members of a Sub-City Standing Committee

1. The members of a Sub-City Standing Committee shall be the following:-
 - a) the Chief Executive and Deputy Chief Executive of a Sub-City;
 - b) the Heads in charge of directing Offices organized in accordance with Sub-Article(1) of Article 60 of this Proclamation; and
 - c) other Heads of a Sub-City that are selected by the Chief Executive to participate as member thereof.
2. Another Head with a distinct proxy may participate in the meeting of the Standing Committee as substitute member where the Head of an executive body mentioned under Sub-Article (1) (b) of this Article fails to attend the meeting of the Standing Committee.

61. Executive Bodies of a Sub-City

1. Without prejudice to the provisions set forth in Sub-Article(3) of Article 7 of this Proclamation, the following offices which are accountable to the Chief Executive and which are members of the Sub-City Standing Committee are hereby established in each Sub-City as structural organs of Bureaux in accordance with the principle of decentralization:
 - a) Capacity- Building Office;
 - b) Education Office;
 - c) Trade and Industry Development Office;
 - d) Works and Urban Development Office;
 - e) Finance and Economic Development Office;
 - f) Health Office;
 - g) Justice and Legal Affairs Office;
 - h) Information Office;
 - i) Youth and Sports Office;
 - j) Women’s Affairs Office;
 - k) Culture and Tourism Office.
2. Any Sub-City shall, with a view to executing its powers and functions set forth by this Proclamation, in addition to what is stated in Sub-Article (1) of this Article shall have organizational structure with structural responsibility of Bureaux and other executive organs as may be necessary in accordance with organizational structure the City Cabinet approves;
3. Each office organized in accordance with Sub-Article (1) of this Article shall generally be accountable to the Sub-City Chief Executive. Without prejudice to its accountability to the appropriate Bureau in its field of activity on matters of professional and technical affairs including plan and budget preparation, monitoring and evaluation of plan execution, internal transfer and promotion of employees, it shall direct and coordinate other offices, departments or work units organized under it following the structure at the Center.

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- ፭/ የክፍለ ከተማ ጽሕፈት ቤቶች ከሚያስተባብሯቸው አስፈጻሚ አካላት ጋር ንደ ሕግ አገልግሎት ያሉ ድጋፍ ሰጭ አገልግሎቶችን በጋራ ሊጠቀሙ ይችላሉ። ዝርዝሩ የከተማው ካቢኔ በሚያጸድቀው መዋቅራዊ አደረጃጀት መሠረት በከንቲባው በሚወጣ መመሪያ ይወሰናል።
- ፮/ በዚህ አንቀጽ ንዑስ አንቀጽ ፩/ለ/ ሥር የተጠቀሰው የአስፈጻሚ አካል ላል በቋሚ ኮሚቴ ስብሰባ ላይ ሊገኝ በማይችልበት ጊዜ በግልጽ ተለይቶ ውክልና የተሰጠው ባልደረባ በቋሚ ኮሚቴው ስብሰባ በምትክ አባልነት ይሳተፋል።

፳፪. የክፍለ ከተማ ሥራ አስኪያጅ

- በቻርተሩ አንቀጽ ፴፯ የተሰጠው ሥልጣንና ተግባር ንደተጠበቀ ሆኖ፣ ያንዳንዱ የክፍለ ከተማ ሥራ አስኪያጅ፡-
- ፩/ ከከተማው ሥራ አስኪያጅ ጋር በመመካከር የክፍለ ከተማውን ሥራ አስኪያጅ ጽህፈት ቤት ያደራጃል፣ በበላይነት ያስተዳድራል።
- ፪/ የክፍለ ከተማውን የማዘጋጃ ቤት አገልግሎት አካላት ቅድና በጀት ከከተማው ሥራ አስኪያጅ ጋር በመመካከር በማዘጋጀት ለክፍለ ከተማው ዋና ሥራ አስፈጻሚ ያቀርባል፣ ሲፀድቅም ተግባራዊ መሆኑን ያረጋግጣል፣ የሥራ አፈፃፀም ሪፖርቱንም አዘጋጅቶ ለከተማው ሥራ አስኪያጅና ለክፍለ ከተማው ዋና ሥራ አስፈጻሚ ያቀርባል።

ክፍል አምስት
የቀበሌዎች መቋቋም አደረጃጀት
ምዕራፍ አንድ
መቋቋም ንዲሁም ሥልጣንና ተግባር

፳፫. ስለቀበሌዎች አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት መቋቋም

- ፩/ የከተማው አስተዳደር የክፍለ ከተማ አካል የሆኑ ቀበሌዎች ይኖሩ ል። ዝርዝራቸውም ከዚህ አዋጅ ጋር ተሻሻሎ በተያያዘው አባሪ የተመለከተው ይሆናል። በአባሪው የተመለከቱት ቀበሌዎች መለያ ስም ንደአስፈላጊነቱ ሊሻሻል ይችላል።
- ፪/ በዚህ አንቀጽ ንዑስ አንቀጽ ፩/የተደነገገው ቢኖርም የቀበሌ አስተዳደሮች ቁጥር ንደአስፈላጊነቱ ሊቀንስ ወይም ሊጨምር ይችላል ።
- ፫/ የቀበሌዎች አስተዳደር አካላት በከተማው የአካላት ላለል ካር ላይ ተለይቶ በተገለጸው መሠረት ይሆናል።

፳፬. የቀበሌ ተጠሪነት

ያንዳንዱ ቀበሌ ተጠሪነቱ ለቀበሌው ነዋሪና ቀበሌው ለሚገኝበት ክፍለ ከተማ ይሆናል።

- 4. Each office or each executive or municipal body established at a Sub-City shall have a Head, work units and employees;
- 5. Sub-City executive offices may make use of support department services like legal service, together with executive bodies which they coordinate. The details thereof shall be set out by directives the Mayor issues as per the organizational structure approved by the City Cabinet;
- 2. Another Head with a distinct proxy may participate in the meeting of the Standing Committee as substitute member where the Head of an executive body mentioned under Sub-Article (1) (b) of this Article fails to attend the meeting of the Standing Committee.

2. Sub-City Manager

Without prejudice to powers and functions stated in Article 37 of the Charter, each Sub-City Manager shall:

- 1. In consultation with the City Manager, organize and direct office of the Sub-City manager;
- 2. Prepare, in consultation with the City Manager, the municipal services organs plan and budget and submit it to the Chief Executive thereof; ensure its implementation upon approval; prepare and submit performance report on same to the City Manager and the Sub-City Chief Executive.

SECTION FIVE
Establishment and Organization of Kebeles
CHAPTER ONE
Establishment and Powers and Functions

63. Establishment of Kebele Executive and Municipal Services Organs

- 1. The City Government shall have Kebeles that are organ of a Sub-City; the details shall be those revised and set out by the Annex to this Proclamation; names the Kebeles stated in the Annex may be revised as necessary;
- 2. Without prejudice to the provisions of Sub-Article(1) of this Article, the number of Kebeles may decrease or increase when necessary;
- 3. The delimitation of Kebeles shall stand as specifically determined by the Boundaries Map of the City Government.

64. Accountability of Kebeles

Each Kebele shall be accountable to the residents of the Kebele and to the respective Sub-City.

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ያንዳንዱ ቀበሌ ከክፍለከተማው አግባብ ያለው ጽህፈት ቤት ወይም ሌላ አስፈጻሚ አካል ስልጣንና ተግባር አኳያ በተዋረድ በዚህ አዋጅ አንቀጽ ፸፫ በተመለከተው መሠረት በተደራጁትና በሚደራጁት አስፈጻሚ አካላት የሥራ መስክ ተከፋፍሎ በስራ መስኩ በተደራጀው አስፈጻሚ አካል የሚከናወኑ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፤

፩/ ቀበሌ የልማትና የነዋሪው ቀጥተኛ ተሳትፎ ማዕከል በመሆንና በቀበሌ ደረጃ ሊሰጡ ለሚችሉ አገልግሎቶች ጣቢያ ሆኖ የቀበሌው ነዋሪዎች፣ መንግስት ዋና መንግስት ዋ ያልሆኑ ድርጅቶችን ለልማት ያነሳሳል፤

፪/ የአካባቢው የልማት ሥራዎች የከተማውን ንግድ፣ የግንባራ ስራዎችንና ደረጃዎችን ጠብቀው መሠራታቸውን ይቆጣጠራል፤ ሕገ ወጥ ግንባራንም ይቆጣጠራል።

፫/ በቀበሌው ደንብ አስከባሪዎችን ያሰማራል፤ የሚያከናውኑትን ሥራ ይቆጣጠራል፤ በቀበሌው ክልል ውስጥ ሕገወጥ ድርጊቶችን ንዳይካሄዱ ይከተላል፤ ይቆጣጠራል። የቀበሌ የፀጥ ሥራዎች ይከተላል በከተማው አስተዳደር ካቢኔ በሚወጣ ደንብ መሠረት የቀበሌው ነዋሪ በአካባቢ ፖሊስ ንዲሳተፍ ያደርጋል።

፬/ የቀበሌው ነዋሪ ሕብረተሰብ የአካባቢውን ጽዳት ንዲጠብቅና አካባቢውን ንዲያስውብ ያስተባብራል" ይቆጣጠራል።

፭/ የቀበሌውን ነዋሪዎች ተሳትፎ ለማጎልበት ንዲረዳ የተለያዩ ብዙሃን ማህበራትና ማህበራዊ ተቋማት ንዲደራጁ ድጋፍ ይሰጣል፤ ያስተባብራል፤

፮/ በአነስተኛና ጥቃቅን ግንድ ሥራዎችና በ ደጥበብ ሥራ ላይ የተሰማሩ የሕብረተሰቡ ክፍሎችን በማህበር ንዲደራጁ ያበረ ል፤ ተገቢውን ድጋፍ የሚያገኙበትን ሁኔታ ያመቻቻል፤

፯/ ጎጂ ልማዳዊ ድርጊቶችን ባህሎችን ለማስወገድ፣ ኤች.አይ.ቪ/ኤድስን ለመከላከል፣ የበሽ መከላከልና የመሠረተ ጤና ትምህርትንና ሌሎች ተዛማጅ ጉዳዮችን በተመለከተ ለነዋሪው ሕብረተሰብ የትምህርትና ቅስቀሳ ተግባራት ንዲከናውኑ ያመቻቻል፤ ይከተላል፤ የጤና ኮሌጎችን ያስተዳድራል፤

፰/ በቀበሌው ውስጥ የሚገኙ አፀደ ሕፃናትን የመጀመሪያ ደረጃ ትምህርት ቤቶችንና ሁለተኛ ደረጃ ት/ቤቶችን ይከተላል፤ ይቆጣጠራል፤ መሠረተ-ትምህርት ንዳ ስፋፋ ያደርጋል፤

፱/ የቀበሌውን በጀትና ዕቅድ በማዘጋጀት ለክፍለ ከተማው አስተዳደር ያቀርባል፤ የደረጃ «ሐ» ግብር ከፋዮችን ግብር ይወስናል፤ ይሰበስባል፤ በሚወጣ መመሪያ መሠረት የማዘጋጃ ቤት አገልግሎት ክፍያዎች ይሰበስባል፤

65. Powers and Functions of Kebele

Each Kebele, in structural hierarchy with the powers and functions of the appropriate organs of a Sub-City office or other executive organ organized or to be organized as stated in Article73 of this Proclamation, shall have the following powers and functions to be executed by the executive organs organized in respective field of activity:

1. encourage Kebele residents, Governmental and Non-Governmental Organizations for development being a center for direct participation of Kebele residents in development and a focal point of services delivery for those that can be delivered at Kebele tire;

2. supervise local development activities are in accordance with the City plan, building laws and standards; control unauthorized constructions;

3. put in place code enforcement personnels and supervise their activities; follow up and suprvisve to avert the performance of illegal acts within the Kebele; follow up security activities of the Kebele; in accordance with the regulations of the City Cabinet, particpate residents of the Kebele in local policies;

4. coordinate and supervise that the residents of the Kebele keep the sanitary and beauty of the environment;

5. coordinate and support the establishment of various civic associations and social institutions in order to assist the enhancement of the Kebele’s residents participation;

6. encourage the organization of parts of the community that are engaged in small and micro trade activities and handicraft-ship to form associations, facilitate to avail the appropriate support to same;

7. facilitate and follow up the provision of educational and awareness raising activities to avert and control HIV/AIDS, concerning prevention of diseases and basic health care educations and other related issues to the resident community; administer health ‘kelas’;

8. follow up kindergartens and primary schools that are functioning in the Kebele; provide basic education at large scale;

9. prepare and submit the budget and plan of the Kebele to the Sub-City administration; assess and collect tax for ‘c’ level tax payers; collect municipal service fees in accordance with the directives to be issued.

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- ፲፩/ የመናፈሻዎችና የመዝናኛ ቦ ዎችን ይንከባከባል ይጠብቃል፤
- ፲፪/ ስለቀበሌው ነዋሪዎች ማህበራዊና ኢኮኖሚያዊ መረጃዎችን በማጠናቀር ይይዛል፤ ሲጠየቅም ለሚ መለከተው አካል ያስተላልፋል፤

ምዕራፍ ሁለት
የቀበሌ የሥልጣን አካላትና የማዘጋጃ ቤት አካላት
ሥልጣንና ተግባር

- ፳፮. የቀበሌ አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት የወል ሥልጣንና ተግባራት
 - ያንዳንዱ ቀበሌ ምክር ቤት፣ አፈ-ጉባኤ፣ ፀሐፊ፣ ዋና ሥራ አስፈጻሚና ቋሚ ኮሚቴ ይኖሩ ል።
- ፳፯. የቀበሌ ምክር ቤት ሥልጣንና ተግባር
 - ያንዳንዱ የቀበሌ ምክር ቤት የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-
 - ፩/ በቀበሌው ዕቅድና የበጀት ፍላጎት ላይ በመምከር ለክፍለ ከተማው ምክር ቤት ንዲቀርብ ያደርጋል፤
 - ፪/ የምክር ቤቱን አፈ-ጉባኤ፣ ፀሐፊና ዋና ሥራ አስፈጻሚ ከምክር ቤቱ አባላት መካከል ይመርጣል፤
 - ፫/ በቀበሌው ዋና ሥራ አስፈጻሚ አቅራቢነት የቀበሌውን የቋሚ ኮሚቴ አባላት ሹመት ያደርጋል፤
 - ፬/ በክፍለ ከተማው የሚመደብለትን በጀት በአግባቡ ሥራ ላይ መዋሉን ያረጋግጣል፤
 - ፭/ የቀበሌ ምክር ቤት ኮሚቴዎችን ያቋቁማል፤
 - ፮/ ከቀበሌው ዋና ሥራ አስፈጻሚ ዓመ ዋና ወቅ ዊ ሪፖርት ይቀበላል፤ መርምሮም ውሳኔ ይሰጣል፤
 - ፯/ ስለ አሰራሩ የሚወስን መተዳደሪያ ደንብ ያወጣል።
- ፳፰. የቀበሌ ምክር ቤት አፈ-ጉባኤ
 - ፩/ የአፈ-ጉባኤው የሥራ ዘመን የምክር ቤቱ የሥራ ዘመን ይሆናል፤ ሥራውን በፈቃዱ ሲለቅ ወይም በምክር ቤቱ ከ ላፊነቱ ሲ ገድ ወይም የምክር ቤት አባልነቱ ሲቋረጥ ከ ላፊነቱ ሲሰናበት ይቻላል፤
 - ፪/ የምክር ቤቱን ጽሕፈት ቤት ይመራል፤
 - ፫/ ከሦስተኛ ወገኖች ጋር በሚደረግ ግንኙነት ምክር ቤቱን ይወክላል፤
 - ፬/ የምክር ቤቱን ስብሰባ ይጠራል፤ ይመራል፤ የምክር ቤቱን ፎርህኛ... ሲስተባብራል፤
 - ፭/ የምክር ቤቱን ጽሕፈት ቤት አደረጃጀት በጀት ያዘጋጃል፤ ሲፈቀድም በሥራ ላይ ያውላል፤
 - ፮/ የምክር ቤቱን ጽሕፈት ቤት ሠራተኞች በመንግስት ሠራተኞች አስተዳደር ሕግ መሠረት ያስተዳድራል፤

- 10. acquire full information about vacant lands and possession of lands available within the boundaries of the Kebele; administer houses that are owned by the City Government situated within the Kebele based on the document submitted to it by the Housing Agency;
- 11. protect and supervise parks and recreational areas;
- 12. custody organized socio-economic information about the residents of the Kebele; transfer same to the appropriate organ upon request.

CHAPTER TWO
Power and Functions of Kebele Organs of Power and Municipal organs

- 66. **Common Powers and Functions of Kebele Executives and Municipal Service Organs**
Each Kebele shall have Kebele Council, Spokesperson, Secretary, Chief Executive, and Standing Committee.
- 67. **Powers and Functions of Kebele Council**
Each Kebele Council shall have the following powers and functions to:-
 - 1. discuss upon the plan and budgetary need of the Kebele and ensure the submission of same to the Sub-City Council;
 - 2. elect among the members of the Council the Spokesperson, Secretary and Chief Executive;
 - 3. approve the appointment of Standing Committee Members of the Kebele upon presentation by the Chief Executive of the Kebele;
 - 4. ensure proper application of budget allocated by the Sub-City;
 - 5. establish committees of Kebele Council;
 - 6. receive and decide upon consideration annual and periodic reports of the Chief Executive of the Kebele;
 - 7. enact internal regulation that determines its function.
- 68. **Spokesperson of Kebele**
 - 1. the Spokesperson shall have the same tenure as that of the Council ;he/she may leave office by his/her will or whenever suspended from his/her duty by the Council or ceases to be member of the Council ;
 - 2. direct the office of the Council ;
 - 3. represent the Council in relation with third parties ;
 - 4. call and preside at the meetings of the Council, coordinate committees of the Council ;
 - 5. prepare the budget of the office of the Council and implement same upon approval ;
 - 6. administer employees of the Council in accordance with Civil Servants Law ;

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- ፯/ ምክር ቤቱ በአባላት ላይ የሚወሰዱትን የሥነ ሥርዓት ርምጃዎች ያስፈጽማል፤
- ፰/ በምክር ቤቱ ስለሚወሰኑት ውሳኔዎች ወቅ ዊ መግለጫ ለቀበሌው ነዋሪዎች ይሰጣል፤ ለሚመ ለከ ችው አካላት ያሳውቃል፤
- ፱/ የምክር ቤቱን አባላት የአቅም ግንባ ሥራ ዕቅድ ያዘጋጃል፤ ከሚመለከ ችው አስፈጻሚ አካላት ጋር በመቀናጀት ሲፈጽማል፡፡
- ፲/ ከምክር ቤቱ የሚሰጡትን ሌሎች ተግባራት ያከና ወናል፡፡

፳፱. የቀበሌ ምክር ቤት ፀሐፊ

- የምክር ቤቱ ፀሐፊ ተጠሪነቱ ለቀበሌው አፈ-ጉባኤ ሆኖ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፤
- ፩/ ከአፈ-ጉባኤው ጋር በመመካከር የምክር ቤቱን አጀንዳ ያዘጋጃል፤ የምክር ቤቱን ቃለ-ጉባኤ ይይዛል፤ ወይም ንዲያዝ ያደርጋል፤ አፈ-ጉባኤው በማይኖርበት ጊዜ አፈ-ጉባኤውን ተክቶ ይሰራል፤
 - ፪/ የምክር ቤቱና የምክር ቤቱ ኮሚቴዎች ቃለ ጉባኤዎችና ሰነዶች ንዲያዙና ንዲጠበቁ ያደርጋል፤ ቃለ-ጉባኤዎችን ያሰራጫል፤
 - ፫/ የምክር ቤቱ ፀ ፊ የሰራ ዘመን የምክር ቤቱ የሰራ ዘመን ይሆናል፤ ሆኖም፣ ሥራውን በራሱ ፈቃድ ሲለቅ በምክር ቤቱ ከ ላፊነቱ ሲ ገድ ወይም የምክር ቤት አባልነቱ ሲቋረጥ ከ ላፊነቱ ሊሰናበት ይችላል፤
 - ፬/ በአፈ-ጉባኤው የሚሰጡትን ሌሎች ተግባራት ያከናወናል፡፡

፷. የቀበሌ ዋና ሥራ አስፈጻሚ፡-

- ፩/ ተጠሪነቱ ለቀበሌው ምክር ቤት ና ለክፍለ የከተማው ዋና ሥራ አስፈጻሚ ሆኖ ቀበሌውን ይመራል፤
- ፪/ የዚህ አንቀጽ ንዑስ አንቀጽ /፩/ አጠቃላይ አነጋገር ንደተጠበቀ ሆኖ ዋና ሥራ አስፈጻሚው የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-
 - ሀ. የቋሚ ኮሚቴ አባላትን ከምክር ቤት አባላት ወይም የምክር ቤት አባላት ካልሆኑት መካከል መርጦ ለቀበሌው ምክር ቤት በማቅረብ ሹመ ችውን ያስፀድቃል፤
 - ለ. የቀበሌው ዓመ ዊ ዕቅድና የበጀት ድልድል ሀሳብ በቀበሌው ቋሚ ኮሚቴ ከተመከረበት በኋላ ለቀበሌው ምክር ቤት ያቀርባል፤ የቀበሌውን የገቢ ማሰባሰብ በበላይነት ይመራል፡፡
 - ሐ. የቀበሌውን ቋሚ ኮሚቴ ይሰበስባል፤
 - መ. በቀበሌው ሕግና ሥርዓትን ያስከብራል፤ የቀበሌው የፀጥ ስራዎችን በበላይነት ይመራል፤ ለቀበሌው አቅም በላይ የሆነ የፀጥ ችግር ሲያጋጥም ለክፍለ ከተማው ዋና ሥራ አስፈጻሚ ያሳውቃል፤
 - ሠ. የማዘጋጃ ቤት አገልግሎት በቀበሌው ቋሚ ኮሚቴ ንዲገመገም ሲደርጋል፤ ውጤቱን ለቀበሌው ምክር ቤት ና ለክፍለ ከተማው ዋና ሥራ አስፈጻሚ ሪፖርት ያደርጋል፤
 - ረ. በብሔራዊና በሕዝብ በአላት ሥነ ሥርዓቶች ላይ ንደአስፈላጊነቱ ቀበሌውን ይወክላል፤

- 7. implement disciplinary measures taken by the Council upon its members ;
- 8. declare timely release about the decisions of the Council to the residents of the Kebele and declare same to appropriate organs ;
- 9. prepare plan to build the capacity of members of the Council and implement the plan in collaboration with the appropriate executive organ ;
- 10. perform other functions entrusted to him/her by the Council.

69. Secretary of Kebele Council

Being accountable to the Kebele Spokesperson, Secretary of a Kebele Council shall have the following powers and duties:

- 1. prepare the agenda of the Council in consultation with the Spokesperson; record or cause to be recorded minutes of the Council; represent and act on behalf of the Spokesperson in his/her absence;
- 2. custody safely and preserve minutes and documents of the Council and committees of the Council, distribute minutes;
- 3. the secretary shall have the same tenure as that of the Council; however he/she may leave office upon his/her will, whenever suspended from his/her duty by the Council or ceases to be member of the Council;
- 4. perform other duties entrusted to him/her by the Spokesperson.

70. Chief Executive of Kebele

- 1. being accountable to the Kebele Council and Chief Executive of the Sub-City, the Chief Executive directs the Kebele;
- 2. without prejudice to the general provision set forth under Sub-Article (1) of this Article, the Chief Executive shall have the following powers and duties:
 - a) present nominees to the Kebele Council for the approval of the appointments of Standing Committee members of the Council and individuals out of the Council;
 - b) present annual plan and budget allocation proposal of the Kebele to the Kebele Council after it is deliberated by the Standing Committee of the Kebele; direct revenue collection activity of the Kebele;
 - c) preside over the meeting of the Standing Committee of the Kebele;
 - d) enforce law and order in the Kebele; direct the security activities of the Kebele; report to the Sub-City Chief Executive whenever disorder of peace occurs beyond the control of the Kebele;
 - e) ensure the evaluation of municipal services by the Standing Committee of the Kebele as well as report the result to the Kebele Council and the Chief Executive of the Sub-City;
 - f) represent the Kebele at national and public holidays ceremony as may be necessary;

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ሰ. ዓመ ዋና ወቅ ዋ ሪፖርት ለክፍለ ከተማው ሥራ አስፈጻሚና ለቀበሌው ምክር ቤት ያቀርባል፤

ሸ. በቀበሌው ምክር ቤትና በክፍለ ከተማው ዋና ሥራ አስፈጻሚ የሚሰጡትን ሌሎች ተግባራት ያከናውናል።

፸፩. የቀበሌ ቋሚ ኮሚቴ አባላት

ተጠሪነቱ ለቀበሌው ዋና ሥራ አስፈጻሚ ና በጋራ ለሚወስነው ውሳኔ ለቀበሌው ምክር ቤት ሆኖ የቀበሌ ቋሚ ኮሚቴ የሚከተሉት አባላት ይኖሩ ል፤

- ፩/ የቀበሌ ዋና ሥራ አስፈጻሚ ሰብሳቢ
- ፪/ የቀበሌ ምክትል ዋና ሥራ አስፈጻሚ ...ምክትል ሰብሳቢ
- ፫/ በዚህ አዋጅ አንቀፅ ፸፪ መሠረት የሚደራጁት የቀበሌው ጽህፈት ቤት ላፊዎች፤ ና
- ፬/ በቀበሌው ዋና ሥራ አስፈጻሚ የሚሰየሙ ሌሎች የቀበሌው ላፊዎች።

፸፪. የቀበሌ ቋሚ ኮሚቴ ሥልጣንና ተግባር

፩/ የቀበሌ ቋሚ ኮሚቴ የሚከተሉት ሥልጣንና ተግባራት ይኖሩ ል፡-

- ሀ) በቀበሌው ዕቅድና የበጀት ድልድል ሀሳብ ላይ ይመክራል፤
- ለ) በቀበሌው ውስጥ ፖሊሲዎች፣ አዋጆች፣ ደንቦችና የከተማው የበላይ አካላት ውሳኔዎች በሥራ ላይ መዋላቸውን ያረጋግጣል፤
- ሐ) በቀበሌው ምክር ቤትና በዋና ሥራ አስፈጻሚው የሚሰጡትን ሌሎች ተግባራት ያከናውናል።

፪/ የቀበሌ የቋሚ ኮሚቴ የሥራ ዘመን የቀበሌው ምክር ቤት የሥራ ዘመን ይሆናል።

፸፫. የቀበሌ አስፈጻሚ አካላት

፩/ ያንዳንዱ ቀበሌ በከተማው ካቢኔ በሚፀድቀው መዋቅራዊ አደረጃጀት መሠረት ሥልጣንና ተግባራቸው የሚወሰንላቸው፤

- ሀ. የአቅም ግንባ ጽህፈት ቤት፤
- ለ. የትምህርት ጽህፈት ቤት፤
- ሐ. የንግድና ኢንዱስትሪ ልማት ፎቶግራፊ፤
- መ. የጤና ጽህፈት ቤት፤
- ሠ. የሴቶች ጉዳይ ጽህፈት ቤት፤
- ረ. የወጣቶችና ስፖርት ጽህፈት ቤት፤
- ሰ. የማስ ወቂያ ጽህፈት ቤት፤
- [. ½™ÿpou @G| é;ፈ. | op | ና
- ቀ. የባህልና ቱሪዝም ፎቶግራፊ ቤት።

፪/ ቀበሌዎች በዚህ አዋጅ የተሰጣቸውን ስልጣንና ተግባር ሥራ ላይ ለማዋል የሚያስችላቸውን ሌሎች የሥራ ክፍሎችና ንደአስፈላጊነቱም ነዋሪውን የሚያሳትፉ የበጎ ፈቃደኞች ኮሚቴዎች፣ የነዋሪዎች ½Wp}... > ½ወጣቶች፣ ሸOI... ና የተለያዩ አገልግሎቶች የሚሰጡባቸውን ማዕከላት በከተማው ካቢኔ በሚጸድቀው መዋቅራዊ አደረጃጀትና የሥራ ድርሻ ዝርዝር መሠረት ለማደራጀት ይችላሉ።

g) submit annual and periodic reports to the Chief Executive of the Sub-City and the Kebele Council;

h) execute functions entrusted to him/her by Kebele Council and the Chief Executive of the Sub-City.

71. Members of Kebele Standing Committee

Being accountable to the Chief Executive of the Kebele and to the Kebele Council for matters it decides collectively, the Standing Committee of the Kebele shall have the following members:

1. Chief Executive of the Kebele.....Chairperson;
2. Deputy Chief Executive of the Kebele.....Deputy Chairperson;
3. Heads of Kebele offices organized in accordance with Article72 of this Proclamation; and
4. other officials of the Kebele elected by the Chief Executive of the Kebele to be a member.

72. Power and Functions of Kebele Standing Committee

1. Kebele Standing Committee shall have the following power and functions to:

- a. deliberate upon the plan and budget allocation of the Kebele;
- b. ensure the implementation of policies, laws, regulations and decisions of superior organs of the City;
- c. execute functions entrusted to it by the Kebele Council and Chief Executive of the Kebele

2. the tenure of the Standing Committee of the Kebele shall be the tenure of the Kebele Council

73. Kebele Executive Organs

1. each Kebele shall have the following executive organs the functions and powers of which shall be determined in accordance with the organizational structure approved by the City Cabinet :

- a. Capacity Building Office ;
- b. Education Office;
- c. Trade and Industry Development Office;
- d. Health Office;
- e. Women’s Affairs Office;
- f. Youth and Sports Office;
- g. Information Office;
- h. Environment Development Office; and
- i. Culture and Tourism Office.

2. Kebeles, in accordance with organizational structure and function description the City Cabinet approves, may organize as necessary other work units, committees of volunteers that participate the residents, Women and Youth’s Forum, and centers that provide different services that may enable to execute the powers and functions entrusted to them by this Proclamation ;

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፫/ በዚህ አንቀጽ ንዑስ አንቀጽ አንድ መሠረት የሚደራጅ ያንዳንዱ ጽ/ቤት በአጠቃላይ ለቀበሌው ዋና ስራ አስፈጻሚ ተጠሪ ይሆናል። የ ቅድና በጀት ዝግጅት፣ የ ቅድ አፈጻጸም ክትትልና ግምገማ፣ የሰራተኞች የውስጥ ዝውውርና የደረጃ ድገትን ጨምሮ ሌሎች ሙያዊና ቴክኒካዊ ጉዳዮችን በተመለከተ ደግሞ በስራው መስክ ለሚመለከተው የክፍል ከተማ ጽህፈት ቤት ተጠሪቱ ንደተጠበቀ ሆኖ የከተማው ማ ክል ቢሮዎችና የሚያስ ተባብሯቸው ሌሎች አስፈጻሚ አካላትን አደረጃጀት ተከትሎ በስሩ የሚደራጁትን ሌሎች የሥራ ክፍ ሎች በላይነት ይመራል ፣ ያስተባብራል ።

፬/ የቀበሌ ጽሕፈት ቤቶች ከሚያስተባብሯቸው አስ ፈጻሚ አካላት ጋር ና ጽህፈት ቤቶቹ በአንድ ላይ ድጋፍ ሰጭ አገልግሎቶችን በጋራ ሊጠቀሙ ይችላሉ። ዝርዝሩ የከተማው ካቢኔ በሚያጸድቀው መዋቅራዊ አደረጃጀት መሠረት በከንቲባው በሚ ወጣ መመሪያ ይወሰናል።

፭/ በዚህ አንቀጽ ንዑስ አንቀጽ (፩) አስከ (፬) ና በህግ በሌላ ሁኔ የተደነገገው ንደተጠበቀ ሆኖ የቀበሌ ዋና ሥራ አስፈጻሚዎችና ምክትል ዋና ሰራ አስፈ ጻሚዎች ንዲሁም የጽህፈት ቤትና የማዘጋጃ ቤት አገልግሎት አካላት ላፊዎች የስራ ሁኔ በከተ ማው ካቢኔ በሚወጣ ደንብ ይወሰናል።

፪፬. የቀበሌ ሥራ አስኪያጅ

፩/ የቀበሌ ሥራ አስኪያጅ ተጠሪነቱ ለክፍል ከተማው ሥራ አስኪያጅ ና ለቀበሌው ዋና ሥራ አስፈጻሚ ሆኖ የቀበሌው የማዘጋጃ ቤት አገልግሎቶች አስፈ ጻሚ በመሆን ይሰራል።

፪/ የዚህ አንቀጽ ንዑስ አንቀጽ (፩) አጠቃላይ አነጋገር ንደተጠበቀ ሆኖ የቀበሌው ሥራ አስኪያጅ የሚከ ተሉት ሥልጣንና ተግባራት ይኖሩ ል:-

- ሀ) በቀበሌው የማዘጋጃ ቤት አገልግሎት አሰጣጥ ስሎጥ ውጤ ማና ፍትሐዊ ንዲሆን ሐሳብ ያቀርባል፣ ሲፈቅም ተግባራዊ ያደርጋል፣
- ለ) የቀበሌው የማዘጋጃ ቤት አገልግሎት ሠራተ ኞችን አግባብ ባለው ሕግ መሠረት ያስተዳ ድራል፣
- ሐ) ከቀበሌው የማዘጋጃ ቤት አገልግሎት ሰጪ አካላት ላፊዎች የተውጣጣና በከተማው ሥራ አስኪያጅ በሚወሰነው መሠረት የሚሠራ የሥራ አመራር ኮሚቴ ያቋቁማል" ይመራል፣
- መ) በቀበሌ የሚገኘውን የደንብ ማስከበርና የነዋሪዎች አገልግሎት የፅዳት ሥራ፣ የመ ሬት፣ የመሠረተ ልማትና የቤቶች አስተዳደር ጉዳዮችን ይከ ተላል፣ ያስፈፅማል፤ የማዘጋጃ ቤት አገልግሎትን የሚመለከቱ ፖሊሲዎች፣ ሕጎችና ውሳኔዎችን ተግባራዊ ያደርጋል፣

- 3 each office organized in accordance with Sub-Article(1) of this Article shall generally be accountable to the Chief Executive of the Kebele. Without prejudice to the accountability of each office to the appropriate Sub-City office in its field of activity on technical and professional matters including plan and budget preparation, monitoring and evaluation of plan execution internal transfer and promotion of employees, it shall direct and supervise other offices, departments or work units organized following the structure of the City's Central bureau and that of other executive organs coordinated by the bureaux;
- 4. Kebele executive offices may make use of support department services together with the executive organs they coordinate and offices. The details thereof shall be set out by directive the Mayor issues as per the organizational structure approved by the City Cabinet;
- 5. without prejudice to the provisions set forth in Sub-Articles (1-4) of this Article and other laws, the working conditions for Chief Executive and Deputy Chief Executive of a Kebele as well as Heads the offices and the municipal services organs shall be determined by the Regulations the City Cabinet issues.

74. Manager of Kebele

- 1. the Kebele Manager shall be accountable to the Sub-City Manager and the Chief Executive of the Kebele and he/she is the executive of municipal services of the Kebele;
- 2. without prejudice to the general provision of the Sub-Article(1) of this Article, Manager of the Kebele shall have the following powers and duties to:
 - a) propose the provision of efficient, effective and just municipal services by the Kebele and implement same upon approval;
 - b) administer employees of the municipal services of the Kebele in accordance with the appropriate law;
 - c) establish and direct the management committee which is composed of Heads of the Kebele municipal services and organs that function in accordance with the decision of the City Manager;
 - d) follow up and cause implementations activities of code enforcement and residents service, cleaning works, land, infrastructure and houses management affairs; implement policies, laws and decisions concerning the municipal services of the Kebele;

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- ሠ) ስለሥራው አፈፃፀም ለክፍለ ከተማው ሥራ አስኪያጅና ለቀበሌው ዋና ሥራ አስፈጻሚ ወቅ ዊና ዓመ ዊ ሪፖርት ያቀርባል፤
- ረ) ክፍለ ከተማው ሥራ አስኪያጅና ከቀበሌው ዋና ሥራ አስፈጻሚ የሚሰጡትን ሌሎች ተግባራት ያከናውናል፤
- ፫/ የቀበሌው ሥራ አስኪያጅ በቀበሌ ምክር ቤት ስብሰባዎች ያለ ድምፅ መሳተፍ ይችላል።

ክፍል ስድስት
ስለ ቦርዶችና ፎረም

፩፮. ስለ ቦርዶች

የከተማው አስተዳደር፡-

- ፩/ የከተማው ማ ከል የመሬት ልማትና አስተዳደር ቦርድ፤
- ፪/ የከተማው ቤቶች ልማት ጽህፈት ቤት ስራ አመራር ቦርድ፤
- ፫/ የየክፍለ ከተማው የመሬት ልማትና አስተዳደር ቦርዶች፤
- ፬/ o±ú; ™©É ™«`à ፭ «§úY ™«`à (፫) »Y» (፰) ½wÓ`Wú! ϕ>þì... ½ስራ ™መRT rTÇ..."
- ፭/ ማዘጋጃ ቤ ዊ ያልሆኑ ወይም የሆኑ አስፈጻሚ አካላትን ንዲመሩ በከተማው ካቢኔ በሚወጣ ደንብ የሚቋቋሙ ሌሎች ቦርዶች ይኖሩ ል።

፩፯. የቦርዶች ስልጣንና ተግባር፡-

- ፩/ በዚህ አዋጅ አንቀጽ ፵፪ የተደነገገው ንደተጠበቀ ሆኖ የከተማው ማ ከል የመሬት ልማትና አስተዳደር ቦርድ ስልጣንና ተግባር፤ ንዲሁም አደረጃጀትና አሰራር በአዲስ አበባ ከተማ አስተዳደር አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ማቋቋሚያ አዋጅ G\\ሪ አዋጅ ቁጥር ፳/፲፱፻፺፯ የተደነገገው ይሆናል።
- ፪/ የክ/ከተማ የመሬት ልማትና አስተዳደር ቦርድ ስልጣንና ተግባር፤ ንዲሁም አደረጃጀትና አሰራር በክፍለ ከተማዎችና ቀበሌ አስተዳደሮች ማቋቋሚያ አዋጅ ቁጥር ፩/፲፱፻፺፭ ማሻሻያ አዋጅ ቁጥር ፲፰/፲፱ የተደነገገው ይሆናል።
- ፫/ በዚህ አዋጅ የተደነገገው ንደተጠበቀ ሆኖ፤ የከተማው ቤቶች ልማት ፕሮጀክት ጽ/ቤት ስራ አመራር ቦርድ ስልጣንና ተግባር፤ ንዲሁም አደረጃጀትና አሰራር በከተማው ቤቶች ልማት ፕሮጀክት ጽ/ቤት ደገና ማቋቋሚያ አዋጅ ቁጥር ፴፫/፲፱፻፺፱ የተደነገገው ይሆናል።

፩፰. ሃ > ©@Q...፤ ሌቶችና ወጣቶች ፎረም

አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ከከተማው ነዋሪዎች ጋር በመመካከርና በአጋርነት ለመስራት የሚያግዙአቸው የነዋሪዎች፣ የሌቶችና የወጣቶች ፎረም መቋቋም አስፈላጊ ሆኖ ሲገኝ የከተማውን ነዋሪዎች ተሳትፎ በሚያረጋግጥ አግባብ በከተማው ካቢኔ በሚወጣ ደንብ መሠረት ተግባራቸውን ሊያከናውኑ ሊቋቋሙ ይችላሉ ።

- e) submit peridica and annual performance report to the City Manager and Chief Executive of the Kebele;
 - f) execute other functions entrusted to him/her by the Sub-City Manager and Chief Executive of the Kebele;
3. the Manager can participate in the meetings of the Kebele Council without vote.

SECTION SIX
Boards and Forums

75. Boards

The City Government shall have:

- 1. the City Center Land Development and Management Board;
- 2. Urban Housing Development Office Management Board;
- 3. Sub-City Land Development and Management Board;
- 4. Management Boards of Colleges stated in Sub-Articles (5) to (8) of Article5 of this Proclamation;
- 5. other boards established by regulations the City Cabinet issues to direct municipal or non-municipal executive organs.

76. Powers and Functions of Boards

- 1. Without prejudice to the provision set forth under Article42 of this Proclamation, the powers and functions as well as the organization structure and operations of the City Center Land Development and Management Board shall be as provided in the Addis Ababa City Government Executive and Municipal Services Organ Establishment Revised Proclamation No 20 of 2005;
- 2. The powers and functions as well as organization structure and operations of a Sub-City Land Development and Management Board shall be as stated in the Addis Ababa City Government Sub-Cities and Kebeles Establishment Proclamation No 1 of 2003 and the Revised Proclamation No18 of 2005;
- 3. Without prejudice to provsions of this Proclamation, the powers and functions as well as organization structure and operations of Urban Housing Development Project Office Management Board shall be as set forth in the Urban Housing Development Project Office Re-establishment Proclamation No 33 of 2007.

77. Residents, Women and Youth's Forums

The executive and municipal services organs may establish residents, women and youth's forum as required that assist them to work in consultation and partnership with the residents in a way that ensures participation of the residents to undertake their functions in accordance with regulations the City Cabinet issues.

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**ክፍል ሰባት
ልዩ ልዩ ድንጋጌዎች**

፸፰. ደንብ ስለማውጣት፡-

ይህንን አዋጅ ለማስፈጸም የሚያስችሉ ደንቦች በስተማው ካቢኔ ሊወጡ ይችላሉ፡፡

፸፱. የተሻሩ ሕጎች

፩/ በዚህ አዋጅ ስለስተማው ማ ክልና የክፍለ ከተማ የመሬት ልማትና አስተዳደር ቦርዶች የተደነገገውን ደተጠበቀ ሆኖ፡-

ሀ/ የአዲስ አበባ ከተማ አስተዳደር አስፈጻሚና የማዘጋጃ ቤት አገልግሎት አካላት ማቋቋሚያ አዋጅ ቁጥር ፪/፲፱፻፺፭ ከነማሻሻያዎቹ፤

ለ/ የአዲስ አበባ ከተማ አስተዳደር የክፍለ ከተማና የቀበሌ አስተዳደሮች ማቋቋሚያ አዋጅ ቁጥር ፩/፲፱፻፺፭ ከነማሻሻያዎቹ በዚህ አዋጅ ተሸረዋል፡፡

፪/ ይህን አዋጅ የሚቃረን ማናቸውም ሌላ አዋጅ፣ ደንብ፣ መመሪያ ወይም የአሠራር ልምድ በዚህ አዋጅ ውስጥ የተደነገጉትን ጉዳዮች በሚመለከት ተፈጻሚነት አይኖረውም፡፡

፹. የመብትና ግዴ መተላለፍ ፡-

፩/ ቀድሞ የነበረና በዚህ አዋጅ ስሙ ሳይለወጥ ንደገና የተቋቋመ ማንኛውም ቢሮ ሌላ አስፈጻሚ አካል፣ ክፍተኛ የትምህርትና ስልጠና ተቋም፣ የማዘጋጃ ቤት አገልግሎት አካል፣ ክፍለ ከተማ፣ ቀበሌ፣ የክፍለ ከተማ ወይም የቀበሌ የስልጣን አካል ወይም ጽህፈት ቤት መብትና ግዴ በዚህ አዋጅ መሠረት በተመሳሳይ ስም ለተቋቋመው አካል ተላልፏል፡፡

፪/ የተቀሩትን አካላት በሚመለከት፡-

ሀ/ የአሰሪና ሰራተኛ ጉዳይን በሚመለከት ቢሮው የነበሩት መብትና ግዴ ዎች በዚህ አዋጅ ለተቋቋመው የአሰሪና ሰራተኛ ጉዳይ ጽህፈት ቤት የተላለፉ ሲሆን፣ ከቢሮው ሌሎች ስልጣንና ተግባሮቹ አኳያ የነበሩት መብትና ግዴ ዎች በዚህ አዋጅ ንደገና ለተቋቋመው የማህበራዊና መንግስ ዊ ያል ሆኑ ድርጅቶች ጉዳይ ጽህፈት ቤት ተላልፏል፡፡

ለ/ የወጣቶችና ስፖርት ኮሚሽን መብትና ግዴ ዎች ለወጣቶች ስፖርት ቢሮ ተላልፏል፡፡

ሐ/ የሴቶች ጉዳይ ጽህፈት ቤት መብትና ግዴ ዎች ለሴቶች ጉዳይ ቢሮ ተላልፏል፡፡

መ/ የማስ ወቂያና ባህል ቢሮ የነበሩት የባህል ጉዳዮችን የሚመለከቱ መብትና ግዴ ዎች፣ ንዲሁም የቱሪዝም ኮሚሽን መብትና ግዴ ዎች ለባህልና ቱሪዝም ቢሮ ተላልፏል፡፡

SECTION SEVEN
Miscellaneous Provisions

78. Issuance of Regulations

the purpose of executing this Proclamation, the city Cabinet may issue Regulations.

79. Repealed Laws:-

1. in this Proclamation, without prejudice to the provisions pertaining to the City Center and the Sub-City Land Development and Mangement Board:-

- a) the Addis Ababa City Government Executive and Municipal Services Organs Establishment Proclamation No. 2 of 2003 with its revisions;
- b) the Addis Ababa City Government Sub-Cities and Kebeles Establishment Proclamation No. 1 of 2003 with its revisions are hereby repealed;

2. any proclamation, regulations, directives or practices which are inconsistent with this Proclamation shall not apply with respect to matters provided for in this Proclamation.

80. Transfer of Rights and Obligations:-

1. the rights and duties of any Bureau, Other Executive Organ, Higher Education and Training Institution, Municipal Services Organ, Sub-City, Kebele, Sub-City or Kebele power organ or office already existing and re-established by this Proclamation without change of name are transferred to the orgn established with similar name by this Proclamation;

2. with respect to the remaining organs:-

- a) with respect to labour affairs, the rights and duties of the Bureau are transferred to Labour Affairs Office established by this Proclamation while other rights and duties in respect of other powers and functions of the Bureau are transferred to Social and Non-Governmental Organizations.
- b) the rights and duties of Youth and Sports Commission are transferred to Youth and Sports Bureau;
- c) the rights and duties of Women's Affairs Office are transferred to the Women's Affair Bureau
- d) the rights and duties of Information and Culture Bureau related to culture issues as well as the rights and duties of Tourism Commission are transferred to Culture and Tourism Bureau.

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ይህ አዋጅ ከሰኔ ፳፮ ቀን ፪ሺህ ፃ.ም. ፪ምሮ የፀና ይሆናል።

**አዲስ አበባ
ሰኔ ፳፮ ቀን ፪ሺ ፃ.ም.
ኩማ ደመቅሳ
የአዲስ አበባ ከተማ ከንቲባ**

80. Effective Date

This Proclamation shall come into force as of the 4th day of July 2008.

*Done at Addis Ababa,
This 4th day of July 2008,
Kuma Demeksa
Mayor of Addis Ababa*

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